



Office of Human Resources  
1100 E. University Dr.  
Tempe, AZ 85287-1304

May 18, 2023

Tanav Jalan  
1028 E Lemon ST Canvas Apartment 1100-B  
Tempe, Arizona 85281

Dear Tanav:

We are pleased to offer you a position as Tutor - Tempe (FWS Eligible) at \$16.00 per hour. ASU student worker positions are paid bi-weekly.

Your start date will be **Monday, July 24, 2023**. You will report to **Brooklyn Johnson, Program Aide** at the University Academic Success Program, University College.

This position requires enrollment during the semester(s) of work at Arizona State University (1 credit hour for Hourly positions, or half-time status for Federal Work Study and SEED positions). Federal Work Study Positions require maintaining financial aid eligibility (see: <http://students.asu.edu/financialaid>).

Please review the student employee resources webpage at <https://cfo.asu.edu/hr-studentonboarding>, where you can find what you need to get started on your new job, such as required forms and documentation, orientation and training, and access to certain buildings or systems, among other things.

We would like to hear of your decision by **Monday, May 22, 2023**. If we have not received your acceptance by this date, the position may be offered to another candidate. Please indicate your acceptance of this position by signing this offer letter with your electronic signature. If you have any questions about this offer or the program, please email Tami Lopez at [tami.lopez@asu.edu](mailto:tami.lopez@asu.edu).

Sincerely,

**Lisa Cahill**  
**Director, University Academic Success Programs (UASP)**

Letter ID: [#Document:UniqueID#]  
Position Number: 244092