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Better grammar means better business! Learn these 8 important English grammar rules to sound more polite, intelligent and professional. ... You'll find exercises with an answer key at the end of this post, along with links to external resources for practicing each rule. 5. Use the rule in writing and speaking ... 8 Important English Grammar ...

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Answer key The Business Upper Intermediate 8 a He's not doing very much at the moment; he's jobhunting. b He worked for ITC for twenty years. c He was made redundant. d He has just got back from Nepal; he has been working on a book. e She worked in several firms, and became a specialist in downsizing.

Answer key - Macmillan Business & Professional Titles ...

• Business documents (letters, invoices, CVs etc) provide models for the students • Class audio recordings for the Student's Book available as an MP3 download, together with rolling scripts A1 Business Vocabulary Builder p 69 Business English Handbook p 69 Business Grammar Builders p 69 Business Builder p 69 64

The Business - HKEP

Students' own answers 1E Reading Eyeborg Exercise 1 page 8 2 unusual 3 impossible 4 uncomfortable 5 irreversible 6 dissatisfied Exercise 2 page 8 He has a false eye with a wireless video camera inside it. Exercise 3 page 8 1 b 2 c 3 a 4 c 5 a Challenge! page 8 Students' own answers 1F Speaking Photo description Exercise 1 page 9

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