



**Swami Keshvanand Institute of Technology, Management
& Gramothan, Jaipur**
I Mid Term Examination, Dec-2022

Semester:	I	Branch:	CS,CE,ME,DS
Subject:	Communication Skills	Subject Code:	1FY1-04
Time:	1.5 Hours	Maximum Marks:	20
Session (I/II/III): II			

PART A (short-answer type questions)

(All questions are compulsory)

(3*2=6)

Q.1 Mention any two barriers to communication.

Q2. What does the poet mean by “narrow domestic walls”?

Q3. What is a letter of complaint?

PART B (Analytical/Problem solving questions)

(Attempt any 2 Questions)

(2*4=8)

Q4. Describe the meaning and process/cycle of communication with the help of a suitable diagram.

Q5. Do as directed:

1. I can post this letter. (Convert to passive voice)
2. They invited me to the party. (Passive voice)
3. The boy sells the newspaper. (Passive voice)
4. Who asked your name? (Passive voice)
5. You _____ go without my permission. (Modal verb for Permission)
6. We _____ follow traffic rules. (Obligation)
7. Rohit _____ swim when he was a child. (Past ability)
8. All tax payers _____ pay their dues on time. (Duty)

Q6. Explain in your own words the theme of the poem ‘No Men are Foreign’

PART C (Descriptive/Analytical/Problem solving/Design questions)

(Attempt any 1 Question)

(1*6=6)

Q7. Write a short paragraph on ‘Technology for the young generation’ in 200 words.

Q8. If you were the host of the story ‘The Luncheon’, would you behave first like the narrator or would you deal with the lady differently. Give reasons for your answer.



Solution of Question Paper
I Mid-Term Examination, Dec. -2022

Branch/Semester: I	Subject: Communication Skills	Subject Code: 1FY1-04
Duration: 1.5 hours	Date: 22/12/22 Session (I/II/III): II	Max Marks: 20
Submitted By: Mahima Meena		

PART A

Q1. Mention any two barriers to communication.

Ans. Linguistic Barriers, Psychological Barriers, Emotional Barriers, Physical Barriers, Cultural Barriers, Organizational Structure Barriers, Attitude Barriers, Perception Barriers.

Q2. What does the poet mean by "narrow domestic walls"?

Ans. The poet has referred to domestic walls to the narrow division of people into categories based on caste, religion, race and other basis. These walls are creating interior domination among the country men and the poet wants the country to get freed from these walls.

Q3. What is a letter of complaint?

Ans. The letter which contains a request for an adjustment is called a complaint letter. In this letter, you basically describe the errors or any kind of problems that you have faced in the past. Mistakes often happen in our day to day life. You have to first identify them then start rectifying; and in this case, have others rectify it for you. But you must know the right way to do away with it. If you are incurring losses or getting bad services then you have the right to complain. If it is your fault, then complaining to the company about their faulty product is not a good idea.

PART B

Q4. Describe the meaning and process/cycle of communication with the help of a suitable diagram. Ans.
Communication is fundamental to the existence and survival of humans as well as to an organization. It is a process of creating and sharing ideas, information, views, facts, feelings from one place, person or group to another.

Process of Communication

Communications is a continuous process that mainly involves three elements viz. sender, message, and receiver. The elements involved in the communication process are explained below in detail:

1. Sender The sender or the communicator generates the message and conveys it to the receiver. He is the source and the one who starts the communication
2. Message It is the idea, information, view, fact, feeling, etc. that is generated by the sender and is then intended to be communicated further.
3. Encoding The message generated by the sender is encoded symbolically such as in the form of words, pictures, gestures, etc. before it is being conveyed.
4. Media It is the manner in which the encoded message is transmitted. The message may be transmitted orally or in writing. The medium of communication includes telephone, internet, post, fax, e-mail, etc. The choice of medium is decided by the sender..
5. Decoding It is the process of converting the symbols encoded by the sender. After decoding the message is received by the receiver.
6. Receiver He is the person who is last in the chain and for whom the message was sent by the sender. Once the receiver receives the message and understands it in proper perspective and acts according to the message, only then the purpose of communication is successful.
7. Feedback Once the receiver confirms to the sender that he has received the message and understood it, the process of communication is complete.



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8. Noise It refers to any obstruction that is caused by the sender, message or receiver during the process of communication. For example, bad telephone connection, faulty encoding, faulty decoding, inattentive receiver, poor understanding of message due to prejudice or inappropriate gestures, etc .

Q5. Do as directed:

1. I can post this letter. (Convert to passive voice) - This Letter could be posted by me.
2. They invited me to the party. (Passive voice) - I have been invited to the party by them.
3. The boy sells the newspaper. (Passive voice) -The Newspaper is sold by the Boy
4. Who asked your name? (Passive voice) - By whom your name was asked?
5. You can't go without my permission. (Modal verb for Permission)
6. We Must follow traffic rules. (Modal verb for obligation)
7. Rohit Could swim when he was a child. (Past ability)
8. All tax payers Should pay their dues on time. (Duty)

Q6. Explain in your own words the theme of the poem 'No Men are Foreign'.

Ans. The theme of the poem No Men are Foreign is universal brotherhood, fraternity, equality and oneness. The very first line of the poem "no men are foreign, no countries strange" depicts that the poet talks about the above mentioned theme. According to him, we humans are one, we have the same body, same body parts, same emotions, same food, same earth, same air, water and sunlight, same desires (peace), same hate (against wars). Hence we should treat each other like our brothers rather than "others". The worst enemy of humans on earth is war. War occurs because of hate and nationalism. We have divided ourselves into borders and consider people from other countries as strangers. This coldness takes away the innocence of the human heart. Hence we should promote fraternity and brotherhood.

RT C

Q7. Write a short paragraph on 'Technology for the young generation' in 200 words.

Ans. Technology allows you to explore as many things as you wish to probe. Over the last few decades, the impact of technology has been massively increased and can be easily seen in every walk of life. With every passing day, technology is growing and making lives happier and convenient for everyone, especially for the young generation. There is a great impact of technology on teenage life today. Technology has enabled our young generation to pursue their goals and opened up the paths of success for them. For them, technology is a source of information, entertainment, and distraction all at the same time, and each has a direct effect on our youth development. So let us count the ways that How is Technology Affects the Younger Generation and let's have a comprehensive look at the positive and negative effects of technology on today's youth. Technology plays an ever-growing role in making our lives simple and advanced. Almost 70% of the positive and negative effects of technology are faced by today's youth because they have increased access to modern technology in comparison with the rest of all. Let discuss in detail how technology affects the life of today's generation. Today's younger generation is also called as Digital generation because modern technology is either making them smarter or making them dumb depending upon the usage made by them. Some people ask about the effects of technology in millennial generation. The millennial generation are those whose birth year is between 1981-1996. There is also great impact of technology on generation Z. Technology is creating a huge generation gap and each generation is different and unique from that of the previous one only due to the rapid advancements in the field of technology. Let me share some pinpoints that how technology has affected our



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younger generation and their problems both in good ways and bad ways:

1. Modern Technology has made the youth so much productive, which is an extremely positive aspect while on the other hand, inappropriate use of modern technology is making them less capable of working smartly and efficiently. There is a great influence of technology on youth today.
2. Modern Technology has saved our valuable time by automating so many manual tasks while on the other hand technology made the younger generation lazy.
3. Modern Technology has enabled efficient communication but has affected social and interpersonal skills badly.
4. The latest useful information present on the internet has made the younger generation updated to what is happening in the world around but not every piece of information present on the internet is useful for our youth, it is distracting at times.
5. Excessive use of Social media has diminished book reading.
6. The use of Modern Technology has improved Social Networking while on the other hand, the ratio of Cyberbullying has also increased a greater amount.
7. The use of modern Technology Affects the Younger Generation so much creativity while distracting their minds at the same time.

Older generations have this web issue, and now and again is anything but a smart thought to have web-based media. For instance, Facebook and Snapchat have become typical things that we can't survive without that and are subject to. Technology is a huge source of learning, entertainment, and distraction at the same time. The effects of technology completely depend that how you use it. It is nearly impossible for our youth to spend a single day without the use of technology. The younger generation can experience so many new things just within a few minutes with the help of technology. There are countless benefits of technology on today's youth because it has not made their lives simpler but also a source of positive variations and diversions in their life. "Technology Connects Us Technology Unites Us Technology Amplifies Our Power & MUCH MORE...."

Q8. If you were the host of the story The Luncheon, would you behave first like the narrator or would you deal with the lady differently. Give reasons for your answer.

Ans. If I were the host of the story, "The Luncheon" and found myself in a tight position as our narrator, I would have told the Lady upfront that being a man of limited resources, all I have is the richness of art and a taste for creativity. Had she been a true lover of art, she would have understood that artists are destined to be poor. On the other hand, if she only worshiped money, the truth would have sent her away. Whatever the outcome would have been, like the host, I would not have to spend my monthly expenses on her. If she were genuine, I would have earned for myself a genuine appreciator or I would have got another humorous subject to write about!