SAP S4 HANA FINANCE

Finance Year End Closing Activities

Year End Activities

Process Flow

For year-end closing, you need to perform individual closing activities in different work centers. The entire process for year-end closing comprises activities in the following work centers:

- Fixed Assets
- Inventory Valuation
- General Ledger
- Receivables
- Payables
- Payment Management
- Tax Management
- Cost and Revenue
- Application and User Management

The individual activities are assigned to the following process steps:

1. Preparatory Tasks for Closing

2. Closing Activities

4. Balance Carryforward

5. Close Accounting Periods for Operational and Closing Entries

Documentation

Preparatory Tasks for Closing:

- 1 Close Accounting Period for Operational Postings
- 2 Data Flow Verification for Journal Entries / Technical Consistency Check
- 3 Closing-Relevant Tasks
- 4 Advance Returns for VAT and Annual Tax Returns
- 5 Tax Returns
- 6 Withholding Tax Returns
- 7 Balance Confirmation for Payables
- 8 Balance Confirmation for Receivables
- 9 Reconciliation
- 9.1 Adjusting Entries

Closing Activities

- 1 Prepaid Expenses
- 2 Deferred Income
- 3 Recurring Journal Entry Vouchers
- 4 Reserves for Bad Debt
- 5 Allowance for Doubtful Accounts
- 6 Reclassification (Receivables)
- 7 Reclassification (Payables)
- 8 Foreign Currency Remeasurement (Receivables)
- 9 Foreign Currency Remeasurement (Payables)
- 10 Foreign Currency Remeasurement (Cash)
- 11 GR/IR Clearing
- 12 Posting Assets Under Construction
- 13 Automatic Fixed Asset Depreciation
- 14 Overhead Absorption by Projects
- 15 Overhead Absorption by Service Order Items
- 16 Overhead Absorption by Production Lots
- 17 Work-in-Process Clearing
- 18 Posting Inventory Valuation and Valuation Difference
- 19 Reserves (Using the Example of Leave Reserves)
- 20 Revenue Deferral and Revenue Recognition for Sales Order Items
- 21 Overhead Distribution
 - 21.1 Periodic Transfer to Nature of Expense

- 3. Close Accounting Periods for Closing Entries
 - Balance Carryforward
- 4. Close Accounting Period and Fiscal Year
 - Close Last Accounting Period of Fiscal Year
- 5. Close Fiscal Year
- 6. Documenting
- 6.1 Journal
 - 6.1.1 Financial Statements

Pre-Requirement:

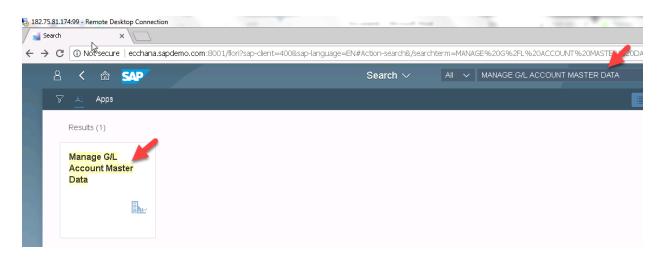
1. Check Retained Earning account

Retained Earnings Account is used to carry forward the balance from one fiscal year to the next fiscal year. You can assign a Retained Earning Account to each P&L account in the chart of accounts (COA).

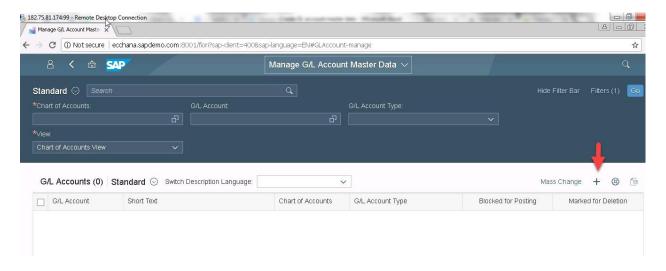
2. Create Gender ledger Account for Retained Earning Accounts

Provide search text as "MANAGE G/L ACCOUNT MASTER DATA" and click enter

And click on Manage G/L Account Master Data



Click on '+' symbol

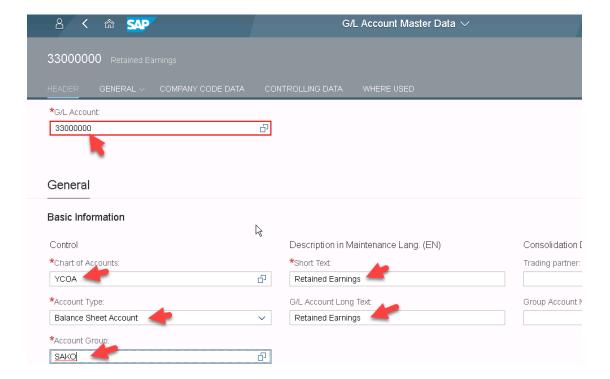


Provide new G/L account number

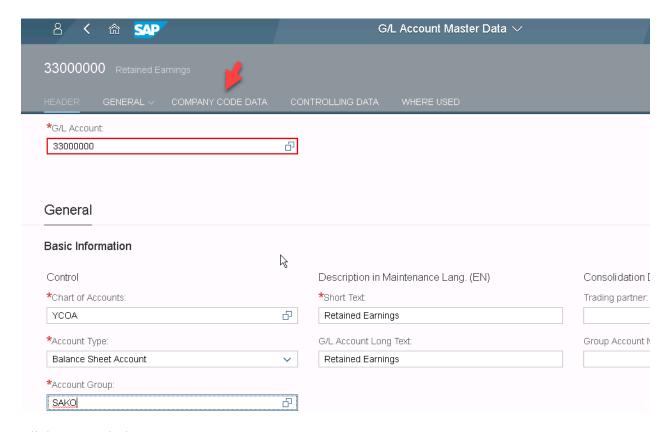
Chart of accounts as "YCOA"

Provide short text and long text

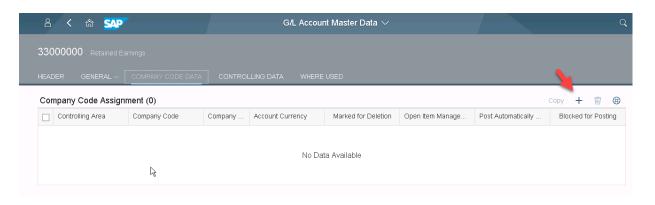
Select account type as "Gender Account (General)" and Account group as "SAKO"



Click Company Code Data



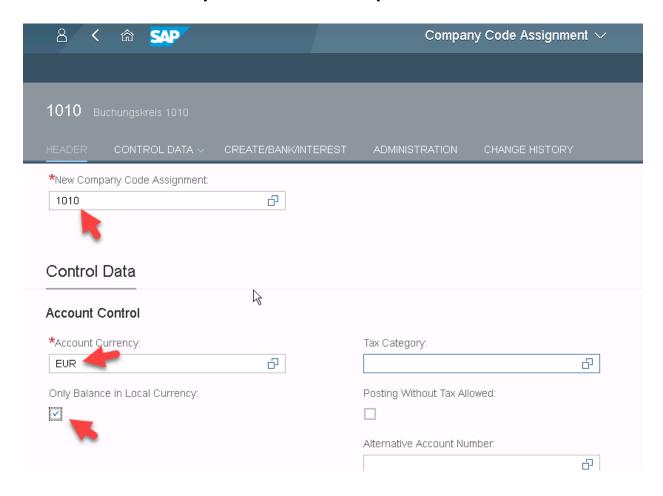
Click '+' symbol



Provide New Company code assignment as "1010"

Account currency as "EUR"

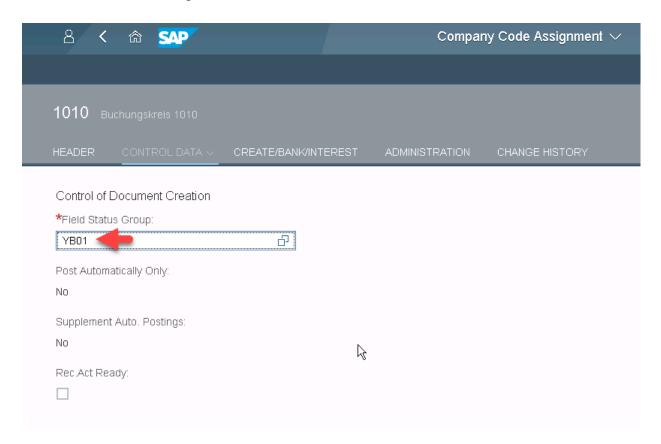
Select the check box for Only balance in Local Currency



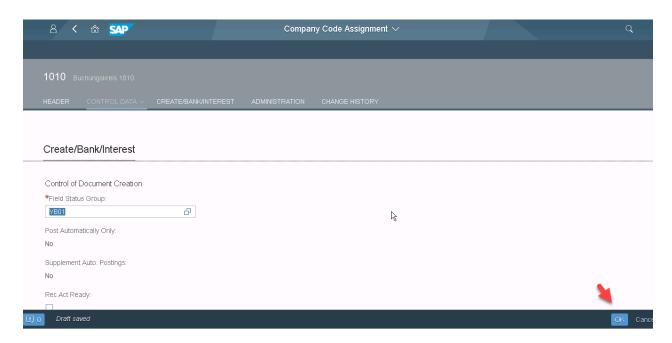
Provide the Sort key for "01"



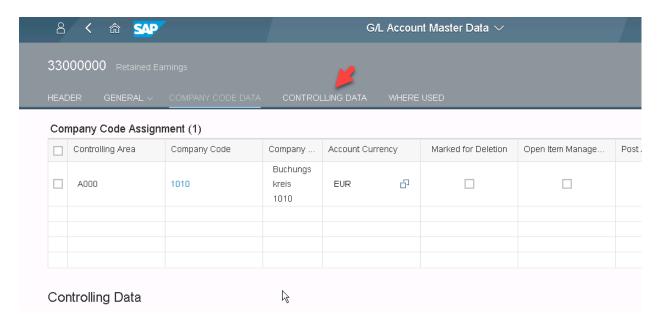
Provide Field Status Group as "YB01"



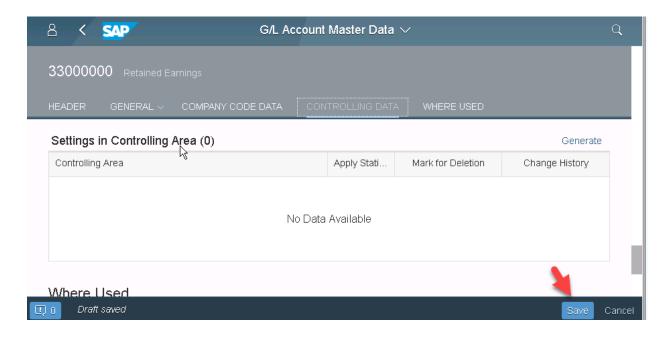
Click ok



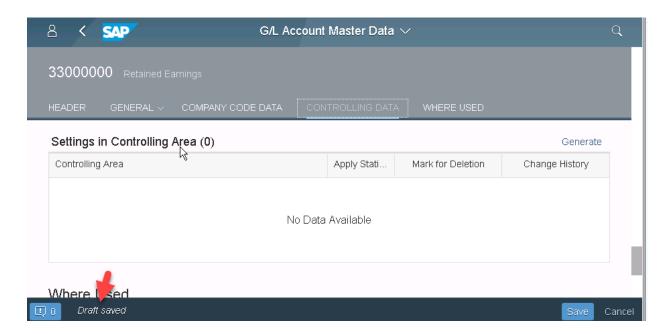
Click Controlling Data

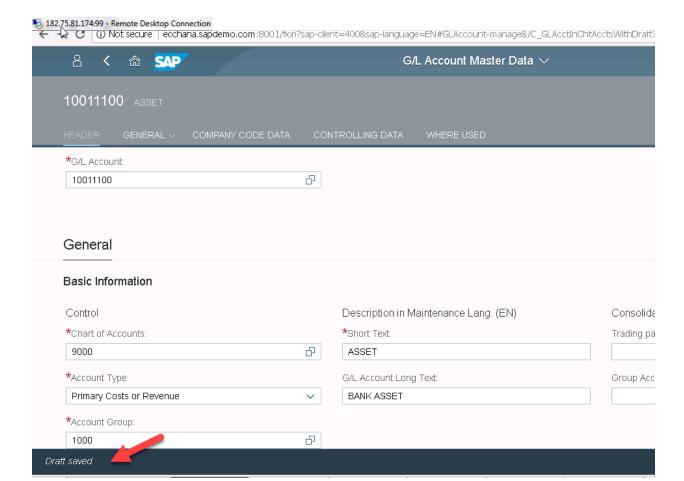


Click on save



Here we see data was saved

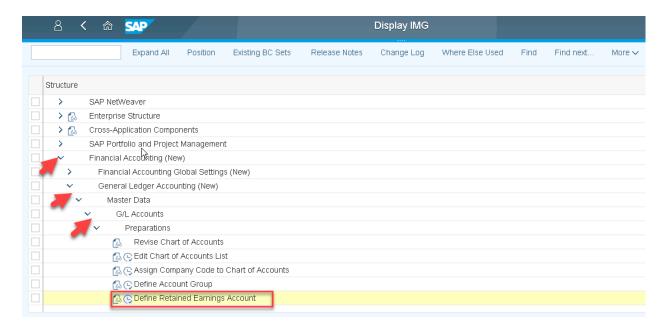




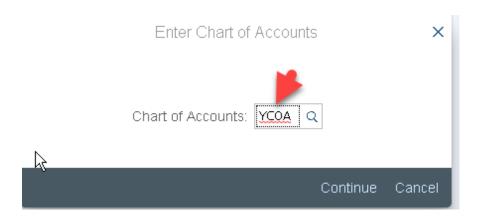
3. Define Retained Earnings Account

SPRO Financial Accounting(New) Gender Ledger Accounting(New) MasterDa

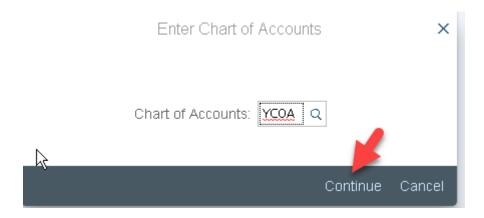
G/l Account Preparations Define Retained Earnings Account



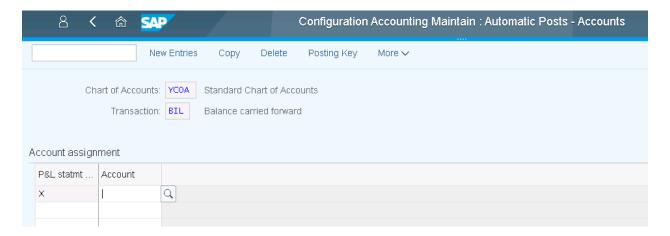
Enter the Chart of Accounts



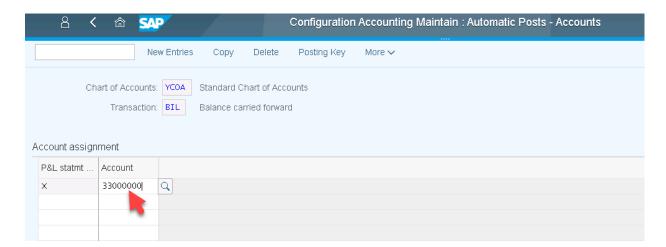
Click on Continue button



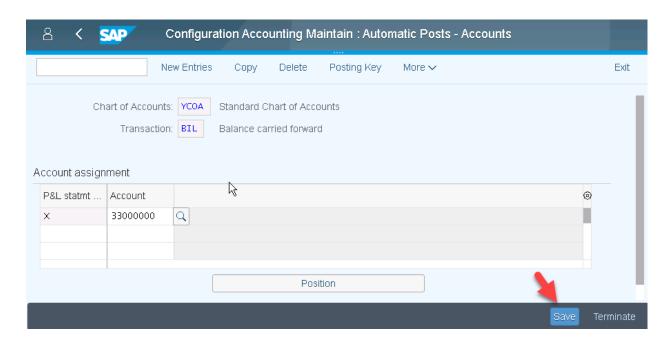
Here we see No Retrained Earning Account is not assign



Enter the Retrained Earning A/c



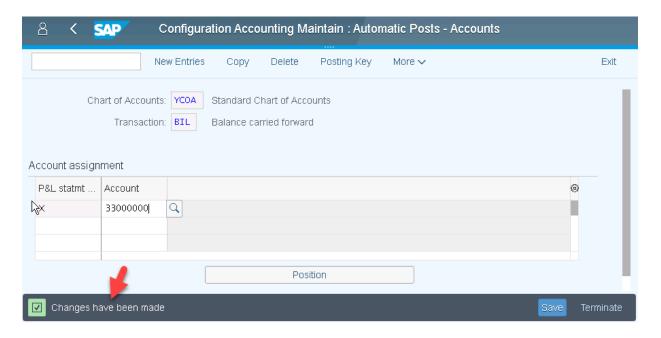
Click on Save button



Click on continue



Here we see changes have been made

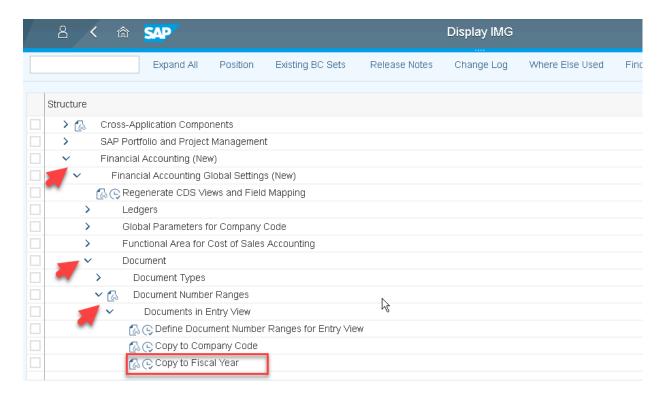


4. Copy Document Number Ranges to New Fiscal Year

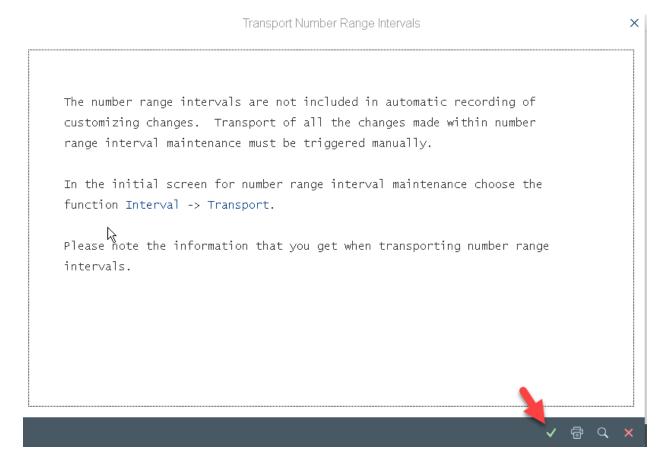
SPRO Financial Accounting (New) Financial Accounting Global Ledger (New)

Document Document Number Ranges Document Entry View Copy

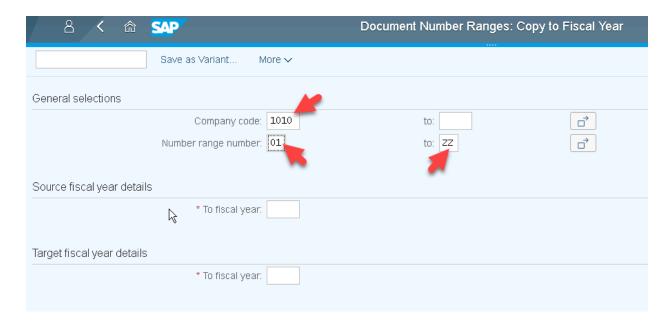
to Fiscal year (OBH2)



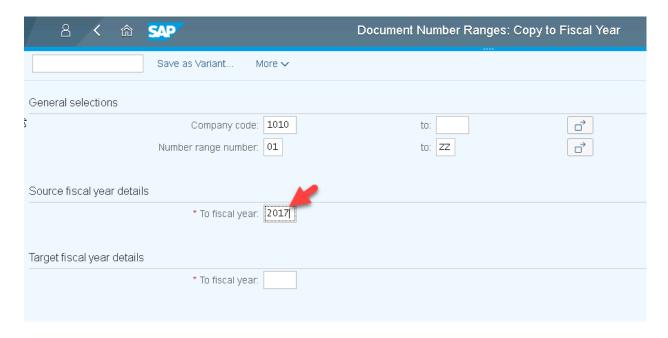
Click to Enter for the Number Ranges



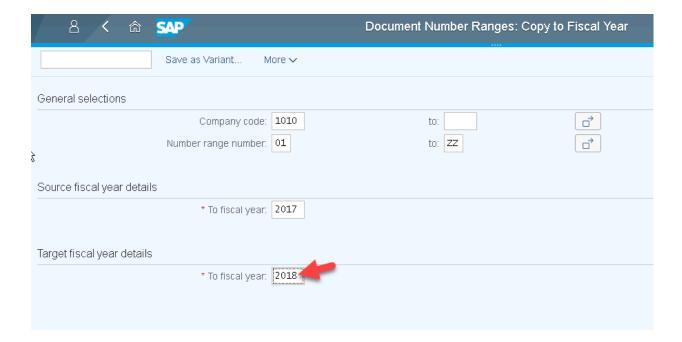
Enter the Company code, From & To Number Range



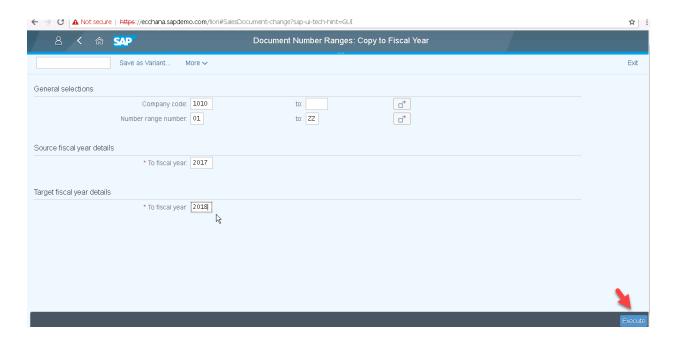
Enter Current Fiscal year



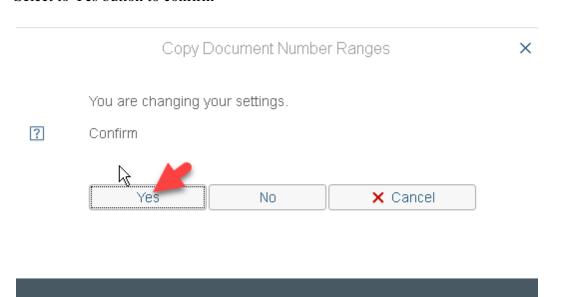
Enter the To Fiscal Year



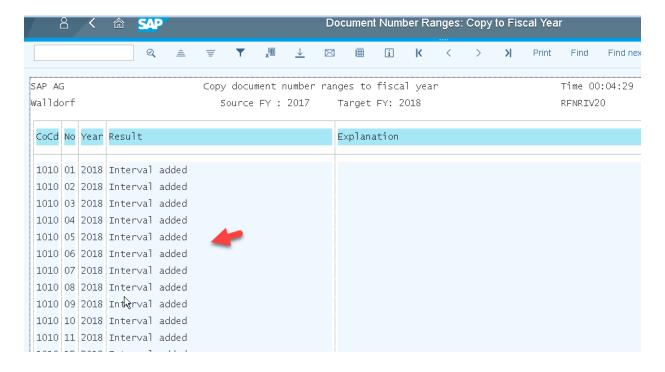
Click on Execute



Select to Yes button to confirm



Here we see All Number Ranges copy from one Fiscal to New Fiscal year

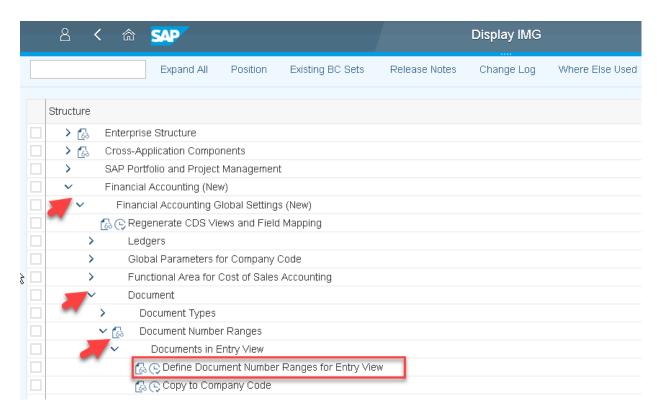


5. Checking for Number Ranges for New Fiscal year

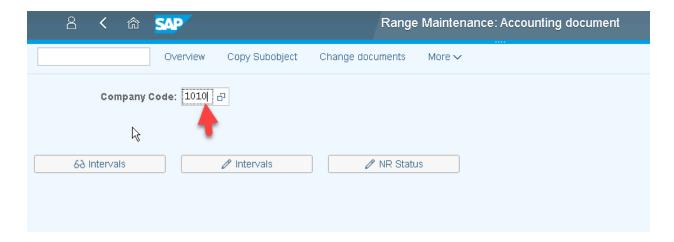
SPRO Financial Accounting (New) Financial Accounting Global settings (New)

Document Document Number Ranges Document Entry View Define

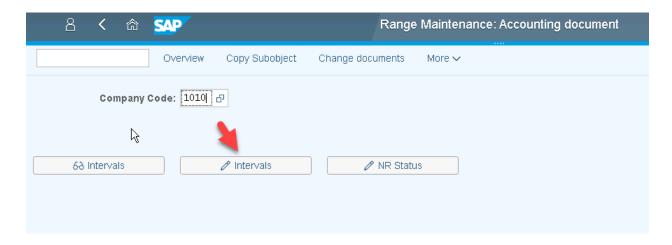
Document Number Ranges for Entry View (FBN1)



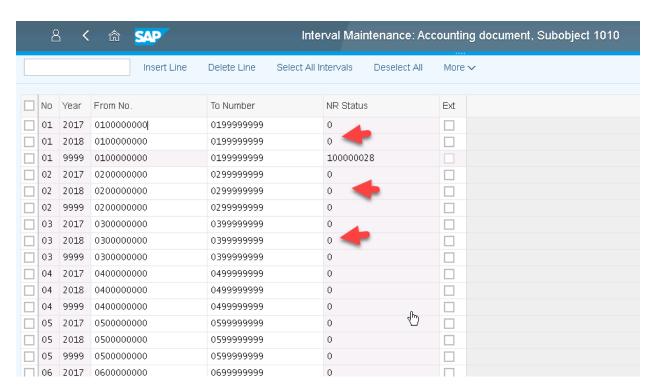
Enter the Company code



Click on Change Intervals button



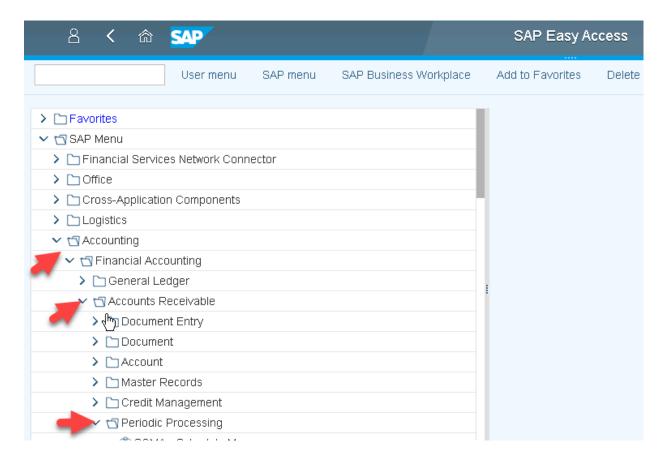
Here we see All Number Updated on New fiscal year for 2018

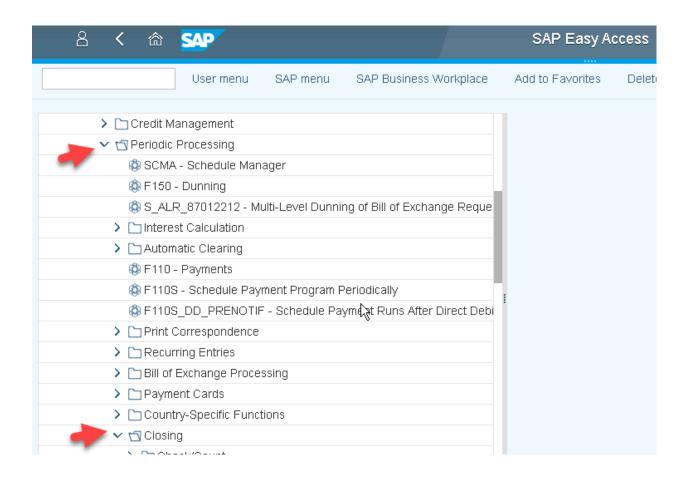


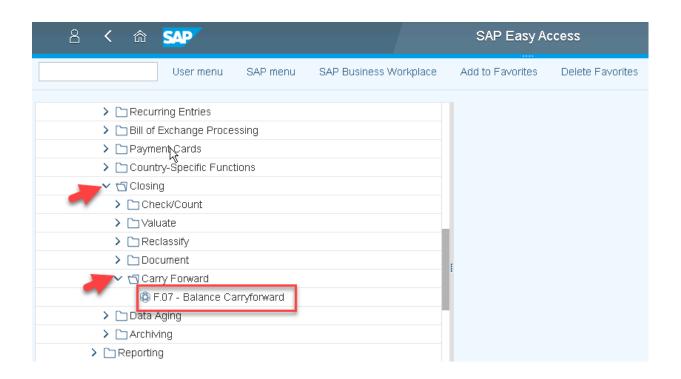
6. Carry forward Account Receivable and Accounts Payable

Accounting Financial Accounting Accounts Receivable Periodic Processing Closing

Carry Forward Balance Carry Forward (F-07)

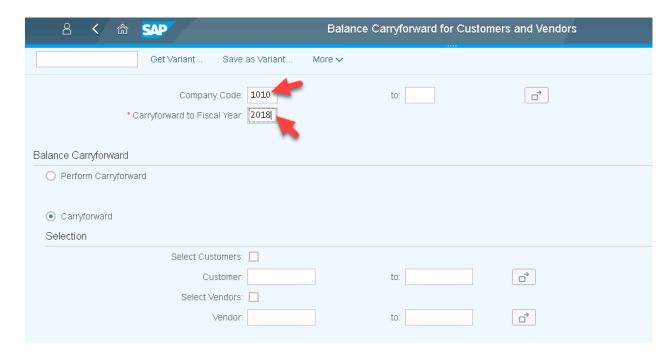




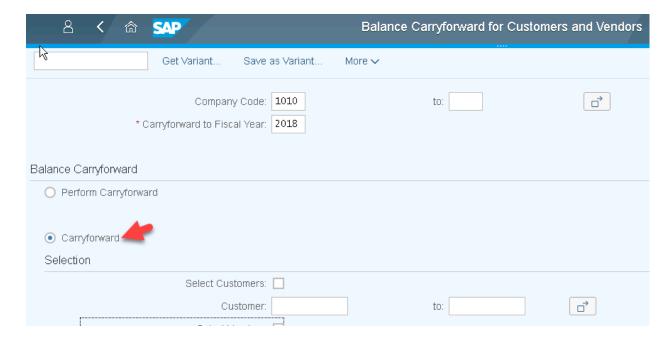


Enter the company code

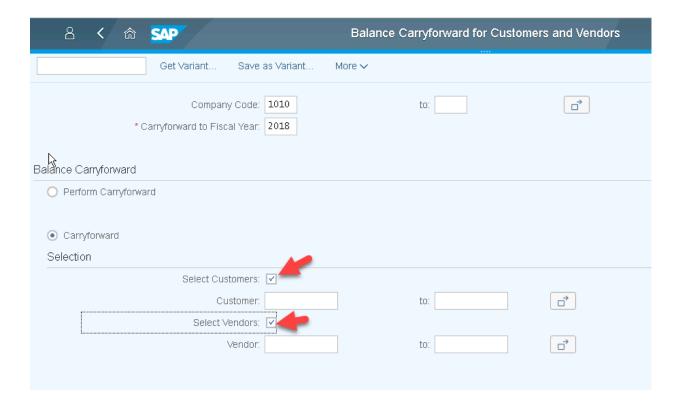
Enter the carry forward fiscal year



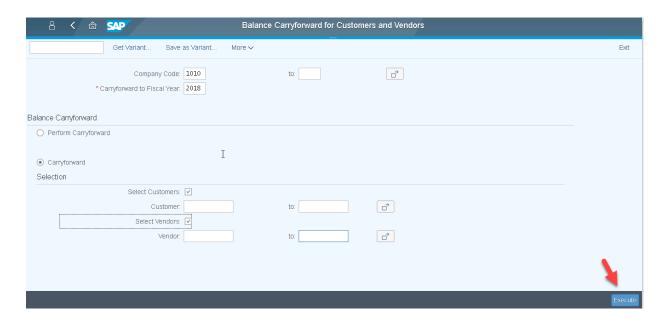
Select check box for Carry forward



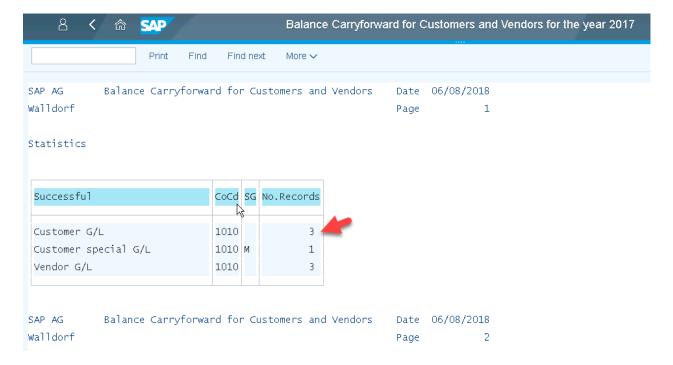
Select the check box for customer and Vendor



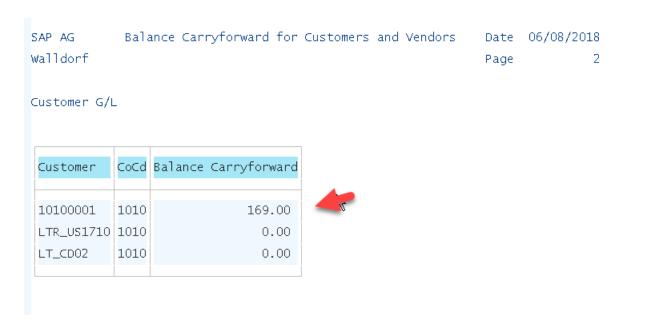
Click to Execute button



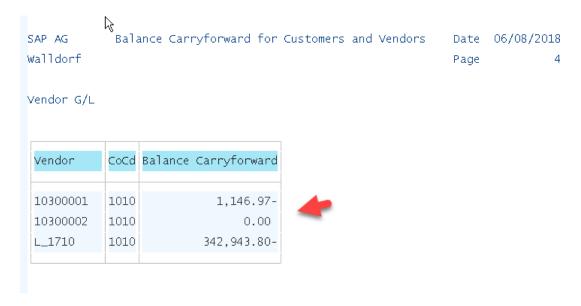
Here we see Balance is Success fully carry forward



Scroll down the page and Check the customer Balance

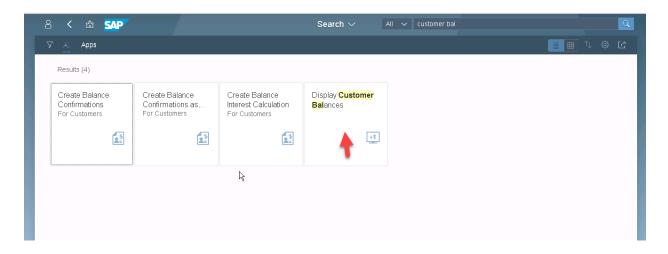


Scroll down the page and Check the vendor Balance

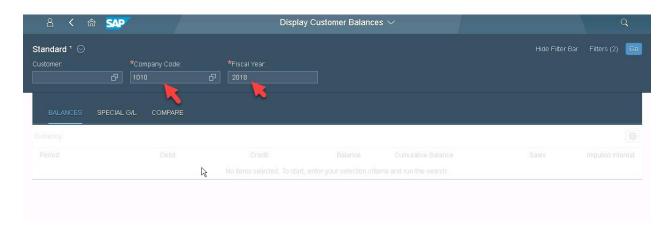


7. Check the Customer Balance for Fiscal year 2018

Double click on Display Customer Balance



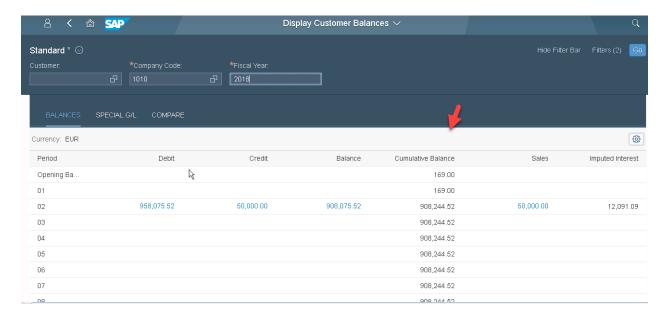
Enter the Company code and Fiscal year'



Click on Go button

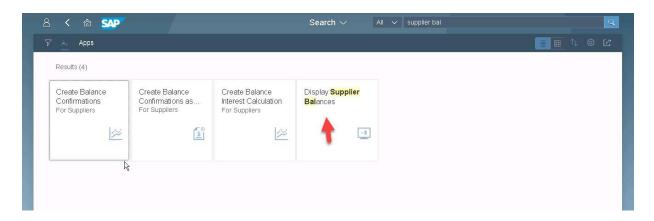


Here we see year 2018 Customer Balance will update

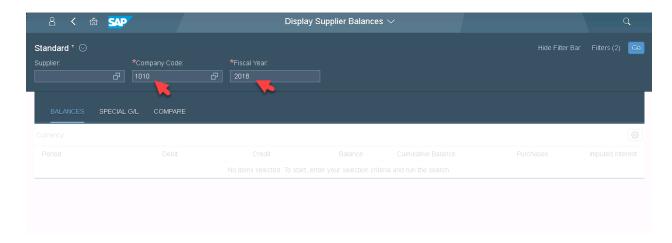


8. Check the Vendor balance for 2018

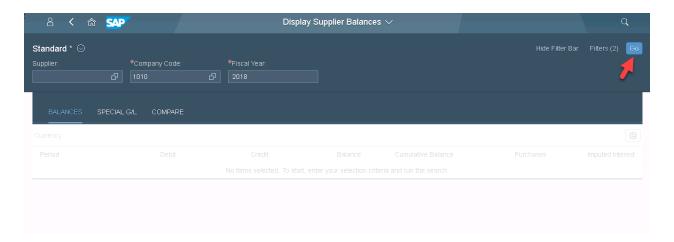
Double click on Supplier Balances



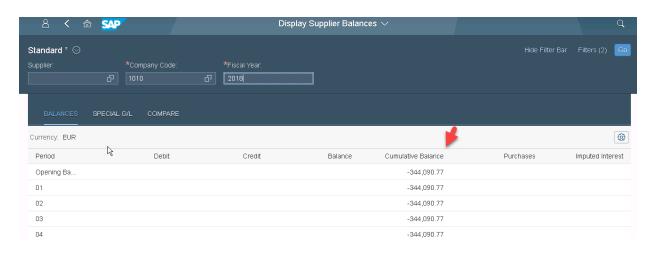
Enter the company code and Fiscal year



Click on Go Button



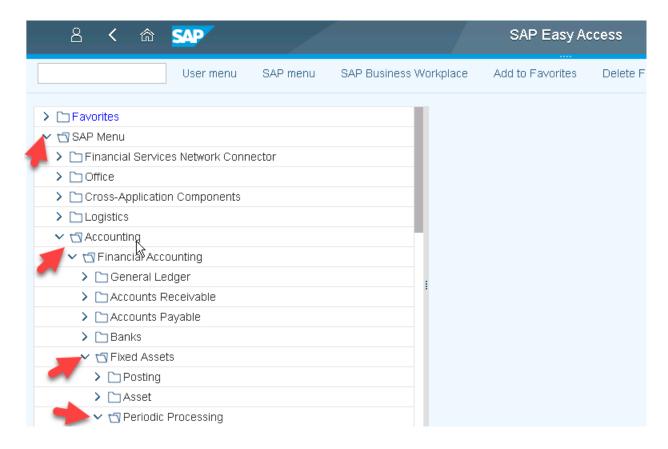
The Balance will update on 2018 fiscal year

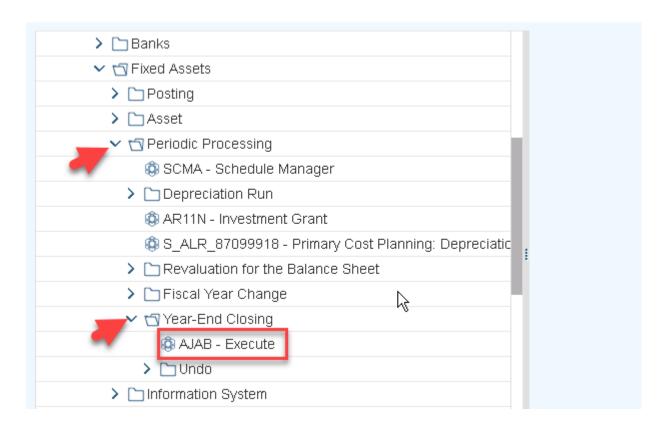


9. Execute Year End Closing

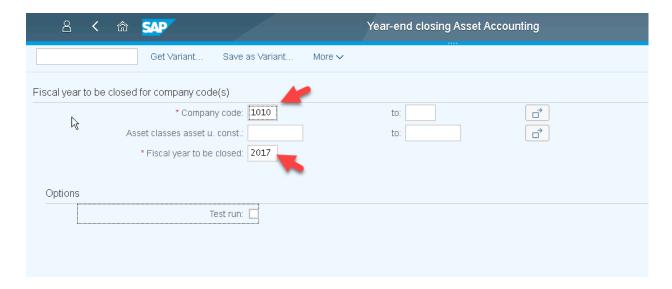
Accounting Financial Accounting Fixed Assets Periodic Processing

Year End Closing Execute (AJAB)

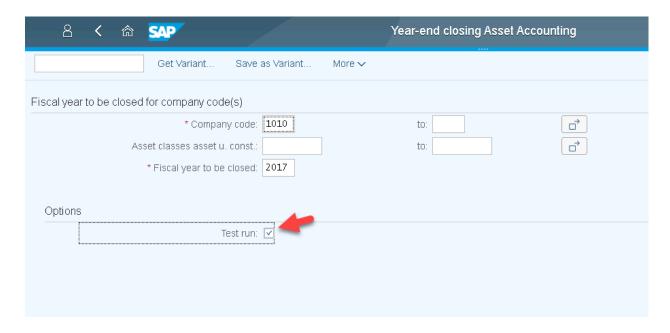




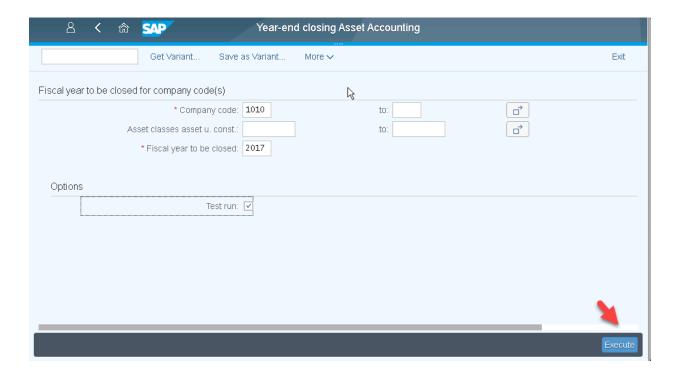
Enter the Company code and Fiscal year to be closed



Select the Test Run



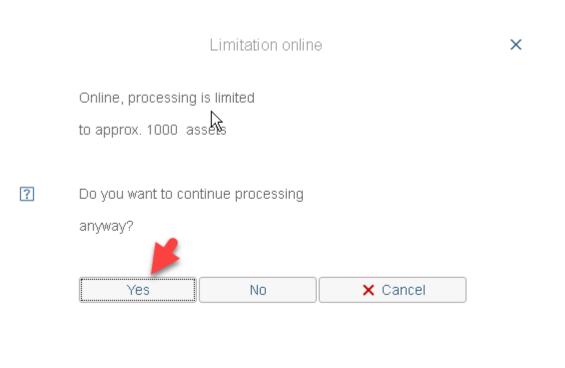
Click on Execute



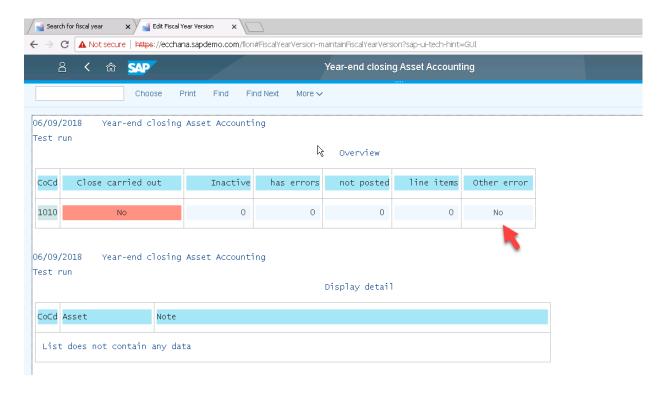
Click to continue for Information Message



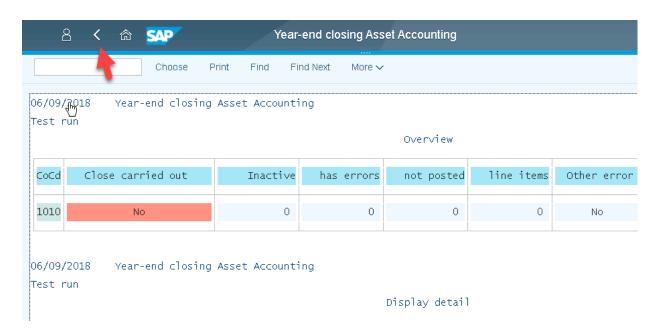
Click to Yes button



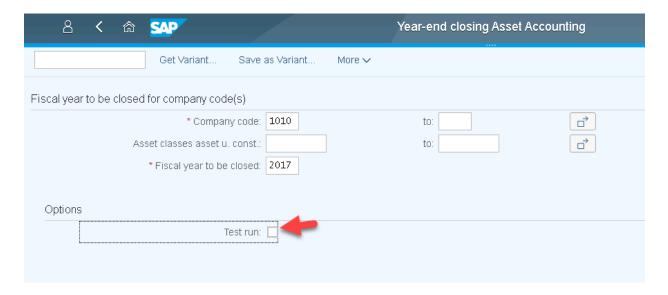
Here see No Error



Come to back arrow

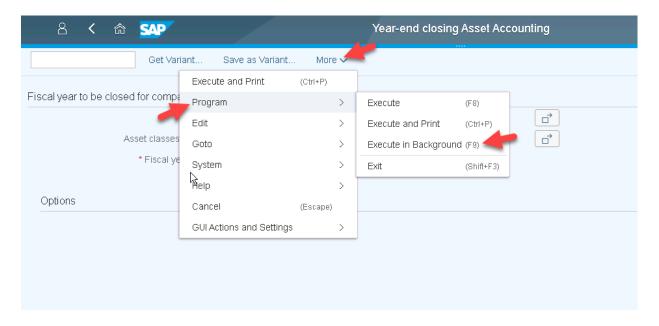


Deselect Test Run

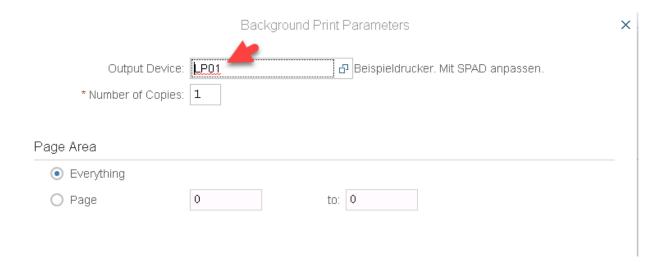


Click on Execute in background Processing

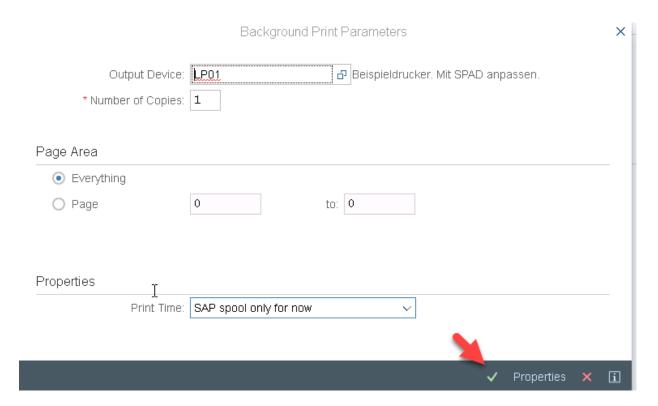
Click on More Program Execute in background



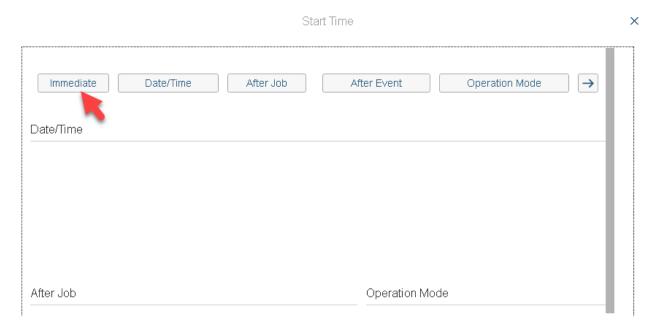
Enter the Output Device is: LP01



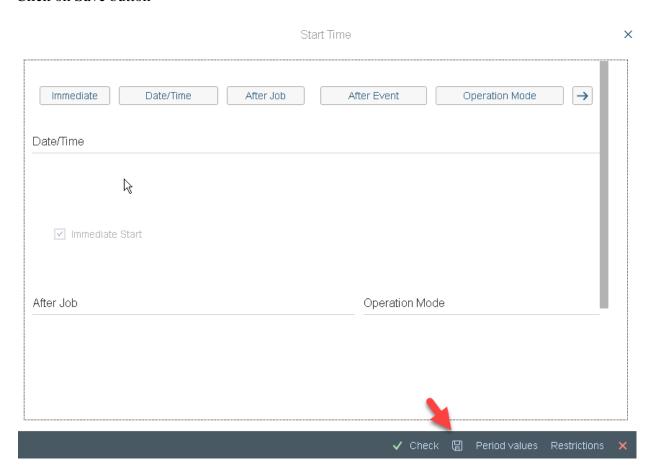
Click on continue button



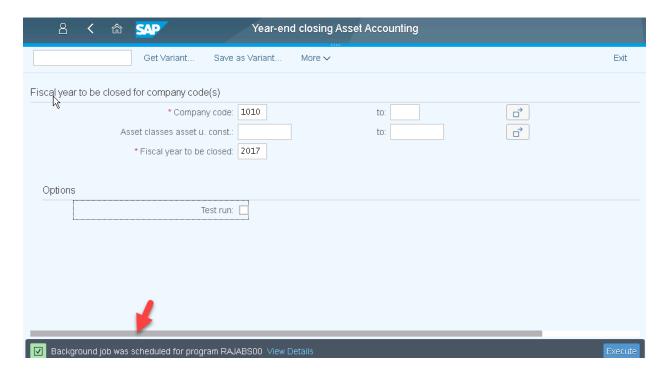
Click on Immediate button



Click on Save button

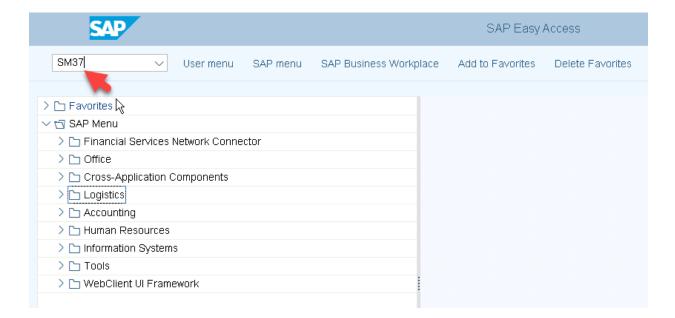


Here we see background job was scheduled for the program RAJABS00

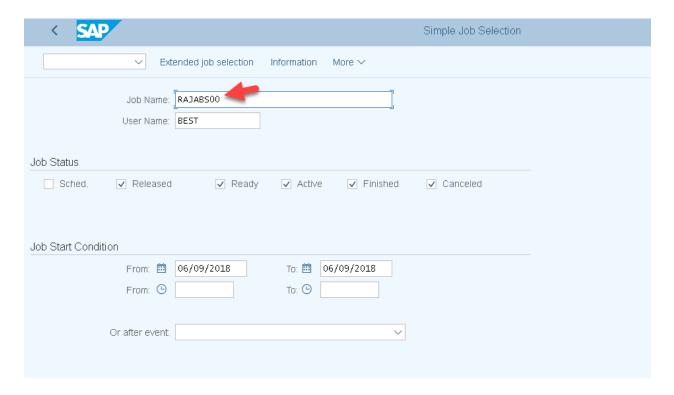


10. View Job Status

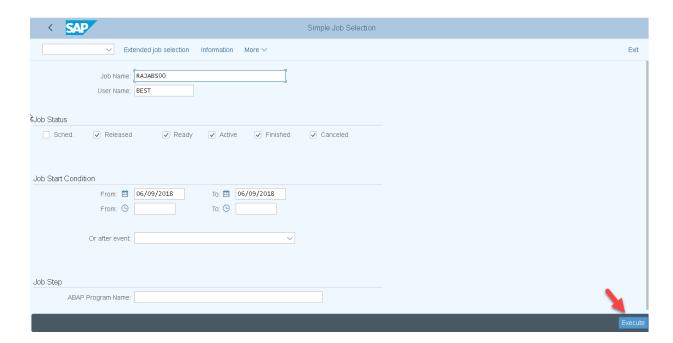
Enter the Job Status T-code and click on Enter (sm37)



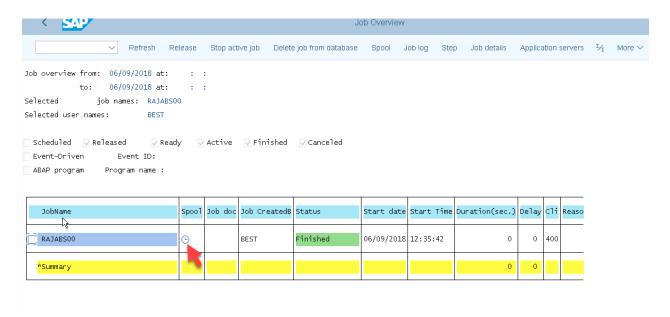
Enter the Job Name



Click on Execute



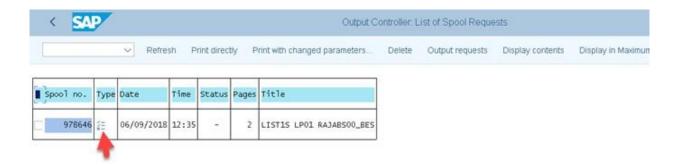
Select the Spool Clock button



Here we can see Spool Number

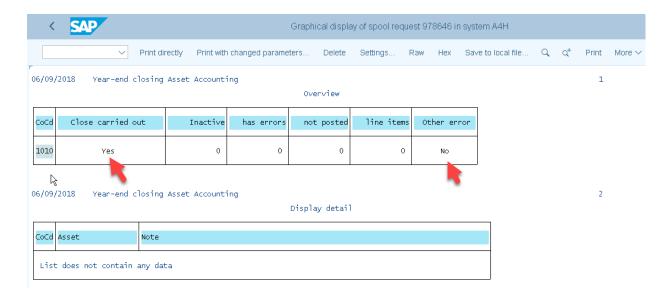


Select the ABAP List button



Check the message is Close carried out is yes

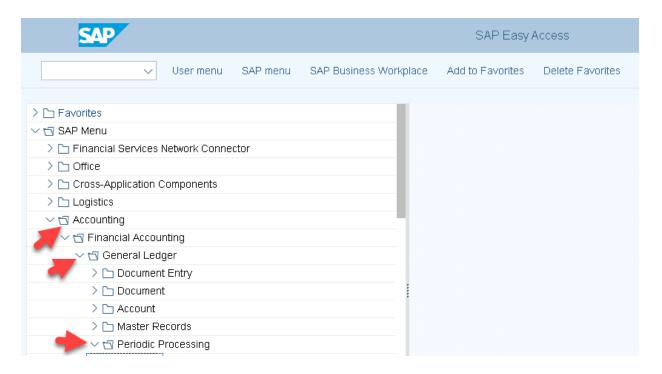
Other Error is NO

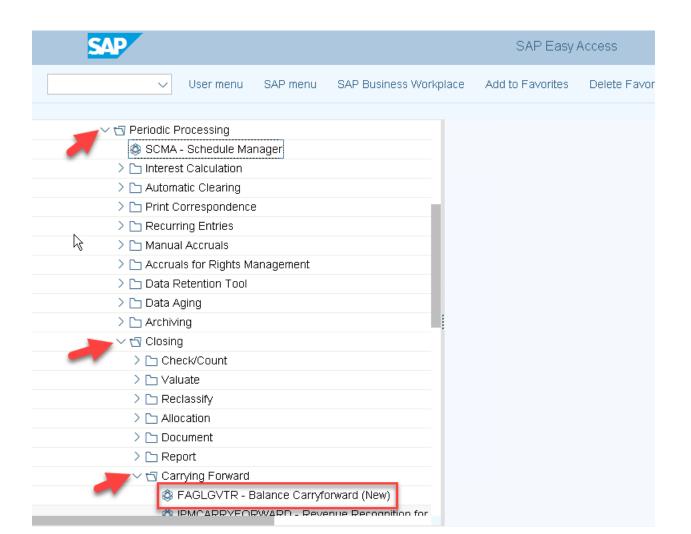


11. Carry forward Gender Ledger Balance to Fiscal year 2018

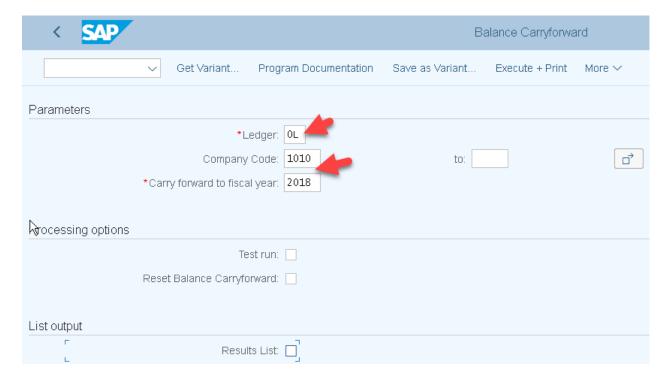
Accounting Financial Accounting Gender Ledger Periodic Processing

Carry forward Balance Carry forward (New)

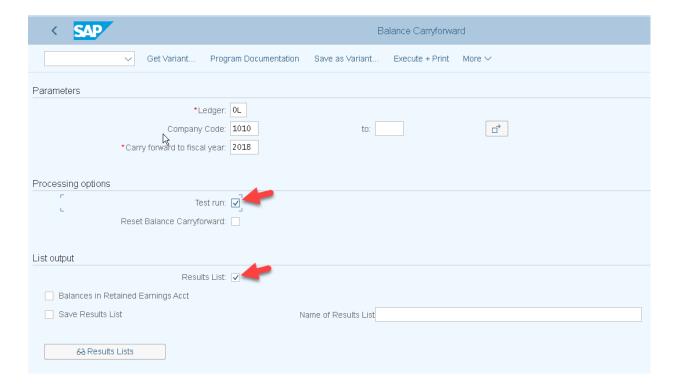




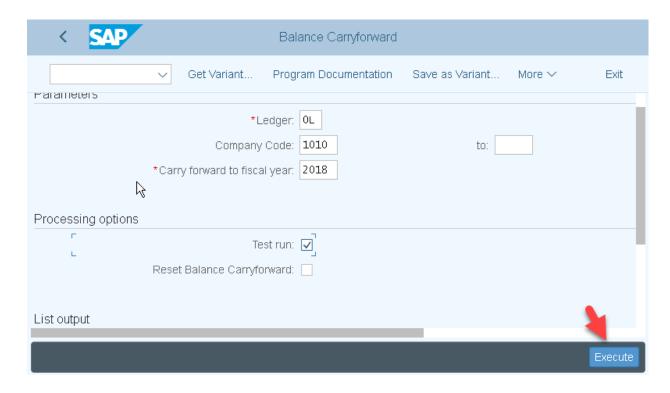
Enter the Ledger, company code and carry forward to fiscal year



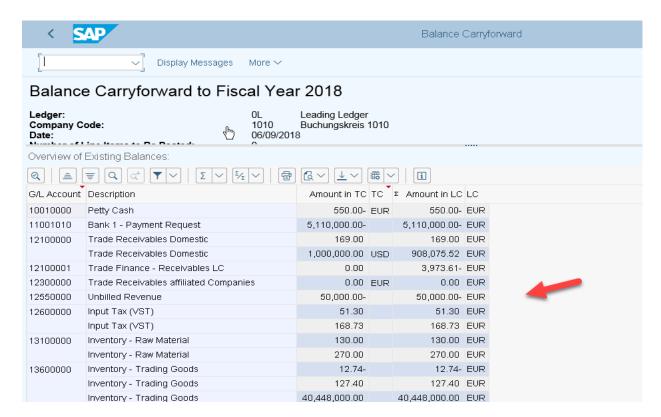
Select the check box for Test Run and Results List



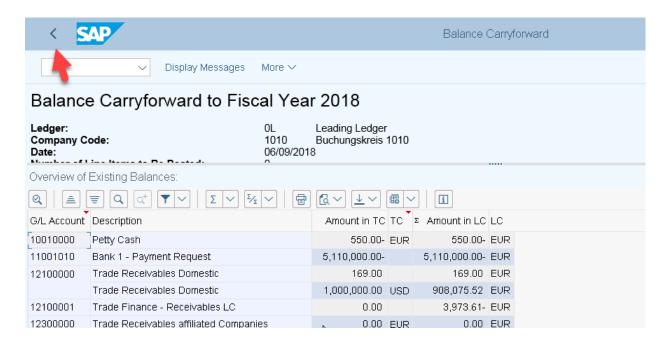
Click on Execute



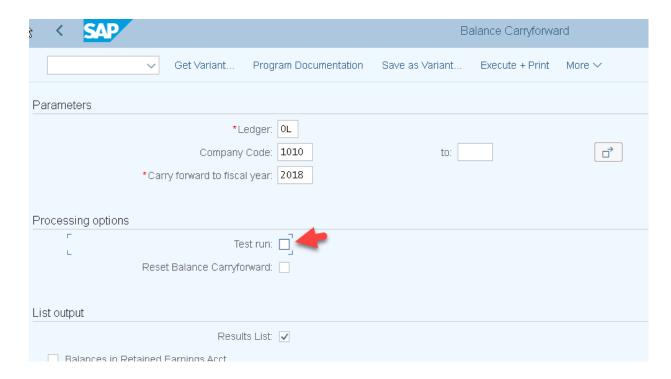
Here see All balance carry forward fiscal year 2018



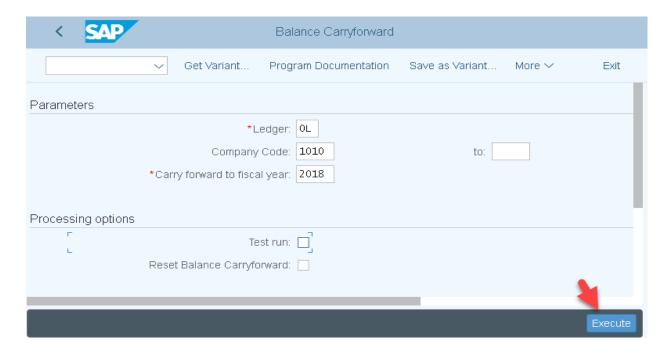
Come to back arrow



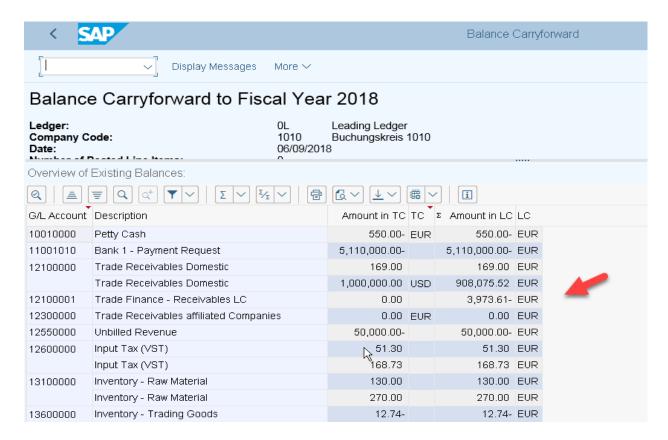
Deselect the Test Run



Click to Execute

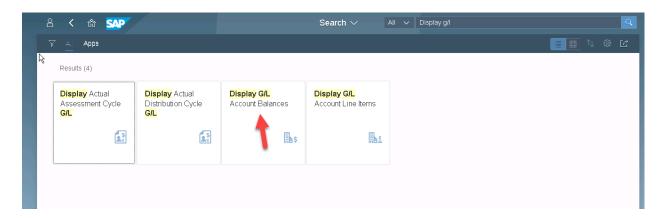


All Gender ledger balance successfully carry forward

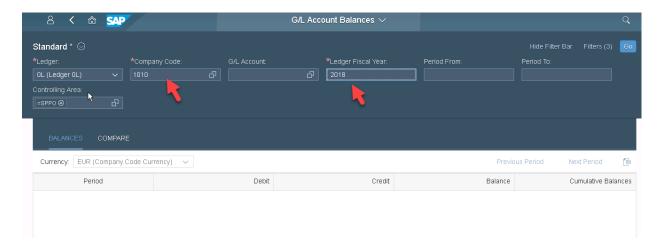


12. Checking Gender ledger Balance for Fiscal year 2018

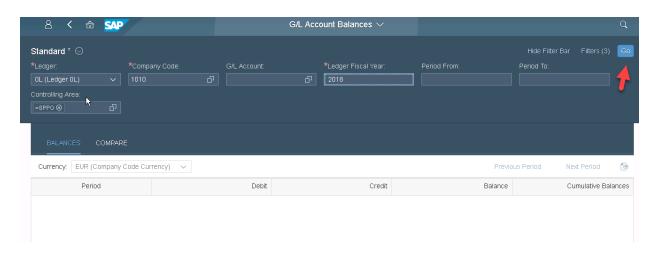
Double click on Display G/L Account Balances



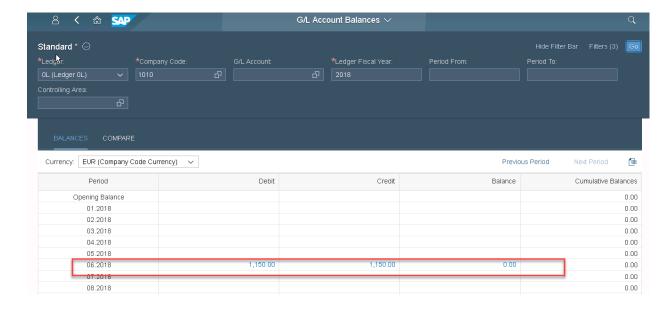
Enter the company code and Enter New fiscal year for 2018



Click as Go

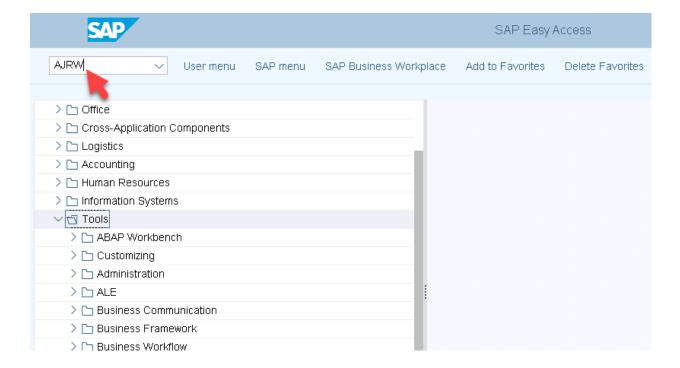


Here see All Gender Ledger Balance Carry Forward to fiscal year 2018

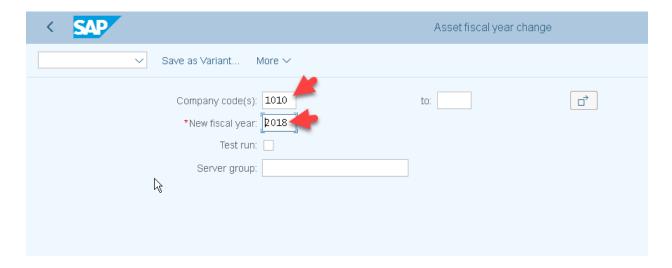


13. Change to New Fiscal Year for 2018

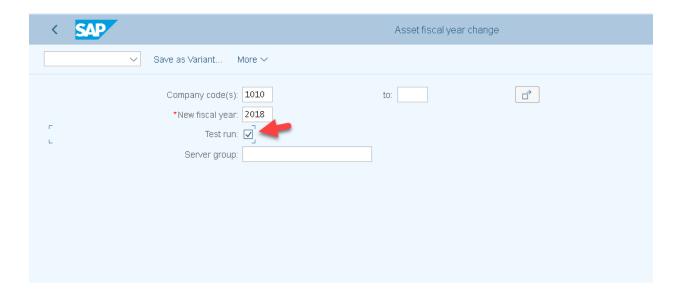
Enter the T-code as: AJRW



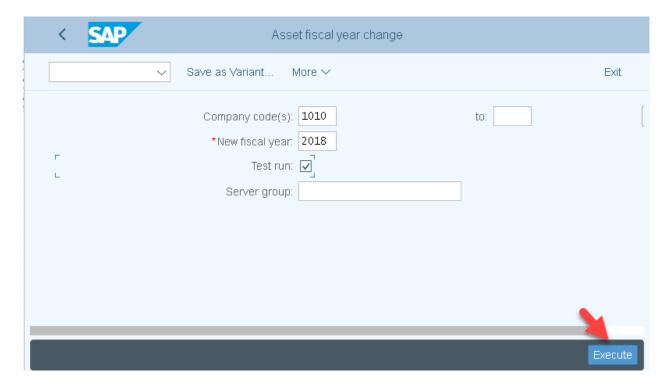
Enter the Company code and New Fiscal year



Select check box for Test Run



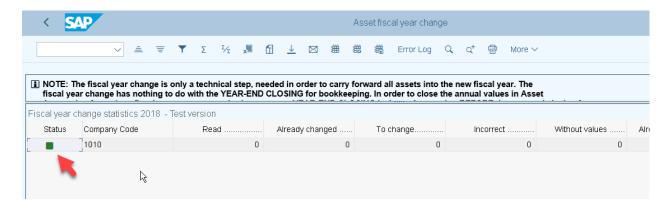
Click to Execute



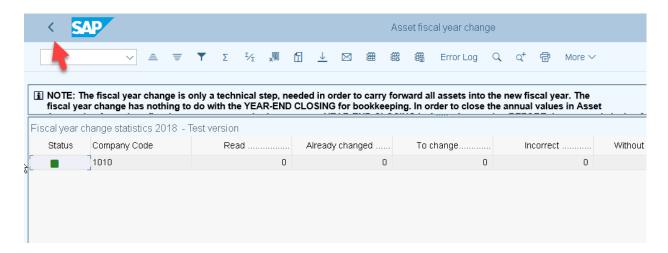
Click to yes button



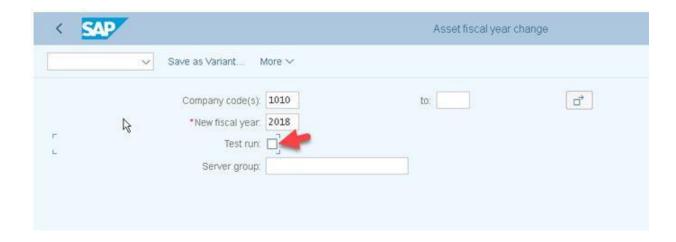
Here see status is Green No Error



Come to back arrow

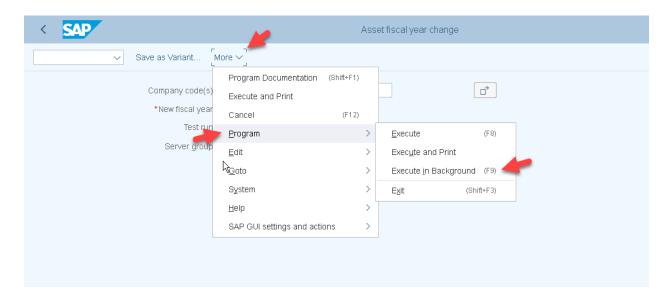


Deselect Test Run

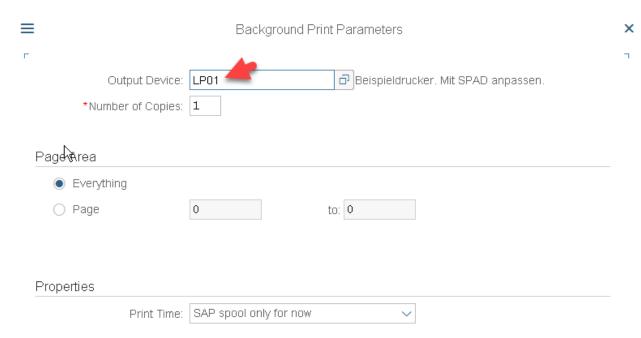


Click to Execute in background

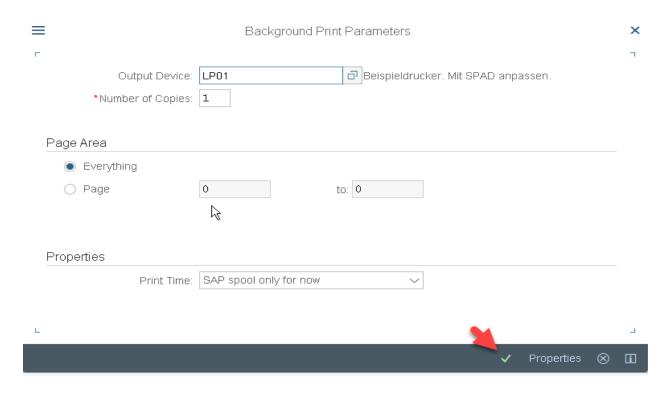
More menu Program Execute in background



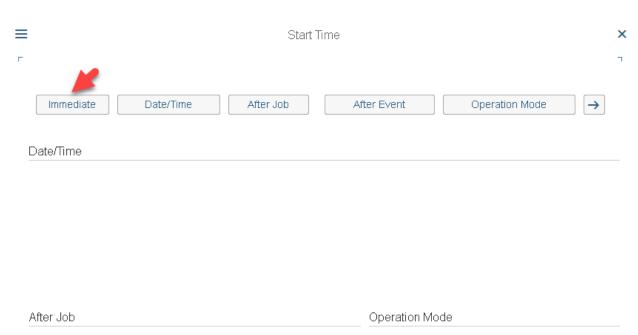
Enter the Output Device as: LP01



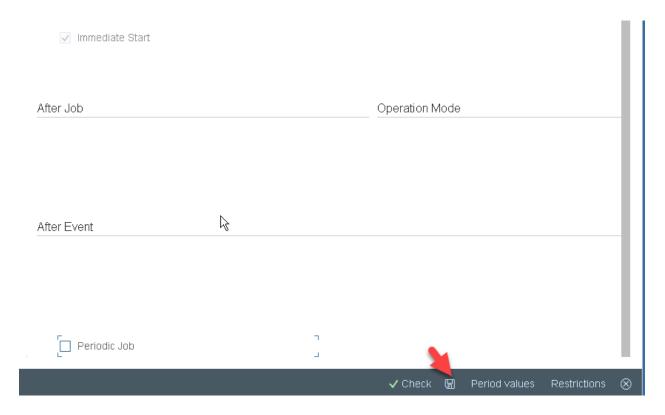
Click on Continue button



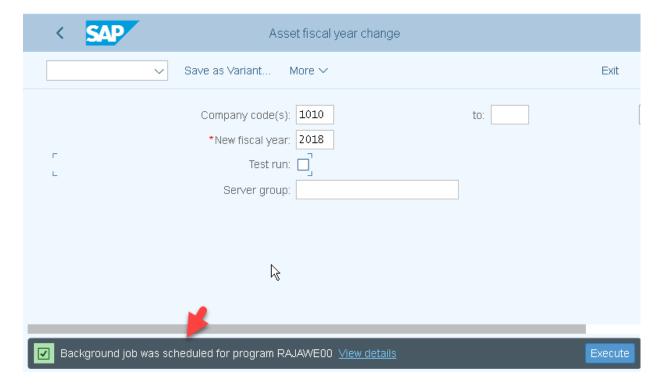
Click on



Click to Save

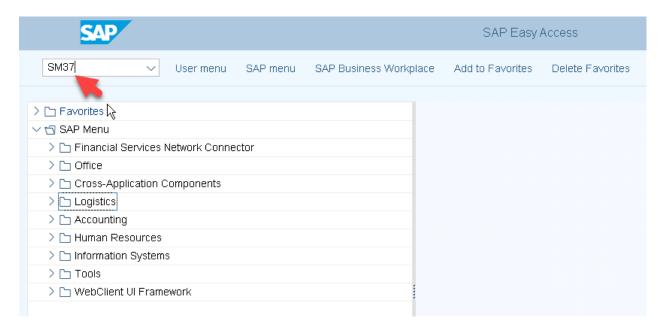


Here we see background job was scheduled for program as: RAJAWE00 $\,$

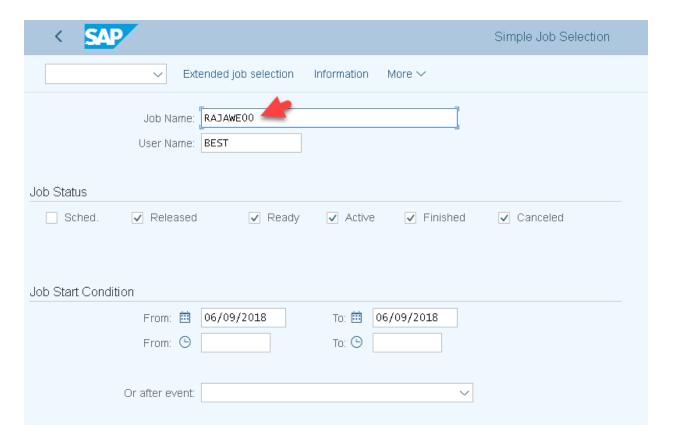


14. View Job Status

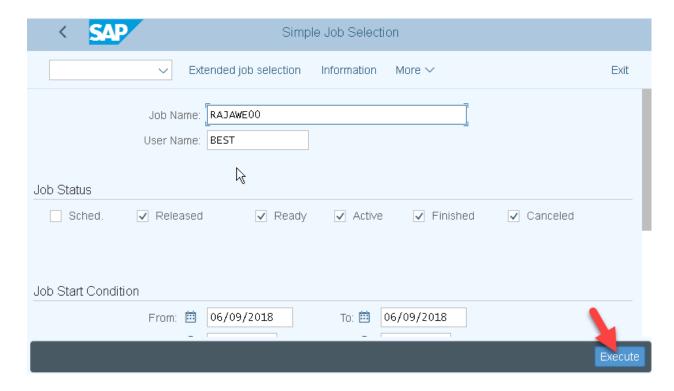
Enter the Job Status T-code and click on Enter



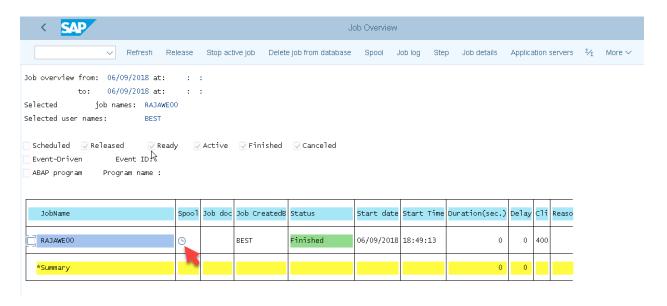
Enter the Job Name as: RAJAWE00



Click on Execute



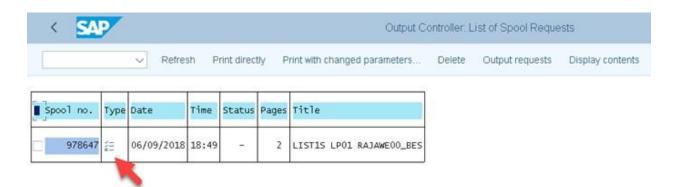
Select the Spool Clock button



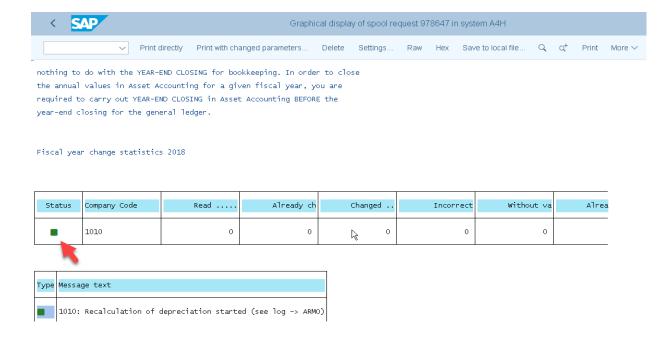
Here see Spool Number



Select the ABAP List button

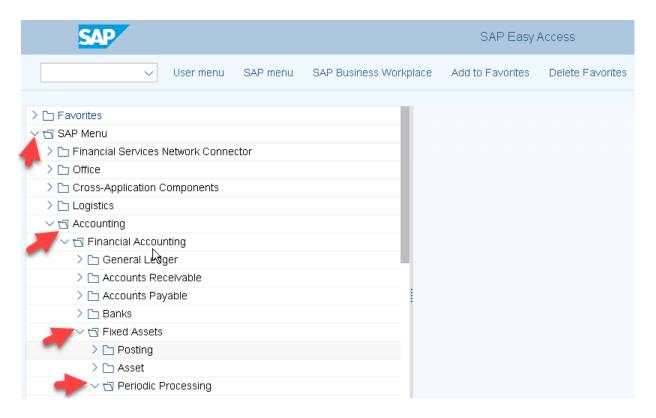


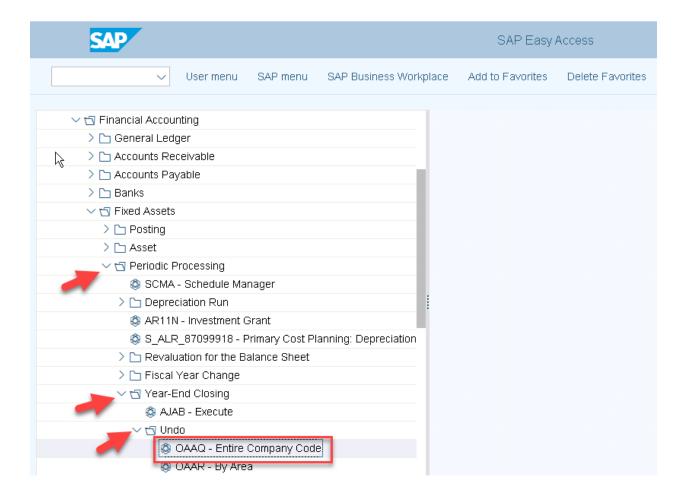
Check the message is Status is Green



15. Display Closed Fiscal year check for 2017

Accounting Financial Accounting Fixed Assets Periodic Processing End Closing Year End Closing Undo Entire company code





Here see company code fiscal year closed in 2017

