

# Saklayen Ahmed

**Address:** Village: Kewa Pashchim Khanda; Post: Mawna; Post Code: 1740;  
Upazilla: Sreepur; District: Gazipur.

**Email:** saklayen.3221@gmail.com; **Mobile:** +8801727-268458

**Portfolio:** <https://saklayen.cf>; **LinkedIn:** <https://www.linkedin.com/in/saklayen>



## Summary

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Technologically adept accounting and finance professional with expertise in SAP S/4HANA Finance, Microsoft Office, SQL Server, Power BI, and Python. Proficient in deploying cloud solutions using Microsoft Azure, including Azure VMs, Storage, and Functions. Passionate about using technology for data visualization and software development to improve accounting and finance processes. Seeking roles to apply my technical skills in innovative, tech-driven organizations.

## Experience

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### Audit Senior

Deloitte Bangladesh Ltd., 2021-2024

**[Refer to Annexure A for detailed job responsibilities]**

### Intern

EXIM Bank Bangladesh Ltd., 2019 Feb-Apr

Three months Internship titled 'General Banking Activities' of EXIM Bank of Bangladesh Limited.

## Education

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**Institute of Chartered Accountants of Bangladesh (ICAB), 2021-Current**

Chartered Accountancy (CA)

**Grade:** Professional Level

**University of Rajshahi, 2019-2021**

Master's of Business Administration (MBA) - Department of Accounting and Information Systems

**Grade:** 3.29 out of 4.00

**University of Rajshahi, 2015-2018**

Bachelor of Business Administration (BBA) - Department of Accounting and Information Systems

**Grade:** 3.37 out of 4.00

**Gazipur Cantonment College, 2012-2014**

Higher Secondary Certificate (HSC) - Business Studies

**Grade:** 5.00 out of 5.00

**Rajendrapur Cantonment Public School and College, 2010-2012**

Secondary School Certificate (SSC) - Business Studies

**Grade:** 4.88 out of 5.00

## Training & Certifications

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- **SAP S/4HANA Finance & Controlling - Configuration & End User** - Completed in July 2023 from Udemy
- **SAP S/4HANA Sourcing & Procurement (MM-Materials Management)** - Completed in September 2023 from Udemy
- **SAP Financials Essential Training** - Completed in June 2023 from LinkedIn
- **SAP S/4HANA: Beyond the Basics** - Completed in June 2023 from LinkedIn
- **Using Python with Excel** - Completed in July 2021 from LinkedIn
- **Using Python for Automation** - Completed in July 2021 from LinkedIn
- **Power BI for the audit** - Completed in June 2021 from Deloitte

## Technical Proficiencies

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### Enterprise Software & Productivity Tools

- SAP S/4HANA Finance
- Microsoft Office & Excel VBA
- SPSS Analysis

### Database Management & Cloud Platforms

- Microsoft SQL Server
- Microsoft Azure
- PostgreSQL

### Programming, Data Analysis & Development

- PHP & MySQL for Web
- Python Data Analysis
- Software Development

### Data Visualization & Social Tools

- Microsoft Power BI
- Social Networking

## Strength & Attributes

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- Ability to interact effectively with people at all levels with patience, tact and diplomacy.
- Ability to learn fast and adapt well to new situations and opportunities.
- Perform proactively with friendly and supportive attitude.
- Highly organized and methodical with excellent time management and prioritization.

## Volunteer Leadership & Involvement

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### Research Assistant

University of Rajshahi, 2019-2020

Involved as a Research Assistant with Prof. Dr. Rukshana Begum for the research project titled "Liquidity Management of Several Banking Corporation in Bangladesh".

### Executive Member

Rajshahi University Business Club (RUBC), 2017-2018

Worked as Director of Program Management.

## Language Proficiencies

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**Bangla**     Fluent in Bengali (Mother tongue).

**English**    Good Professional Proficiency and Full Working Knowledge in English.

## Personal Information

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**Father's Name**     : Tazuddin Ahmed

**Mother's Name**    : Manwara Begum

**Date of Birth**       : 25 April, 1997

**Gender**              : Male

**Marital Status**     : Single

**Religion**             : Islam

**Nationality**         : Bangladeshi

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## References

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### **Dr. Md. Sayaduzzaman**

Professor

University of Rajshahi

Department of Accounting and Information  
Systems, University of Rajshahi, Rajshahi- 6205.

**Mobile:** +8801912827857

**Email:** milons66@yahoo.com

### **Md. Nayan Mia FCA**

CEO & Proprietor

(Ex- Senior Manager, Deloitte Bangladesh Ltd)

Nayan Mia & Co., (NMC) Chartered Accountants

Lily Pond Center (Level-8), Motijheel, Dhaka-1203

**Mobile:** +8801911950634

**Email:** nayan@nmc.com.bd

# Annexure A

## Comprehensive Overview of Roles and Responsibilities at Deloitte as an Audit Senior

### IT Audit

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- Spearheaded IT audits, validating tech practices, and data management against regulatory and internal guidelines.
- Implemented Python for automating data analysis, enhancing audit efficiency and data reliability.

### Statutory Audit

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#### United Finance Ltd

- Conducted meticulous financial and operational audits, aligning operations with banking regulations.
- Utilized Python for predictive financial analysis, validating reports, and early risk identification.

#### Epic Garments Company Limited

- Ensured the integrity of financial statements and manufacturing cost reports through comprehensive audits.
- Employed Excel for in-depth cost analysis, assisting in the optimal allocation of manufacturing budgets.

#### MetLife Insurance Bangladesh

- Conducted a detailed audit of insurance financial statements, ensuring compliance with relevant regulatory standards.
- Examined risk management and policy procedures, validating the efficacy of underwriting and claims management.
- Utilized Excel to scrutinize premium revenue streams and operational expenses, verifying financial stability and regulatory compliance.

### Compliance Audit

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#### World Fish (USAID Project)

- Led audits, ensuring procedural and financial compliance with project and grant requirements.
- Applied Python for detailed financial data analysis, offering transparent financial reporting to stakeholders.

#### Dhaka WASA (USAID Project)

- Managed fund utilization audits, ensuring adherence to donor guidelines and facilitating transparent reporting.
- Utilized Excel to develop financial tracking models, verifying accurate fund allocation, and reporting.