

# CURRICULUM VITAE OF MD SOZIB MIA



## Mailing Address:

### MD SOZIB MIA

C/O- Md. Dudu Mia

Vill: Kewa Pashchim Khanda, Post Office: Mawna-1740

Upazila: Sreepur, District: Gazipur.

Mobile: +8801790-656646

Email: [md.miasozib@gmail.com](mailto:md.miasozib@gmail.com)

## Career Objective:

To join an interactive organization that offers me a constructive workplace where I can grow in terms of knowledge, skills and put to an effective use my analytical abilities and professional competence in the areas of accounting.

## Self-Assessment

- Sincere, Punctual and dutiful to work.
- Ability to interact effectively with people at all levels with patience, tact and diplomacy.
- Ability to learn fast and adapt well to new situations and opportunities.
- Perform proactively with friendly and supportive attitude.
- Highly organized and methodical with excellent time management and prioritization.

## Educational Background:

### Bachelor of Business Administration (BBA)

University : Sreepur Muktijoddha Raahmot Ali Govt. College  
Department : Accounting  
Passing Year : 2018  
Result : 2.84 out of 4.00  
Duration : 4 Years

### Higher Secondary Certificate (H.S.C)

Institute : Pear Ali University and College  
Group : Business Studies  
Passing Year : 2014  
Result : 4.10 out of 5.00  
Duration : 2 Years

### Secondary School Certificate (S.S.C)

Institute : Mawna M.L. High School  
Group : Business Studies  
Passing Year : 2012  
Result : 4.13 out of 5.00  
Duration : 2 Years

## Working Experience

- Name of Institution** : S M Care High School  
**Duration** : 3 Years  
**Position** : Junior Tutor  
**Department** : Math and Accounting
- Company Name** : Bangladesh Bureau of Statistics  
**Duration** : 20 Days  
**Position** : Team In-charge  
**Department** : National Household Database

## Language Proficiency:

Fluent “Communication Skill” on Speaking and writing well in Bengali & English.

## Computer Literacy:

Skill in Computer Package Software's  
(MS-Word, MS-Excel, MS-Power Point & Internet Browsing).

## Personal Information:

Father's Name : Md. Dudu Mia  
Mother's Name : Sahina Begum  
Permanent Address : Village: Kewa Pashchim Khanda; Post: Mowna;  
Post Code: 1740, Upazilla: Sreepur; District: Gazipur.  
Date of Birth : 27 December 1995  
Religion : Islam  
Marital Status : Single  
Blood Group : B (+ve)  
National ID No. : 8259606443

## Reference:

### Rokeya Akter Sheela

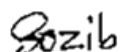
Lecturer  
Department of Accounting  
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College  
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### Polash Saha

Lecturer  
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Sreepur Muktijoddha Raahmot Ali Govt.  
College  
Mobile: +8801613-508850

I, the undersigned, declare that the information provided in this resume is true to the best of my belief and knowledge and correctly describes myself.

Signature



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(MD SOZIB MIA)