Noah Thompson

Reporting Analyst

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Summary

Reporting professional with 3 years of experience building **Power BI** dashboards and maintaining **Jira** reports for IT leadership. Familiar with **Power Automate** and **Confluence** documentation. Comfortable supporting **PI Planning** logistics and access governance.

Core Skills

Power BI (DAX basics), Power Query, Jira, JQL, Jira Automation (basic), ServiceNow reporting, SharePoint, Excel, Python (basic), SOP authoring.

Experience

Reporting Analyst — HarborEdge IT (Cleveland, OH) | 2022–Present

- Developed release-train dashboards in **Power BI** using Jira exports and scheduled refresh.
- Helped standardize SOPs for data submissions; delivered training sessions for project coordinators.

Data Associate — Lakefront Analytics (Cleveland, OH) | 2021–2022

- Built Excel-based scorecards and migrated them to **Power BI** starter models.

Education

B.S., Business Analytics — Kent State University

Certifications

- PL-300: Microsoft Power BI Data Analyst (in progress)