

Tanmay Agawal
221710305058
Cse- B5
Gitam University
May 8, 2021

Respected Sir,

I apologise for not being able to make it for the first mid examinations that were held in the month of february, 2021, as I was out of town for a week due to an emergency. I will make sure that this situation does not happen again, or if it does, i'll make sure you are informed about it. Kindly consider to re-conduct the 1st mid examination for me.

Sincerely,
Tanmay Agarwal
221710305058.