

TANMOY HOWLADER

📍 House-55, Road-5, Section-11, Uttara Sector 10, Dhaka
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Career Objective:

To work in a suitable position having the intention to work with honesty & sincerity and to share my own knowledge, potentiality with the organization to achieve its ultimate goal.

Employment History:

Total Year of Experience: 4.4 years

1. Computer Operator (2.5 years)

(1 Mar 2021 - 31 Aug 2023)

BEXIMCO INDUSTRIAL PARK

Area of Expertise:

MS Applications (2.4 years)

Duties/Responsibilities:

Proficiently utilized MS Office Suite, including Word, Excel, and PowerPoint, for document creation, data management, and dynamic presentations.

2. Data Entry Operator (Medical Project) (1.9 years)

(7 Apr 2019 - 28 Feb 2021)

Intelligent Image Management Limited

Area of Expertise:

Data Entry Operator (Both English & Bengali) (1.8 years)

Duties/Responsibilities:

Entering customer and account data from source documents within time limits.

Academic Qualification:

| Exam Title | Concentration/Major | Institute | Result | Pas.Year |
|---------------------------|--------------------------------|------------------------------------|--------------------|----------|
| Bachelor of Science (BSc) | Computer Science & Engineering | Northern University Bangladesh | Enrolled | 2025 |
| Diploma in Power | Power Technology | Barisal Polytechnic Institute | CGPA:2.97 out of 4 | 2017 |
| SSC | Commerce | Bakerganj J.S.U. Model High School | CGPA:4.75 out of 5 | 2013 |

ICT Qualification:

| ICT Qualification | Description |
|--|--|
| <ul style="list-style-type: none">• Web Design• MS Word/ Excel/ PowerPoint/ OneNote• Graphics Design• Video Editing.• C Programming Language | Proficient in MS Word, Excel, PowerPoint, data entry, and computer operations. Skilled in HTML, CSS, JavaScript, C, and C++, with expertise in Adobe Photoshop, Illustrator, Premiere Pro, Filmora9, and Camtasia for multimedia creation and editing. |

Extra Curricular Activities:

Accomplished musician proficient in flute and piano, skilled chess and carrom player, and dedicated blood donor with a passion for community service.

Language Proficiency:

| Language | Reading | Writing | Speaking |
|----------|---------|---------|----------|
| Bangla | High | High | High |
| English | High | High | Medium |

Personal Details :

Father's Name : Tapan Kumar Howlader
Mother's Name : Beauty Rani
Date of Birth : 23 Dec 1997
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : Hinduism
Permanent Address : Howlader Bari, Bazar Rd, Bakerganj, Barishal

Reference (s):

Name : Md. Ahsan Habib Prodhan
Organization : Beximco Industrial Park
Designation : Sr. Executive
Address : Sarabo, Kashimpur, Gazipur
Primary Mobile No : 01751393964
Primary Email : ahsanduet@gmail.com
Relation : Professional

Date: 02 Dec 2023

Tanmoy Howlader