

Journal:

Sales Invoice:

Sales & Payable Invoice will have 1 Line Item in it's journal. The reference, date, description, currency of the Line Item will be carried from the Parent Journal object. The Journal data, Journal Type are mandatory fields of Journal object. The Line Type, General Ledger Account, Amount are the mandatory fields in Journal Line Item.

When user/sales person/Accountant select the Journal Type (figure J1), the relevant Journal Section of the UI will be shown. All lookup fields are autocomplete e.g. as you type, the input field box will suggest you more appropriate data (figure J2). For lookup field, if you see wrong lookup data you can delete the data. If you need to upload any relevant documents, you can do so.

The screenshot shows a web-based application interface for managing journals. At the top is a navigation bar with tabs: Home, Journals, Line Items, General Ledger Accounts, Items, Dimensions, Tax Codes, Companies, Transactions, and Transaction Line Item. Below this is the 'Journal Detail' form. It includes a 'Save' button and a 'Discard' button. The 'Journal Type' dropdown menu is open, showing options: None, Sales Invoice, Payable Invoice, Bank, and Manual Journal. The 'Journal' section is expanded, showing fields for Company, Journal Currency (set to EURO), Reference, and Journal Description. To the right, there are fields for Journal Date (set to 06/12/2016), Period, Debits, Credits, Total, and Invoice Number.

Figure j1

Functionalities in Journal Page:

The screenshot shows the 'Journal' page in Salesforce. Key elements and callouts include:

- Journal Header:** Company (TestC3), Journal Date (06/12/2016), Journal Currency (EURO), Reference (Refer Sales), Journal Description (Testing Method 3 for Sales Invoice), Invoice Number (INV2200).
- Journal Status:** In Process.
- Autocomplete lookup fields:** A callout points to the 'General Ledger Account' dropdown, which shows a list of accounts including '42101 - Food', '16111 - Real estate investments', '16112 - Acc.depr. Real estate investm', '17121 - Startup Costs', '17122 - Acc.depr. Startup Costs', '61151 - Staff clothing', '61162 - Staff Development', '63331 - Postage and courier', and '63731 - IT/AV and domotica'.
- Delete your selected Data:** A callout points to the 'x' button next to the 'Test Account Rec.' account.
- Attachment:** A callout points to the 'Upload a Attachment' section, which includes a 'Choose File' button and 'No file chosen' text.

Copyright © 2000-2016 salesforce.com, Inc. All rights reserved. | [Privacy Statement](#) | [Security Statement](#) | [Terms of Use](#) | [508 Compliance](#) | [Go to Salesforce1](#)

Figure j2: Journal Page

The screenshot shows the 'Journal' page in Salesforce, displaying the 'Journal Detail' and 'Journal Line Item' sections. Key elements include:

- Journal Detail:** Journal Number (JNL000701), Type (Sales), Journal Date (06/12/2016), Journal Currency (EURO), Reference (Refer Sales), Journal Description (Testing Method 3), Discard Reason, Invoice Number (2,210), Approved, Transaction, Owner (Tanmoy Das), Company (TestC3), Period (12/2016), Journal Status (In Process), Debits (86,860.00), Credits (0.00), Total (86,860.00).
- Journal Line Item:** A table with columns: Action, Line Item Number, Amount, General Ledger Account, Line Description, Total Amount, Account, Tax Code. The table shows one line item: Line Item Number (L1001305), Amount (86,860.00), General Ledger Account (61162 - Staff Development), Line Description (Testing Method 3), Total Amount (86,860.00), Account (Test Account Receivable), Tax Code (33).
- Attachment:** A callout points to the 'Attachments' section, which includes a 'New Note | Attach File | View All' link and a table with columns: Action, Type, Title, Last Modified, Created By. The table shows one attachment: Type (Attachment), Title (Amazon3.pdf), Last Modified (06/12/2016 14:54), Created By (Tanmoy Das).

Figure j3:

The Journal & it's related Line item (attachment is uploaded if needed) has been created.

Bank Account:

The User Interface for Bank Account is given below

The screenshot shows the 'Journal Detail' form for creating a Bank Journal. At the top, there are 'Save' and 'Discard' buttons. Below them, the 'Journal Type' is set to 'Bank'. The 'Bank Journal' section contains fields for 'Bank Account', 'Company', 'Journal Currency' (set to '-None--'), 'Reference', 'Journal Description', and 'Journal Date' (set to '06/12/2016'). Below this is the 'Line Item' section with a table for adding journal entries. The table has columns for Type, Account, Dimension, General Ledger Account, Amount, and Offset GLA. There are 'Add Line' and 'Delete Line' buttons. At the bottom, there is an 'Upload a Attachment' section with a 'Choose File' button and a 'Description' field. The footer contains copyright information for Salesforce.


Type	Account	Dimension	General Ledger Account	Amount	Offset GLA
-None--					

Figure j4: User Interface of Bank journal

The screenshot shows the 'Journal Detail' page for a specific journal entry. It includes a header with 'Edit', 'Delete', 'Clone', and 'Post' buttons. The main content is divided into two columns. The left column contains fields for 'Journal Number' (JNL000710), 'Type' (Bank), 'Journal Date' (06/12/2016), 'Journal Currency' (GBP), 'Reference' (Bank account), 'Journal Description' (Bank journal with gla, offset gla, amount, without attachment), 'Discard Reason', 'Invoice Number', 'Approved' (checkbox), 'Transaction', and 'Created By' (Tanmoy Das, 06/12/2016 16:09). The right column contains fields for 'Owner' (Tanmoy Das [Change]), 'Company' (TestC3), 'Period' (12/2016), 'Journal Status' (In Process), 'Debits' (3,000.00), 'Credits' (0.00), and 'Total' (3,000.00). Below the journal details is the 'Line Items' section with a 'New Line Item' button and a 'Line Items Help' link. It contains a table with columns for Action, Line Item Number, Amount, General Ledger Account, Line Description, Total Amount, Account, and Tax Code. The table has one row with Line Item Number LID01313, Amount 3,000.00, General Ledger Account 23100 - Long term loans related parties, Line Description Bank journal with gla, offset gla, amount, without attachment, Total Amount 3,000.00, Account Test Account Receivable, and Tax Code. At the bottom is the 'Notes & Attachments' section with 'New Note' and 'Attach File' buttons and a 'Notes & Attachments Help' link. It shows 'No records to display'.

Action	Line Item Number	Amount	General Ledger Account	Line Description	Total Amount	Account	Tax Code
Edit Del	LID01313	3,000.00	23100 - Long term loans related parties	Bank journal with gla, offset gla, amount, without attachment	3,000.00	Test Account Receivable	

Figure j5: Bank journal without Attachment



Line Item

LI001313

[Customize Page](#) | [Edit](#)

[« Back to List: Custom Object Definitions](#)

[Open Activities \(0\)](#) | [Activity History \(0\)](#) | [Transaction Line Items \(0\)](#) | [Transactions \(0\)](#)

Line Item Detail

Edit

Delete

Clone

Line Item Number	LI001313	Offset Amount	-3,000.00
Journal	JNL000710	Amount	3,000.00
Account	Test Account Receivable	Tax Code	
Item		Total Amount	3,000.00
General Ledger Account	23100 - Long term loans related parties	Tax Amount	0.00
Transaction Date	06/12/2016	Dimension	TestD1
Line Type	Bank Account		
Offset GLA	34000 - Retained Earnings		
Bank Account			
Total Amount Receivable	-3,000.00		
Created By	Tanmoy Das , 06/12/2016 16:09	Last Modified By	Tanmoy Das , 06/12

Edit

Delete

Clone

Figure j6: Bank Journal Line Item (Child of Bank Journal in figure j5)

Payable Invoice:

Journal

JNL000711

[Customize Page](#) | [Edit Layout](#) | [Printable View](#) | [Help for this Page](#)

[« Back to List: Custom Object Definitions](#)

[Line Items \(1\)](#) | [Notes & Attachments \(0\)](#) | [Activity History \(0\)](#) | [Transactions \(0\)](#) | [Transactions \(Reversed Journal\) \(0\)](#)

Journal Detail

Edit

Delete

Clone

Post

Journal Number	JNL000711	Owner	Tanmoy Das [Change]	
Type	Payable	Company	TestC3	
Journal Date	06/12/2016	Period	12/2016	
Journal Currency	USD	Journal Status		
Reference	method 3	Debits	887.00	
Journal Description	Payable	Credits	0.00	
Discard Reason		Total	887.00	
Invoice Number	11			
Approved	<input type="checkbox"/>			
Transaction				
Created By	Tanmoy Das, 06/12/2016 17:19		Last Modified By	Tanmoy Das, 06/12/2016 17:19

Edit

Delete

Clone

Post

Line Items

New Line Item

Line Items Help

Action	Line Item Number	Amount	General Ledger Account	Line Description	Total Amount	Account	Tax Code
Edit Del	LI001314	887.00	62111 - Accounting/audit/administration	Payable	887.00	Test Account Receivable	33

Figure j7

Post Button:

If the user does not have approval permission to post, it will through following alert:

cs6.salesforce.com says:
Need Approval.
OK

« Back to List: C

Journal Detail

Journal Number JNL000711 Owner

Type Payable Company Tes

Journal Date 06/12/2016 Period 12/2

Journal Currency USD Journal Status

Reference method 3 Debits 887

Journal Description Payable Credits 0.00

Discard Reason Total 887

Invoice Number 11

Approved ☐

Transaction

Created By Tanmoy Das, 06/12/2016 17:19 Last Modified By Tan

Edit Delete Clone Post

Figure j8

If user has Field Level Security access to the Approval field, he will be able to post the Transaction as shown in Figure j9 & Transaction corresponded to the Journal is created successfully. Before posting, you may see, journal status is "In Progress" & there is no Transaction (Figure j9), once the Transaction is created, the journal status is changed to Completed, & related Transaction is shown in lookup field (The detail page of Tr00139 is shown in Figure j10).

cs6.salesforce.com says:
Transaction posted successfully.
☐ Prevent this page from creating additional dialogs.
OK

General Ledger

Journal JNL000711

« Back to List: Custom Object Definitions

Line Items (1) | Notes & Attachments (0) | Activity History (0) | Transactions (0) | Transactions (Reversed Journal) (0)

Journal Detail

Journal Number JNL000711
Type Payable
Journal Date 06/12/2016
Journal Currency USD
Reference method 3
Journal Description Payable
Discard Reason
Invoice Number 11
Approved ☒
Transaction
Created By Tanmoy Das, 06/12/2016 17:19

Owner Tanmoy Das [Change]
Company TestC3
Period 12/2016
Journal Status In Process
Debits 887.00
Credits 0.00
Total 887.00

Buttons: Edit, Delete, Clone, Post

Last Modified By Tanmoy Das, 06/12/2016 17:24

Figure j9

Transaction Tr00139

« Back to List: Custom Object Definitions

Transaction Line Items (3) | Journals (1)

Transaction Detail

Journal JNL000711
Type Payable
Currency USD
Reference method 3
Description
Discard Reason
Invoice Number 11
Transaction Name Tr00139
Created By Tanmoy Das, 06/12/2016 17:35
Reversal Approval ☐
Reversed Journal

Company TestC3
Period 12/2016
Journal Status Completed
Date 06/12/2016 08:00
Debit 887.00
Credit 0.00
Total Amount 887.00

Buttons: Edit, Delete, Clone, Reversal

Transaction Line Items

Action	Transaction Line Item Name	Line Item	Amount	General Ledger Account	Line Description	Total Amount
Edit Del	TLI00128	LI001314	887.00	62111 - Accounting/audit/administration	Payable	887.00
Edit Del	TLI00129	LI001314	-975.70	13100 - Accounts Receivable	Payable	-975.70
Edit Del	TLI00130	LI001314	88.70	TestG2	Payable	88.70

Buttons: Edit, Delete, Clone, Reversal

Transaction Line Items Help