ROTANA YAS ISLAND
End of service settlement

Emp Code & Name	14007	Gyanendra Kumar		Slip No	6702

Category	Supervisor		Gratuity Start Date	02/09/2024	Indemnity Days	181.00
Designation	Junior Sous Chef		Date Of Joining	02/09/2024	Non Serv Days	0.00
End of Service Type	Resignation	01/03/2025	Last Day in Service	01/03/2025	(Total 0 Years 181 Days)	
EOS Reason	Family Reasons		Official Treatment	Cancellation		
Locations	Food & Beverage>F&B Culinary>Y Bar Kitchen					

Description	No Of Days	Actual Amt	Payable Amt	Description	Amount
Basic	1.00	4,500.00	145.16		
Housing					
Transport					
Telephone Allw					
Other Allowance					
Cash Allowance				Notice Period Deduction	8,850.00
Vacation Allowance					
Language Allowance					
UAE Allowance					
InCharge / Special Allw					
Cluster Allowance					
Laundry Allowance					
Annual Leave Pay	11.90		1,785.00		
Leave Balance: 14.80, AL Accrued: 0.08, AL Taken: 0.00					
As per UAE law, less than 1 year in service Leave to be Paid @ 2 days/ month					
Extra Days	36.02		5,403.00		
NOT: 24.28, PHOT: 2.00, WOT: 1.78					
* Total Additions			2,023.22		

Total Entitlement	9,356.38	Total Deduction	8,850.00
Voucher No	Voucher Date	Payment Mode : Bank Transfer AED	506.38

Bank & Branch : Abu Dhabi Commercial Bank - Khaldiya Tower Branch   Account No : AE920030013876961910001

Posted by:	EIS	Posted on:	01/03/2025
Verified by:	Jodel Bituin Dizon		
Approval 1	On	By	Manishkumar Sadhu
Approval 2	On	By	Elona Cuci
Approval 3	On	By	Jason Adrian Philip Harding

Received the Sum of AED FIVE HUNDRED SIX AND 38 / 100 ONLY

I confirm that I have received the above in full and final settlement of all the dues from the company for my service for the period from 02/09/2024 to 01/03/2025. I also confirm that I do not have any financial or other claim to the Company.

Gyanendra Kumar

Employees signature (for receipt and acknowledgement)

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*

Service Charge (+)   533.07
EOS-SVC

Ticket Amount Addition +   1,490.15
Ticket Route : Kolkata | Amount : 3005 ,Ticket accrual from 02/09/2024 till 01/03/2025 is paid for self

Allowance	Rejoin Adj Amt.
Basic	
Housing	
Transport	
Telephone Allw	
Other Allowance	
Cash Allowance	
Vacation Allowance	
Language Allowance	
UAE Allowance	
InCharge / Special Allw	
Cluster Allowance	
Laundry Allowance	

Attendance Summary

Attendance	Days
March 2025	
Lieu Days - Public Holiday Leave	1.00
Present	0.00

Backdated Attendance Summary

OFF	2.00
Backdated Attendance Summary	
Lieu Days - Public Holiday Leave	1.00

As per UAE law, less than 1 year in service Leave to be Paid @ 2 days/ month
Current Annual Leave Balance = 14.88
Total Working Days = 181
Annual leave balance @ 2 days per month = Total Working days * 12 * 2 / 365 = 181 * 12 * 2 / 365 = 11.9
Total Annual Leave Taken = 0
Final Annual Leave Days to Paid = 11.9 - 0 = 11.9

Labour Law : UAE Labour Law
Contract Type : Limited Contract
Joining Date : 02/09/2024
Last Payroll Date : 28/02/2025
Indeminty Date : 02/09/2024
Last Day In Service : 01/03/2025
EOS Type -> Reason : Resignation -> Family Reasons
Service Period : 0.5 years [5 Month 30 Day(s)]
Non Service Days : 0 days
Net Service Days : 181 days

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EOS Reason	Family Reasons		Official Treatment	Cancellation		
Locations	Food & Beverage>F&B Culinary>Y Bar Kitchen					

One Day Gratuity Amount
****
Effective Salary = Basic
One Day Gratuity Salary = Effective Salary / Std No of Days in Month
One Day Gratuity Salary (4500) / 30 = 150
Final One Day Gratuity Amount (150) = 150.00 AED

Total Gratuity Amount
****
As per UAE labour law, less than 1 year in Service is not eligible for Gratuity

Final Gratuity Amount Paid to the Employee = 0.00 AED

Annual Leave Entitlement :30 Days / Year
UAE Labour Law
****

One Day AL Encashment During EOS = Effective Salary / Std no.of Days in Month
 *Effective Salary = Basic
One Day AL Encashment During EOS = (4500) / 30 = 150
****

[AL Balance To Encash => AL Balance As Of Last Paid Date + AL Balance accured Till Last Day In Service - Total AL Taken]
 Leave Balance Calculation @ 2 Days Per Month ((181 X (12.0 X 2))/365.0) - 0 = 11.9
Leave Encashment Amount = (11.9 X 150) = 1785 AED

 Final Leave Amount = 1785 = 1785 AED

************#CALCULATION OF BACKDATED ATTENDANCE#************

Earlier Present for 1 Days on 23/02/2025 for which Old Salary calculated was 160.71
Later OFF for 1 Days on 23/02/2025 for which New Salary calculated was 160.71

Earlier Present for 1 Days on 27/02/2025 for which Old Salary calculated was 160.71
Later OFF for 1 Days on 27/02/2025 for which New Salary calculated was 160.71

Earlier Present for 1 Days on 28/02/2025 for which Old Salary calculated was 160.71
Later Lieu Days - Public Holiday Leave for 1 Days on 28/02/2025 for which New Salary calculated was 160.71

Total Backdated Salary calculated was 0 AED

*********#END OF BACKDATED ATTENDANCE CALCULATION#*********