

INTERNATIONAL CHECKLIST

ALIEN INFORMATION--PLEASE PRINT CLEARLY OR TYPE

Position offered: **Web Developer**

Name (family name ALL CAPS, first, middle) ~~Mr.~~/Ms. **NABAR Tanvi Pravin**

US Address **55 River Dr S, Apt 312, Jersey City, NJ 07310**

Home phone **(408) 805-6884**

Work phone () _____

US Consulate/Embassy with jurisdiction over your foreign address: **India**

Place of Birth (city/village, state/province, & country) **Mumbai, Maharashtra, India**

Country of Citizenship **India**

Date of Birth (mm/dd/yyyy) **05/15/1989**

Social Security # **869136554**

A# or prior Receipt # (issued by INS/USCIS, if any) **N/A**

Foreign Address: **401 Shivashambho, 110 Pandit Gunidas Marg, Mahim, Mumbai – 400 016**
(no PO Boxes)

Passport # **F4655949** Date Issued (mm/dd/yyyy) **08/18/2005** Date expires (mm/dd/yyyy) **08/17/2015**

Country which issued **INDIA**

I-94# **28632441727**

Date Expires (mm/dd/yyyy) **07/12/2016**

Dates of prior periods of stay in the US in the past six (6) years and type(s) of visa:

From	To	Type Of Visa
01/22/2013	Present	F-1
01/21 2012	12/13/2012	F-1
08/13/2011	12/24/2011	F-1
06/18/2010	07/17/2010	B-1/B-2

Date of most recent US entry (mm/dd/yyyy) **01/22/2013** Place of entry (city/state) **New York, New York**

Educational Institutions attended (begin with most recent)

School (city, state, country)	Degree & major	From	To
New York University (New York, New York, USA)	Masters in Computer Science	September 2011	May 2013
University of Mumbai (Mumbai, Maharashtra, India)	Bachelors in Computer Engineering	August 2007	August 2011

Professional employment history (begin with most recent)

Employer (city, state, country)	Position	From (mm/dd/yyyy)	To (mm/dd/yyyy)
AppFirst Inc	Mobile Development Intern	May 2012	Present

FAMILY MEMBERS: Do you have spouse/children who require visas **NO**(proceed to next section)

Please provide the following information for each family member which requires a dependent visa (add additional sheets if necessary)

- Name (FAMILY, First, Middle--as appears on passport) _____

US Address (if different than yours) _____

Foreign Address (if different than yours) _____

Date of Birth (mm/dd/yyyy) _____ Place of Birth (city, state/province, country) _____

Passport # _____ Country issuing Passport _____ Expiration _____

I-94# _____ Social Security # _____

Dates of prior periods of stay in the US in the past six (6) years and type(s) of visa:

From	To	Type of Visa

Date of most recent US entry (mm/dd/yyyy) _____ Place of entry (city/state) _____

Ever filed for or included in application for immigrant visa/permanent residence? ____No ____Yes (explain)

Ever arrested or convicted of any criminal offense? ____No ____Yes (explain)

Ever been order deported, removed or excluded from US? ____No ____Yes (explain)

Ever been denied entry into the US or denied a Visa to the US? ____No ____Yes (explain)

____Include copies of all I-797 approval notices, visas, I-94's and marriage/birth certificates (with translations) to show relationship.

2. Name (FAMILY, First, Middle--as appears on passport) _____

US Address (if different than yours) _____

Foreign Address (if different than yours) _____

Date of Birth (mm/dd/yyyy) _____ Place of Birth (city, state/province, country) _____

Passport # _____ Country issuing Passport _____ Expiration _____

I-94# _____ Social Security # _____

Dates of prior periods of stay in the US in the past six (6) years and type(s) of visa:

From	To	Type of Visa

Date of most recent US entry (mm/dd/yyyy): _____ Place of entry (city/state) _____

Ever filed for or included in application for immigrant visa/permanent residence? ____No ____Yes (explain)

Ever arrested or convicted of any criminal offense? ____No ____Yes (explain)

Ever been order deported, removed or excluded from US? ____No ____Yes (explain)

Ever been denied entry into the US or denied a Visa to the US? ____No ____Yes (explain)

____Include copies of all I-797 approval notices, visas, I-94's and marriage/birth certificates (with translations) to show relationship.

EMPLOYEE INFORMATION

1. Have you ever been placed in removal, deportation or exclusion proceedings in the US? **No**
2. Have you ever been ordered deported, removed or excluded from the US? **No**
3. Have you ever filed for or been included in application for an immigrant visa or permanent residence in the US? **No**
4. Have you or any other person included in this application done anything to violate the terms of the status you now hold, including working without authorization? **No**
5. Have you or any other person included in this application ever committed a crime or been arrested in this country or any other country? **No**

SUPPORTING DOCUMENTS (Attach copies only, NOT originals. Check if attached or explain why not attached.)

Current resume or CV - **Attached**

Temporary or permanent license in the state(s) where you will work, if required. – **Attached State license / EAD Card**

College/Univ. diploma – **Have not graduated yet**

College/Univ. Transcript of courses taken and grades received – **Attached**

Foreign education credential evaluation – **Attached Foreign Bachelor's Degree Certificate**

License or equivalent, in country of origin, if available, or country where last practiced – **N/A**

Current and ALL previous I-797 approval notices (even if for H, TN, F, B, etc. status) – **Attached Approval Notice for OPT**

All I-94's (front and back) - **Attached**

_____ All I-20's issued to you, if any - **Attached (Count = 5)**

_____ All US Visa stamps; pages of passport with your information and photo, expiration date, and all entries into US – **Attached (Count=4)**

_____ Signed company letter of employment offer - **Attached**

_____ Marriage or name change certificate, if your name is different than on other documents presented – **N/A**

_____ Verification of current employment letter or most recent paystub, if letter is not available - **Attached**

_____ W-2 and Wage Statement forms from all prior employment in the US – **Attached AppFirst 1099-MISC**

Please note that all documents that were not originally issued in English MUST be accompanied with an English translation.

Please attach explanation for missing documents.

IMPORTANT NOTE FOR PROSPECTIVE EMPLOYEES: Your employment & start date is contingent upon receipt of the required approval and/or work authorization documents from the US Citizenship and Immigrant Services (UCIS, formerly INS). DO NOT terminate your current employment until you are notified that you are authorized to begin your employment with this employer. You can call the number listed below for an update on your filing. Due to UCIS regulations, your employer can only offer you temporary employment for the period(s) of your approval granted by the UCIS.

I certify that I have read the above statement and that the information supplied and documents provided are true and accurate to the best of my knowledge.

Signature _____

Date _____

Please return completed form with all requested documents to:

Hani Khoury, Esq.
Awad & Khoury, LLP
777 Terrace Avenue, 3rd Flr.
Hasbrouck Heights, NJ 07604
Tel 201 462-9500