Navigating Worksheets and Workbooks

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Module Overview

Searching for data in Excel

Creating & navigating to a named cell or range

Inserting and removing hyperlinks

Searching for Data in Excel

Searching for Data in Excel - Overview

Specific text or numbers

Cells that contain formulas

Search options

Demo

Searching for text, numbers and formulas in worksheets and workbooks

Named Range or Cell

Named Range or Cell - Overview

Names simplify referring to an object / person

Can give human readable names for cells or range of cells in Excel

Use name instead of cell/range reference

Demo

Creating and navigating to a named range or cell

Inserting and Removing Hyperlinks

Hyperlinks in Excel

Hyperlink – something in a doc that links to another file/object

Inserting a hyperlink in excel is simple

Hyperlinks in excel can do a whole lot

Summary

Searched for text, numbers and formulas within and outside of a worksheet

Defined, created and navigated to a named range or cell

Looked at different things that can be achieved using hyperlinks in excel