

Use formulas & functions

You can perform many different types of calculations by using functions to create formulas in Google Sheets. Here's a [list of all the functions available](#).

Use a formula

1. Open a spreadsheet.
2. Type an equal sign (=) in a cell and type in the function you want to use. **Note:** You may see suggested formulas and ranges based on your data.
3. A function help box will be visible throughout the editing process to provide you with a definition of the function and its syntax, as well as an example for reference. If you need more information, click the "Learn more" link at the bottom of the help box to open a full article.

What else can you do with Sheets?

- [Import data sets & spreadsheets](#)
- [Reference data from other sheets](#)
- [Sort & filter your data](#)
- [Create, name, and save a filter view](#)
- [Split text, remove duplicates, or trim whitespace](#)
- [Perform a data validation](#)
- [SUM](#)
- [AVERAGE](#)
- [MIN](#)
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- [COUNT](#), [COUNTA](#), [COUNTUNIQUE](#)
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- [COUNTIF](#)
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- [AND](#), [OR](#), [NOT](#)
- [DATE](#), [YEAR](#), [MONTH](#), [TODAY](#), [NOW](#), [HOUR](#), [MINUTE](#), [SECOND](#), [WEEKDAY](#)
- [Use autofill to complete a series](#)
- [Use paste special in a spreadsheet](#)