



Tanvi Sau



About Me:

- I have more than 6 years of combined experience with Process Transition management/ Implementation, Instructional Design and Learning & Development.
- Been responsible for establishing/ defining SOPs and creating content (for both knowledge base & self-paced/ instructor- led learning) along with modes of measuring
- I have mentored over 15 team members/ colleagues with high functioning responsibilities.
- I have been successful at my tasks (across 20 partnered project/ processes from Technology/ Medical/ Logistics & Communication industry) due to effective interpersonal
- With a mixture of strong artistic sensibility and robust analytical thought process I usually turn out to be the person in the room that not only solves the most complex problem
- I am skilled at content development, interactive user/ facilitator/ process guides and graphic design.

Contact



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tanvisau.github.io/website

I am good at:

Making Things
Look great

Thinking Critically

Asking right
questions

Design Thinking

Being Proactive

Experience & Education:



OnProcess Technology Inc

Jul 2014 - Present

Asst. Manager - Deployment,
Asst Manager - L&D,
Process Trainer



Axxess Payments Inc

Oct 2013 - Jun 2014

QC Executive



Limtex Infotech Pvt Ltd

Jun 2012 - Sep 2013

Consultant L2



BD Memorial International

Jul 2008 - Jul 2011

A.I.S.S.C.E &
A.I.S.S.E.



Award & Achievement:

Star of the month (6 times)
Star Performer
Best Employee of the Dept
Received CEO Appreciation



Award & Achievement:

Helped QC team improve
overall lead quality,
resulting in an increase
in conversion ratio from
2% to 15%



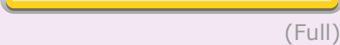
Award & Achievement:

Highest deals conversion ratio.
Most Improved Agent
Outstanding Performance

I can use:



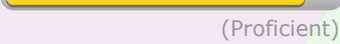
MS Office



(Full)



Adobe Creative Suite



(Proficient)



Articulate 360



(Intermediate)



Camptasia



(Proficient)



Inkscape



(Intermediate)



Procreate



(Proficient)



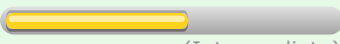
HTML 5, CSS, JavaScript



(Proficient)

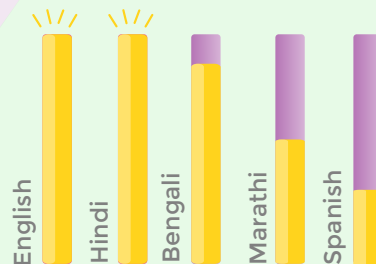


SAP GUI



(Intermediate)

I can speak:



I enjoy:



Travelling



Reading



Movies



Baking



Mixed Media
Art



Fundamentals Of Graphic Design
CalArts (California Institute of Arts)



Fundamentals of Digital Marketing
Google Digital Garage



Cognitive Behavioral Therapy
Achology (The Academy of Modern
Applied Psychology)

Know more:



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www.linkedin.com/in/tanvisau



<https://www.behance.net/tanvisau>



<https://dribbble.com/tanvisau>