## Damage Summary Notes (DamageSummaryNotes)

Damage Summary Notes is a vital document that outlines the details of the damage. This notes typically emailed from Inspection Group and provided to facility engineer on the asset damage or incident. Please make sure to include:

* Asset’s functional location, part type
* Date, time of the damage inspected
* Line No. e.g. V-2H03, PR,02 @3’0”
* Damage type and cause type
* Description of the damage, for example “A base metal thickness of .562”, a remaining wall thickness of .225”
* Description of the damage’s impact, e.g. “A resulting CPS of 2,972 psi on this 3,250 psi design line”
* Request for recommendation to remove and repair
* Attachment of Damage Summary Drawing