

TAPAN JOSHI

121 Houston Road, Kingsford, NSW 2032 | (H) 040 535 2130 | tapan.mjo92@gmail.com

Professional Summary

- Recent Graduate with a Masters in International Business and graduate specialisation in IT.
- Achieved academic excellence in Management subjects, gaining a distinction average.
- AWS Solution Architect certified and pursuing MCSA certification.
- Proficient knowledge & hands-on experience of working with SQL. Pursuing certification in Microsoft MCSA SQL, and Cisco CCNA and ITIL.
- Experience of working on Windows Server 2016, Microsoft 365 and MS Office 2016.
- Knowledge of using Amazon Web Services and Microsoft Azure. Experience using different Citrix tools such as Xen Mobile, Net Scaler etc.
- Developed high competitive and strategic planning skills through research projects at University of New South Wales, Sydney.
- Developed written communication and presentation skills through completing an internship in Market Research and Business Development.
- Analysed on different IT projects giving me an industry-wide exposure.
- I have Australian work visa till 6 June 2020 entitled to unlimited working rights.

Skills

- | | |
|------------------------------|-----------------------|
| • Amazon Web Services | • LAN/WAN Networking |
| • Azure Microsoft Office 365 | • Linux |
| • C++ | • Microsoft 365 |
| • CompTIA+ | • Mac OS |
| • CSS | • Python |
| • HTML | • SQL |
| • Hyper V | • TeamViewer |
| • Help Desk Support | • VB. Net |
| • ITIL V3 | • VM Ware |
| • IT Support | • Windows Server 2016 |
| • Javascript | • Windows 10 |
| • Java | |

Work History

IT Intern

Jul 2013 - Oct 2014

Plethico Ltd

Mumbai

- Mumbai Perform research tasks with a view to gathering data pertaining to industry, company and customer trends.

- Support staff with IT related problems as well as setting up staff workstations with PCs, Macs, phones and laptops via the help of ticketing system.
- Assist business analysis teams in gathering and analyzing project requirements and transferring this information to other departments.
- Responded to customer requests via telephone and email.
- Entered details such as payments, account information and call logs into the computer system.
- Produced ad hoc reports and documents for senior team members.

IT Support

Nov 2014 - Jun 2016

Omnitech Infosolution

Mumbai

- Performed routine software pushes for security and system stability on client PC's
- Assisted telephony team with wiring and installation of products
- Created, executed, and updated Functional, Regression, Integration, and Unit test cases manually.
- Tasked with planning and performing scheduled maintenance upgrades.
- Constructed and updated VMWare servers for testing and production.

Certifications

- AWS Solution Architect.
- Pursuing MCSA Windows Server.

Education

Master of Science: International Business

2018

UNSW Sydney

Sydney, NSW

- Coursework in Management, Analysis and Business Strategy.
- Achieved Credit Distinction.

Bachelor of Science: I.T.

2013

Symbiosis International University

Pune, MH

- Gained in-depth knowledge of various programming subjects such as C++, Java, VB. Net and Objects oriented topics.
- Achieved Distinction average for business subjects.
- Covered different projects thought out the degree.

Volunteering

- Volunteered for different charity events organised by Symbiosis University in India
- Volunteered for UN, Sydney to raise funds for differently abled people.
- Team leader for volunteering at Vivid Sydney.

Activities

Chess

- FIDE rated chess player.

- Represented School & University in various Chess tournaments.

Leadership Conferences

- Attended UN Diplomacy Conference, Sydney.
- Participated in different leadership seminars at University of New South Wales, Sydney.
- Attended UN Diplomacy Conference, Sydney.
- Participated in different leadership seminars at University of New South Wales, Sydney.

Business Case Competition

- Developed a comprehensive business plan in Deloitte Case Competition, Sydney.
- Participated in UNSW consulting competition and reached semi-finals, Sydney.
- Created Business Plan on employability at Interchange competition, Sydney.

Referees

Michael Cherry
Associate Professor
UNSW, Sydney

Rita Harding
Executive Director
NSW Transportation