TAPAN JOSHI

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http://portfolio.tapanjo.info

PROFESSIONAL SUMMARY

- Worked as an IT analyst and system Engineer at Optus, performing critical data restore, backup using as well as looking after critical servers.
- Graduate with a Masters in International Business and graduate specialisation in IT.
- Achieved academic excellence in Management subjects, gaining a distinction average.
- AWS Solution Architect, DevOps & System Administrator certified.
- Experience in using different AWS tools to learn and build applications.
- Experience of working on Windows Server 2016, Microsoft 365 and MS Office 2016.
- Developed high competitive and strategic planning skills through research projects at University of New South Wales, Sydney.
- Developed written communication and presentation skills through completing an internship in Market Research and Business Development.
- Analysed on different IT projects giving me an industry-wide exposure.
- Knowledgeable Information Systems Technician adept at technical troubleshooting and user training. Effective at analyzing issues, developing solutions and managing escalations for advanced problems. Seeking a fast-paced position with a progressive company.
- Background includes equipment maintenance, software updates and security management. Excellent multitasking and communication skills.

SKILLS

- Amazon Web Services
- C++
- CompTIA+
- CSS
- HTML
- Hyper V
- IT Support
- Javascript
- Java
- LAN/WAN Networking
- Linux
- Mac OS
- Python
- SQL
- TeamViewer
- VB. Net
- VM Ware
- Windows Server 2016
- Windows 10

WORK HISTORY

Jul 2018 - Mar 2019
IT Analyst
Yes Optus Macquarie Park -
Macquarie Park, NSW

- Perform preventative maintenance on data center according to schedule and ensure effective working of mechanical building systems.
- Manage and perform all critical and non critical processes and participate in various predictive maintenance programs.
- Manage all reoccurring problems and ensure work within timeframe and according to capacity demands.
- Assist all senior level engineers and perform troubleshoot on all customer issues.
- Perform data restore & data recovery.

Nov 2014 - Jun 2016
IT Analyst
Omnitech Infosolution -
Mumbai, MH

- Performed routine software pushes for security and system stability on client PC's.
- Assisted telephony team with wiring and installation of products.
- Created, executed, and updated Functional, Regression, Integration, and Unit test cases manually.
- Tasked with planning and performing scheduled maintenance upgrades
- Constructed and updated VMWare servers for testing and production.
- Boosted information sharing by enhancing interfaces between computer systems.
- Developed flowcharts and diagrams to describe and lay out logical operational steps.

EDUCATION

2018
Master of Science: International Business & I.T.
UNSW Sydney | Sydney, NSW
- Coursework in Management,IT and Business Strategy.
- Achieved Credit Distinction.

2013
Bachelor of Science: I.T.
Symbiosis International | Pune, MH
- Gained in-depth knowledge of various programming subjects such as C++, Java, VB. Net

and Objects oriented topics.
- Achieved Distinction average for business subjects.
- Covered different projects thought out the degree.

CERTIFICATIONS

- AWS Solution Architect.
- AWS Developer Associate
- AWS System Administrator

EXTRACURRICULAR ACTIVITIES

Chess
- FIDE rated chess player.
- Represented School & University in various Chess tournaments.

Leadership Conferences
- Attended UN Diplomacy Conference, Sydney.
- Participated in different leadership seminars at University of New South Wales, Sydney.
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Business Case Competition
- Developed a comprehensive business plan in Deloitte Case Competition, Sydney.
- Participated in UNSW consulting competition and reached semi-finals, Sydney.
- Created Business Plan on employability at Interchange competition, Sydney.

VOLUNTEERING

- Volunteered for different charity events organised by Symbiosis University in India
- Volunteered for UN, Sydney to raise funds for differently abled people.
- Team leader for volunteering at Vivid Sydney.

REFERENCES

- Micael Cherry
Associate Professor
UNSW, Sydney

- Rita Harding
Executive Director
NSW Transportation