# **FAQs for Smart India Hackathon 2019 - SPOC**

## How do I register as a SPOC for Smart India Hackathon 2019?

\*\*\*We strongly encourage all participating team members to begin their team registration process by downloading **Smart India Hackathon SIH App** from Google Play Store.

#### Q. Who is a SPOC?

A. A single point of contact who is appointed by the respective institute and will be responsible for all SIH2019 related communication.

## Q. Eligibility and Roles & Responsibilities criteria of a SPOC?

- SPOC must be a HOD / Principal / Dean/ an authorized Faculty member of an institute.
- SPOC will be responsible for verifying team registrations from their institute / college / university.

**Please note:** It is mandatory for each SPOC to upload an authority letter on the institute letter head, signed by the head of the institute with the institute stamp at the time of registration. The template of this is available on http://www.sih.gov.in/collegeRegistration.

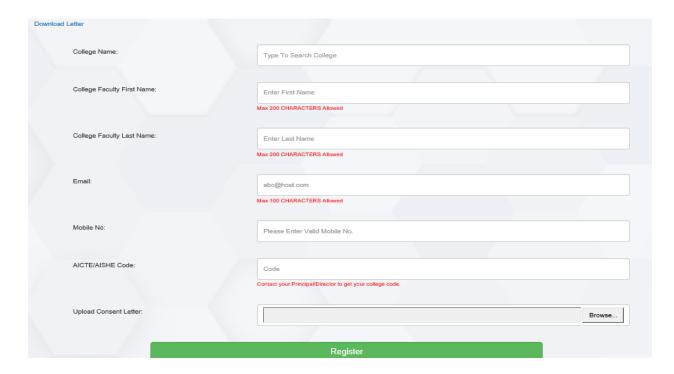
#### Q. How many SPOC can be appointed per institute / college / university?

A. Minimum 1 and Maximum 2 SPOC(s) per institute / college / university are allowed.

#### Q. How can one register to be a SPOC?

- \* Registration for SPOC(s) has to be done by SPOC himself/herself.
- \*\* Fake SPOC registrations or registrations made by students on behalf of SPOCs are strictly prohibited!

A. Single Point of Contact should register on <a href="http://www.sih.gov.in/collegeRegistration">http://www.sih.gov.in/collegeRegistration</a> The following page will appear.



#### Fill in all the details:

- College Name
- College Faculty First Name < Details should match with College Authority letter!>
- College Faculty Last Name < Details should match with College Authority letter!>
- Email < Details should match with College Authority letter!>
- Mobile No <Details should match with College Authority letter!>
- AICTE / AISHE Code (Please note: Each institute is assigned a unique AICTE/ AISHE Code. The same can be obtained from the institute's office)

Upload Consent Letter (College Consent letter/ College authority letter must clearly mention SPOC's name, designation, email id and mobile no. This letter should be on the college letter head and should be signed by the principal and should bear college seal).

**Download** the letter and have it duly filled on institute letter head with signature and seal of the institute.

```
< College letter head >
Date: xx/Month/2018
To: Whom so it May Concern:
Sub: Smart India Hackathon 2019 - Appointment of College SPOC(s)
This is to inform that the following Principal/ Dean/ official(s)/ faculty member(s) from our
institute has/have been appointed as College SPOC/ SPOCs for Smart India Hackathon 2019.
Name of Official#1:
Designation:
Mobile no:
Email id:
Name of Official#2:
Designation:
Mobile no:
Email id:
(*Min.1 and Max. 2 SPOCs per institute are allowed.)
We understand that, the SPOC/ SPOCs will be:

    Single point of contacts to reach out to regarding any SIH2019 related communication

       to the institute/ student teams from our institute

    Will be responsible for verifying team registrations from our institute.

Sincerely,
< Principal's Name >
Sign/-
```

Click on Register.

## Q. Can a SPOC be part of the SIH2019 team?

The Principal

A. SPOC will be responsible for verifying teams from their respective institutes. However, they do have an option of becoming mentors of their institute teams as the latter are preparing for the grand finale.

#### Q. Does the SPOC accompany the team at the finale?

< College Stamp >

A. SPOC will be responsible for verifying teams from their respective institutes. However, they do have an option of becoming mentors of their institute teams in Software hackathon as the latter are preparing for the grand finale. For Hardware hackathon, we encourage students to involve industry experts and we would be involving a few from our end too.

#### Q. How does the SPOC reach SIH2019 team?

A. One can write to us on <a href="http://www.sih.gov.in/contactUs">http://www.sih.gov.in/contactUs</a> The following page will appear.

## **Contact Us**



or fill up the Grievance form on <a href="http://www.sih.gov.in/grievance">http://www.sih.gov.in/grievance</a>

The following page will appear.



Q. Can the same SPOC be eligible for Hardware and Software edition?

A. Yes.

\*\*\*\*\*