

**FNQH-POL-MI-080722****INTERNAL**

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**Lorem Ipsum** is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum.

## About This Document

### Document Control

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### Document Control

Date of Edit	Version	Edited by	Description of change
05/09/22	1	Glenn Makowski	
05/09/22	1	Glenn Makowski	
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#### 1.1. TELEPHONE, MOBILE & INTERNET POLICY

FNQH Pathology ("the company") provides this policy to set out guidance relating to telephone, mobile and internet use by employees.

Inappropriate use of mobile, telephone, and internet at work decreases productivity, causes security risks, distracts co-workers and colleagues, and can cause significant expense to a business.

This policy is designed to set down minimum standards regarding mobile phone, telephone, and internet use for all employees during their employment with the Company.

In so far as this policy imposes any obligations on the Company, those obligations are not contractual and do not give rise to any contractual rights. To the extent that this policy describes benefits and entitlements for employees, they are discretionary in nature and are also not intended to be contractual. The terms and conditions of employment that are intended to be contractual are set out in an employee's written employment contract.

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