

Date: 22-Dec-2022

Md. Shamvil Hossain  
Senior Executive  
Employee ID: 14007  
DIGICON Telecommunication Limited

**Subject: Promotion & Re-fixation of Salary.**

Dear Md. Shamvil Hossain,

The management is pleased to confirm your service as Senior Executive and re-fix your salary with effect from 01st Jul, 2023 with the breakup as follows.

a) Basic Salary	50%		Tk. 28,000
b) House Rent	30%	Tk. 16,800	
c) Conveyance Allowance	7.50%	Tk. 4,200	
d) Medical Allowance	12.50%	Tk. 7,000	
			Tk. 28,000
<b>Gross Salary:</b>			Tk. 56,000

Your total salary will now stand at Tk. 57120 (Fifty-seven Thousand, One Hundred And Twenty Only ) after re-fixation.

The management expects that during your stay in the company you shall always adhere to all the policies & procedures of the company.

The management looks forward to your continued good performance and support while carrying out your responsibilities. We believe that this is a well-deserved salary increase and want to thank you for your steadfast loyalty and commitment to our company's success. In addition, please note that salary information is absolutely confidential and not to be discussed with anyone else in the company.

Thanking you,

For DIGICON Telecommunication Limited

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**PHP Developer**

Md. Shamvil Hossain