Richard J. Tarkowski

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EDUCATION

Grand Traverse Academy, Traverse City
September 2013 - May 2017

- Cumulative GPA: 3.9/4.0
- Successfully completed AP English Language and AP Calculus.
- Participated on Varsity basketball team (2014-2017), Conference Co-Champions 2016.
- Ran on Varsity cross country team (2013-2016).
- Member of the National Honor Society. Involved volunteer work and leadership (2015-2017).

TBAISD Career-Tech Center, Traverse City
September 2015 - May 2017

- Cumulative GPA: 4.0/4.0
- Wrote code to create websites of my own with HTML5, CSS3, and JavaScript.
- Learned Python; created several text-based games with Python 3.5.
  Completed an extra English class through the program for additional English credits.
- Perfect Attendance Award - Quarter 1 (2015-2016) and Quarter 1 (2016-2017).
- Student of the Quarter - Quarter 2 (2015-2016), Quarter 3 (2015-2016).

Northwestern Michigan College
September 2014 - May 2015, August 2017 - Present

- Dual-Enrolled during high school for two semesters.
- Furthered my HTML5, CSS3, JavaScript, and PHP skills.
- Exposed to and worked with SQL Server using DML and DDL statements.
- Learned the programming language C#.
- Experience with Visual Studio Interface, Microsoft SQL Server Management Studio, and GitHub.

JOB EXPERIENCE

Olesons, Traverse City
April 2015 - September 2015

- Obtained a part-time job; assisted customers by bagging groceries, took groceries to their car when needed.

Walgreens, Traverse City
June 2016 - Present

- Acquired a full-time summer job and maintained part-time status through the school year. Duties include cash register sales, unloading items from the supply truck, and stocking items on shelves.

Hagerty, Traverse City
May 2018 - Present

- Employed as a full-time summer intern in the IT Department. Wrote automated tests to ensure that Hagerty's implementation of Salesforce had expected functionality.
- Collaborated frequently with teams of various sizes.
- Practiced agile software development.
- Exposed to trunk-based development.
- Utilized Git and GitHub, Nightwatch.js, Node.js, SQL, and SOQL throughout the summer.
- Applied the concept of page objects.
- Gained familiarity with Salesforce's User Interface.

AWARDS

- Earned Employee of the Month at Walgreens (2016).
- Kiwanis Club Student of the Month (2017).
- Awarded the NMC Presidential Scholarship, Terrapin Networks Scholarship, and Career-Tech Center Academic Scholarship.

TECHNICAL SKILLS

- MTA Database Fundamentals - Microsoft (2018).
- HTML5 & CSS3 Specialist – uCertify & CIW (2018).
- Salesforce

VOLUNTEER WORK

- **The Buckley Tabernacle:**
  Parking Lot Attendant: 30+ hours (2017-Present)
- **Grand Traverse Academy:**
  Mentor to a struggling freshman: 10+ hours (2016 - 2017)
  Trainer at elementary basketball camps: 10+ hours (2016 - 2017)