

Tammy Beretti
390 Mountain View Dr
Brigham City, UT, 84302
(435) 537-0209

Please accept my formal resignation as front desk agent at the Hampton Inn. I would prefer to leave at the end of the week but I can be available for the next two weeks, until the 2nd of April, if necessary.

I want to thank you for the opportunities you and the hotel have given me. It's been a very positive working environment and I have made good friends during my time here.

I am more than happy to train a new front desk agent while I carry out the remainder of my employment.

Sincerely,

[Signature]

Tammy Baretti