

Shelton Boyles

Senior Business Analyst

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[LinkedIn](#)

WORK EXPERIENCE

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Senior Business Analyst

Los Angeles, CA | January 2018 - current

- Served as consultant for clients surrounding training, product evolution, and updated scope and requirements
- Analyzed financial reporting in Tableau to find \$74K in savings from ineffective vendor subscriptions
- Led 4 business analysts in documenting client requirements and implementing all parts of product lifecycle, serving as the liaison between clients and team to ensure alignment with goals
- Collaborated with C-level suite and key stakeholders to improve methodologies and operations across 500 employees

Golden State Medical Supply

Business Analyst

Los Angeles, CA | April 2015 - January 2018

- Built automatic reporting around key financial metrics for quarterly public earnings for company's learning tools line, saving 65 hours of manual work each quarter
- Assisted in developing KPIs, and tracked KPI progress, presenting reports and insights to C-level suite and stakeholders
- Aggregated data to model finances and operations, communicating reports, insights, and recommendations to 10+ departments
- Owned financial analyses, evaluating year to year and quarter to quarter reports to advise smarter resource allocation, which decreased costs by 7% in 2017

Evolent Health

Business Analyst

Los Angeles, CA | September 2011 - April 2015

- Documented all business processes and operating procedures from scratch for an early-stage startup
- Continuously monitored and evaluated processes to find areas of improvement, significantly improving the client experience by 32% by advising resource allocation to one-on-one health monitoring
- Interchanged between IT and business contacts to manage project lifecycle, and ensured team achieved 96% of deadlines by communicating realistic expectations
- Researched and presented to stakeholders, obtaining approvals for requirements and changes

SKILLS

- SQL
- Data Visualization: Tableau, Excel, Google Sheets, Matplotlib
- Modeling
- Communication
- Finance and Accounting

EDUCATION

B.S.

Business

University of Southern California

August 2007 - May 2011

Los Angeles, CA