**NUS**

**Recruitment timetable**

| ***Actions*** | ***By When*** |
| --- | --- |
| Briefings | w/c 10th December |
| Advertising/Begin search | w/c 17th December |
| Closing date | 11th January |
| Long list meeting with Chief Executive and National President | 15th January 09:00 – 11:00 |
| Preliminary interviews with Trustees Unlimited | 23rd & 24th January |
| Short list meeting with Chief Executive and National President | 4th February 10:30 – 12:30 |
| Reference taking with Trustees Unlimited | w/c 11th February |
| Informal meeting/conversation with Chief Executive and National President | Between 4th – 12th February |
| Final interview with all **Nominations Committee** | 14th February |