## **Quick Tutorial: GitHub Issues for Project Development**

#### ♠ 1. What are GitHub Issues?

- Issues are like digital sticky notes or tasks.
- You use them to track bugs, new features, enhancements, or general tasks.
- Each issue has: Title (short description), Body (details, screenshots, links, etc.), Labels, assignees, milestones, etc.

### **2.** Creating an Issue

- Go to your repository → Issues tab.
- Click New Issue.
- Fill in: Title (e.g., 'Add login functionality'), Description (details, expected behavior, screenshots), Labels (bug, enhancement, documentation, etc.), Assignee (team member or yourself).
- Submit.

### 3. Organizing Issues

- Labels → categorize work (bug, feature, priority-high, etc.)
- Assignees → who is responsible
- Milestones  $\rightarrow$  group issues for a release (e.g., 'Version 1.0')
- Projects → Kanban-style boards (To Do / In Progress / Done)

# **4.** Workflow Example

- Create issue: 'Fix login bug on mobile'
- Assign to dev & label as bug + priority-high
- Dev links issue to a pull request (Fixes #12) → issue closes automatically when merged
- Issue moves through project board columns (To Do  $\rightarrow$  In Progress  $\rightarrow$  Done)

#### **5.** Best Practices

- Keep titles short but clear
- Use checklists (-[] Task A) inside issue body
- Reference issues in commits/PRs (Closes #45)
- Review and close old/stale issues
- Use discussions for brainstorming, issues for actionable tasks