

Nishad Purnima

Calgary, AB | 825-863-1446 | ntpurnima@gmail.com

WORK EXPERIENCE

Cashier / Customer Service Representative

Jul 2023 – Mar 2024

Shwapno | *Barishal, Bangladesh*

- Provided excellent customer service during checkout, ensuring a positive shopping experience.
- Efficiently handled cash, credit/debit card transactions, and mobile payments using POS systems.
- Maintained high accuracy in processing transactions to prevent discrepancies.
- Balanced cash registers at the beginning and end of shifts, reporting any discrepancies promptly.
- Issued clear and accurate receipts, maintaining professionalism in all customer interactions.
- Demonstrated product knowledge to assist customers with inquiries and enhance their shopping experience.
- Adhered to store policies and procedures for returns, exchanges, and refunds.
- Maintained cleanliness and organization of the cashier station to enhance efficiency.
- Collaborated effectively with team members and management to ensure smooth store operations.

EDUCATION

Higher Secondary Certificate, Science

Jun 2021 – Aug 2023

Amritalal Dey College | *Barishal, Bangladesh*

Secondary School Certificate, Science

May 2019 – Apr 2021

Madhobpasha Secondary Girls' School | *Barishal, Bangladesh*