

CHEONG HOU JYUN KELVIN

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ABOUT ME

Diploma student in Mechatronics & Robotics with hands-on experience in automation systems, PLCs, and international exposure through Festo Didactic, Germany. Recognized for academic excellence, leadership, and teamwork in both technical and co-curricular environments. Seeking opportunities to apply engineering knowledge in practical settings.

EDUCATION

Ngee Ann Polytechnic – Diploma in Mechatronics & Robotics Engineering

Expected Grad: 2027

| **Apr 2025 – Present**

Institute of Technical Education (ITE) – Diploma in Mechatronics & Robotics

GPA: 3.75 | Certificate of Merit | Director's List (Top 10%)

| **Apr 2023 – Apr 2025**

- Distinctions: Electrical & Electronics, Pneumatics, PLC, Cyber-Physical Systems
- Grade A in Robotics Systems

Sembawang Secondary School

GCE 'N' Level: 11 pts | GCE 'O' Level: A2 (Math), B3 (Science) | **Jan 2019 – Dec 2022**

WORK EXPERIENCE

Festo Didactic (Germany) – Industry Attachment

| **Oct 2024**

- Trained in automation, pneumatics & Industry 4.0 systems.

Mindox Techno – Semiconductor Intern

| **Apr 2024 – Aug 2024**

- Managed 1,000+ components, improved stock efficiency
- Assisted QA, Supported quality assurance efforts.

PARKROYAL COLLECTION Pickering – Banquet Server

| **Jan 2023**

- Supported formal event service, providing seamless service
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CO-CURRICULAR ACTIVITY AND COMMUNITEE SERVICE

Automation & Robotics Club – Member

| **2023 – 2024**

Sustainability & Digitalization Club

| **2023 – 2024**

- **Gold** – Inter-school Challenge 2023

FINLIT Club

| **2023 – 2024**

- Finalist – GIC Financial Literacy Video Competition
- Participant – Citi Foundation–SMU FinLit Challenge

Class EXCO – Leader

| **2023 – 2024**

Others: Aikido, Jump Rope, ACE CCA (ITE)

| **2023 – 2024**

GAC x SAC Beach Clean-Up – Volunteer

| **Dec 2023**

SembWinds (Concert Band)

Band Major (2022), Section Leader (2020)

| **2020 – 2022**

Cyber Wellness Leader | Upper Sec CCA Committee

| **2019 – 2021**

AWARDS & CERTIFICATES

- Certificate of Merit (Top 5%, ITE, 2024)

- 21stCentury STAR Award (Gold) (2024)
- Director's List (Top 10%, 2023)
- Gold – Sustainability & Digitalization Challenge 2023
- National Finalist – GIC Financial Literacy Video Competition 2023
- Citi-SMU FinLit & Engineering Innovation Challenges (Participant) (2023)
- Speak Voice Acting – Silver/Bronze (2023)
- SYF – Certificate of Accomplishment (2021)

SKILLS

Technical: SolidWorks, PLC, Pneumatics, Arduino, Automation Systems

Software: MS Office (Word, Excel, PowerPoint)

Languages: English (Fluent), Mandarin (Conversational)

Soft Skills: Teamwork, Leadership, Adaptability, Communication

REFEREES

- 1) Mdm Guan Qinhu
Form teacher, School Teacher, Sembawang Secondary School
30 Sembawang Cse, Singapore 757704
+65 9672 1160
- 2) Dr. Khor Eik Fun
Senior Lecture, School of Engineering, Institute of Technical Education
1 Choa Chu Kang Grove, Singapore 688236
+65 9001 3772

<p style="text-align: center;">KNOWLEDGE</p> <ul style="list-style-type: none"> • Diploma in Mechatronics & Robotics (ITE & Ngee Ann Poly) • Distinctions in: Electrical & Electronics, Pneumatics, PLC, Cyber-Physical Systems A in Robotics Systems • 'O' Level: A2 (Math), B3 (Science) 'N' Level: 11 pts • Math Olympiad (2020, 2021) • Industry Exposure 	<p style="text-align: center;">ABILITIES</p> <ul style="list-style-type: none"> • Analytical thinking and QA contribution • Inventory handling • Leadership (Band Major, Class EXCO) • Effective time management
<p style="text-align: center;">SKILLS</p> <ul style="list-style-type: none"> • PLC Programming, Pneumatics, Motor Control, SolidWorks, Arduino • Microsoft Office Suite (Word, Excel, PowerPoint) 	<p style="text-align: center;">OTHER COMPETENCIES</p> <ul style="list-style-type: none"> • Communication (Public speaking, FinLit competitions) • Environmental involvement (Beach Clean-Up) • Team leadership and organization

The AI being able to understand what I want sometimes was useful

the AI kept on not being able to shorten the resume to a 1.5-page length as well as when I told it not to move the date that I had place on the left side alone, but I still moved it around so those part after several attempts to get it to work, I settled on making those changes myself

to look though what it says and use the original/initial data and compare them (I have been doing this long before since I knew about how trash some AI info can be)

Prompts:

You will act as an expert Resume / CV writer/editor. I will be giving you my resume, remember it, you will not do anything until the next step. This will be followed by the job description of a job I intend to apply for. You will help me review my resume and tailor it to make it more suitable for the job description itself, therefore increasing my chances of being hired. Focus on changing or adding active language, add action verbs and profile-centric keywords to make it ATS friendly. I want you to rewrite everything in my resume for me in this new suggestion you are giving me. You must also focus on rewriting it to make it more metric based using this formula : "Accomplished [X] as measured by [Y] by doing [Z]. This should be part of the Work Experience bullet points. You will also do a grammar check at the end of your re-suggested Resume you will also highlight what may be missing and what we need to include inside. Your output should be edited to the standard found on LinkedIn. The main headers or sections of the resume should be formatting with the name and contact information at the top, the About Me section below that, followed by Work Experience, Education, and then all others like Skills, Achievements, Volunteer work etc to be placed below.

(my initial resume since it asked for it)

I do not have a job description (it asked for a job description)

i was band major in 2022 section leader and librarian in 2020 cyber wellness leader in 2019 Math olympiad in 2021 and 2020 Upper sec CCA executive committee on 2021 Distinctions in Electrical and electronics application, pneumatics and automation, PLC and motor control, cyber physical systems and a A in robotics systems i also went on a overseas work attachment to germany festo didactic

could you reduce the about me to js 3-4 lines

the A grade was in ITE(it placed the A in poly)

could you reduce the whole into 2 pages long

that is still 4 pages long

it is still too long and is it possible to have the dates on the right side of the page

move the dates to the right side and see if that can make it shorter

director's list which is top 10% cohort in 2023 Citi foundation-SMU finlit challenge 2023 Engineering innovation challenge 2023 aikido , jump rope and ACE cca in ite

could you arrange it all in reverse chronological order

i need you to reduce the length as it is too long again