

Tato' Crisanto, BCOMM

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PROFILE AND KEY COMPETENCIES

A seasoned business admin professional with experience in public engagement, sales, and team collaboration, with a strong background in finance, leadership, and geospatial analysis eager to tackle challenges using an intersectional lens.

- Geographic Information Systems
- Database Management
- Programming Languages
- Leadership and Collaboration
- Organization and Time Management
- Written and Verbal Communication
- Versatility and Adaptability
- Independent Learning
- Bilingual (English and Filipino)

EDUCATION AND CERTIFICATIONS

CENTRE OF GEOGRAPHIC SCIENCES (COGS) NSCC

Graduate Certificate – Geospatial Data Analytics (GDA), June 2024

- Utilize machine learning techniques to perform predictive modelling using *R*, *Orange*, *Python*, and *Jupyter Notebooks*. The projects include data preparation (importing, cleaning, transformation), data analysis (data variation/covariation, descriptive statistics), predictive modelling (LDA, SVM, kNN, Random Forest, Logistic Regression), and evaluation.
- Data manipulation with *ArcGIS Pro* and displaying findings using *StoryMap*. The project includes model builder creation that utilizes the buffer, intersect, frequency, add field, and calculate tools to extrapolate the necessary data.
- Image analysis using *PCI Focus (Catalyst Professional)* to improve image interpretability by applying appropriate spectral bands. Use *ArcGIS Pro's Classification Wizard* unsupervised method to interpret image(s) land cover classes.

Nova Scotia Occupational Health and Safety Act, September 2023

Workplace Hazardous Materials Information Systems (WHMIS), September 2023

SAINT MARY'S UNIVERSITY

Bachelor of Commerce – Finance, May 2021

- Create business plans in a group dynamic. Ensuring project management is optimal by fostering team collaboration, identifying proficiencies and establishing responsibilities based on technical expertise for cross-functional teams.
- Utilize presentation skills to deliver project findings and recommendations.

DALHOUSIE UNIVERSITY

Courses towards Bachelor of Science, 2015

PROFESSIONAL EXPERIENCE

NSREAA – Executive Director & Registrar | 2023 – Current

Serve the Board of Directors and members of the Nova Scotia Real Estate Appraisers Association (NSREAA) by organizing and administering key functions of the association. Primary responsibilities include:

- Administration of the NSREAA office (communications, financial management, file maintenance)
- Coordination of the board of directors and various committees (complaints, discipline, examiners, etc.)
- Maintenance of the registry of registered members

NEW SCOTLAND CO. – Accounting Coordinator | 2020 – 2023

- Coordinate ongoing correspondence with 30+ bars and businesses for product distribution
- Independently manage weekly financial reconciliation and expense reports
- Conduct sales analytics to optimize success and mitigate barriers

CAFÉ SUPERVISOR – Café Taiyaki 52 | Cortado Tasting Room | 2016 – 2020

- Manage daily operations - staff scheduling and coordinating product stock
- Develop and coach efficient and confident work ethics
- Train and mentor new employees in using café and equipment, as well as leadership and communication model

COMMUNITY INVOLVEMENT

Big Brothers Big Sisters – In-School Mentor | Big Sibling

Create supportive relationship with mentee to foster and ignite their potential.

Seven Bays Boulderling – Community Ambassador

Empower and advocate for members within the community by creating a safe and accessible space.

Centre of Geographic Sciences (COGS) – Graduate Booklet Co-Editor

Perform quality assurance of the graduate booklet by confirming correct information, refining booklet structure, and ensuring appropriate acknowledgements are made.

REFERENCES AVAILABLE

I would like to self-identify as a member of the BIPOC and 2SLGBTQ+ communities.