

# ENG. GONZALO GARZÓN

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## PROFESSIONAL SUMMARY

- Civil Engineer with **5 years of experience in the Construction**

**Business.** Background across site supervision, finishes coordination, purchasing/supply, and after-sales troubleshooting. Currently based in Melbourne, working in property maintenance and logistics while pursuing site/coordination roles.

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## EDUCATION

### Bachelor of Civil Engineering

Catholic University of Cordoba (UCC), Argentina |

### Certifications

- IELTS General Training – **B2 Level**
- First Certificate in English (FCE)
- White Card

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## PROFESSIONAL EXPERIENCE

- **Property Maintenance — Aurent (Mid-term accommodation) |**  
**Melbourne, Jun 2025 – Present**
  - Reactive & planned maintenance in apartments/houses: locks/latches, door frames, windows & hardware, minor carpentry/handyman fixes.
  - Condition reports with photo logs; updates to property plans/drawings.
  - Coordination with trades; scheduling and completion tracking; tenant/client communication.
- **Warehouse Assistant / Labourer — Zoogle Removals (Grace projects) |**  
**Melbourne, Jun 2025 – Present**
  - Container unloading and manual handling under WHS.
  - Inventory allocation using floor/room matrix for commercial fit-outs (e.g., ACU, Monash).
  - Picking, staging and delivery of FF&E (chairs, tables, appliances, bedding, etc.).
  - On-site placement/assembly and waste removal to achieve handover readiness.
- **Construction Site Manager — DYCSA (Diseño y Construcciones S.A.) |**  
**Córdoba, Jun 2020 – Mar 2025**
  - Supervision of reinforcement, formwork and concrete pours; QA/QC (cubes, checklists).
  - Quantity take-offs/BOQs: concrete, rebar, masonry/plastering/waterproofing; MEP (plumbing, electrical, HVAC); fire detection & hydrant systems; risers and in-unit services.
  - Materials management: requisitions, supplier negotiation, receiving/acceptance; stock control.
  - Progress certificates for contractors; defect/punch list tracking and closure; HSE walks; look-ahead planning.
- **Purchasing Assistant — DYCSA |**  
**Jun 2020 – Nov 2021**
  - Purchase orders, supplier evaluation/negotiation and documentation (invoices, delivery notes).
  - Material register and delivery coordination with sites and warehouses.

- **After-Sales Engineer — DYCSA |**
  - **Dec 2018 – Jun 2020**
    - Diagnosis and resolution of post-handover issues (leaks/damp, cracks, window systems, radiators).
    - Root-cause analysis and corrective actions with client communication until full resolution.
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## · **SKILLS**

- **Problem-Solving Mind**
- Site supervision
- Finishes coordination
- Quantity take-offs
- QA & punch lists
- Planning & scheduling
- Procurement & supplier management
- Material control.

### **Technical Skills**

- AutoCAD
  - RAM Elements
  - Revit
  - Excel/Google Sheets (pivots)
  - Google Suite.
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## · **LANGUAGES**

- Spanish (native) ·
- English (advanced – IELTS B2)
- Portuguese (intermediate).
- **Additional**
- Based in Melbourne (Work & Holiday visa 462) ·
- **Own vehicle and licence**
- Open to full-time or contract roles.