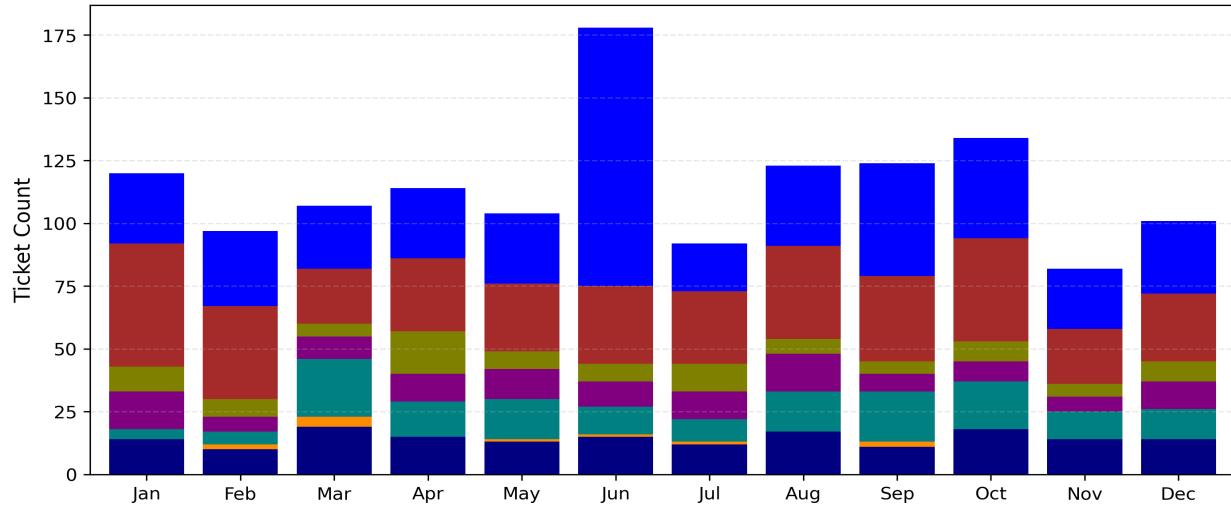


# Monthly Report - 2025/12

Total Tickets: 101 | Closed: 83

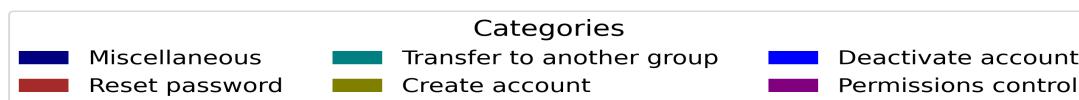
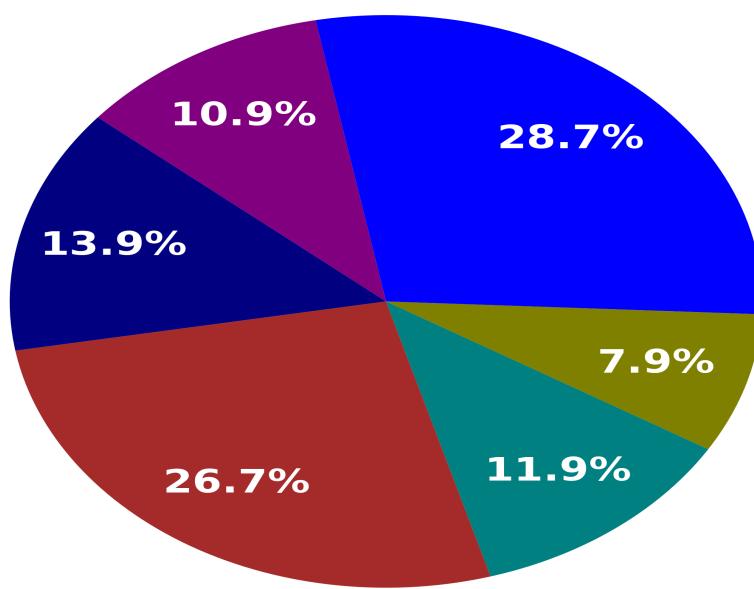
## Annual Summary - 2025



| Category                  | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|---------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Miscellaneous             | 14  | 10  | 19  | 15  | 13  | 15  | 12  | 17  | 11  | 18  | 14  | 14  |
| Development               | 0   | 2   | 4   | 0   | 1   | 1   | 1   | 0   | 2   | 0   | 0   | 0   |
| Transfer to another group | 4   | 5   | 23  | 14  | 16  | 11  | 9   | 16  | 20  | 19  | 11  | 12  |
| Permissions control       | 15  | 6   | 9   | 11  | 12  | 10  | 11  | 15  | 7   | 8   | 6   | 11  |
| Create account            | 10  | 7   | 5   | 17  | 7   | 7   | 11  | 6   | 5   | 8   | 5   | 8   |
| Reset password            | 49  | 37  | 22  | 29  | 27  | 31  | 29  | 37  | 34  | 41  | 22  | 27  |
| Deactivate account        | 28  | 30  | 25  | 28  | 28  | 103 | 19  | 32  | 45  | 40  | 24  | 29  |

## Monthly Ticket Distribution

### Total incidents and SRs - 2025/12



## Monthly KPI Pivot Table

| Type     | Category                  | TRANS_NON | TRANS_WORK | OPEN | CLOSE |
|----------|---------------------------|-----------|------------|------|-------|
| Incident | Miscellaneous             | 0         | 0          | 1    | 2     |
| Incident | Reset password            | 0         | 0          | 0    | 1     |
| Incident | Transfer to another group | 1         | 0          | 0    | 0     |
| Service  | Create account            | 0         | 0          | 0    | 8     |
| Service  | Deactivate account        | 0         | 0          | 0    | 29    |
| Service  | Miscellaneous             | 1         | 0          | 1    | 9     |
| Service  | Permissions control       | 0         | 0          | 3    | 8     |
| Service  | Reset password            | 0         | 0          | 0    | 26    |
| Service  | Transfer to another group | 10        | 1          | 0    | 0     |

## SLA Breach

| Ticket No.  | Requested for | Description    | Time-Arrive | Business elapsed time          | Remarks |
|-------------|---------------|----------------|-------------|--------------------------------|---------|
| INC 123 546 | Tugi          | reset password | 2025/12/27  | 2 hours 30 minutes(222333444%) | test3   |
| 333         | Mikal         | asdfa          | 2025/12/27  | 222(433%)                      |         |

## Development Efforts

| 2025          | Jan | Feb  | Mar  | Apr  | May | Jun   | Jul  | Aug  | Sep  | Oct  | Nov  | Dec  | Total |
|---------------|-----|------|------|------|-----|-------|------|------|------|------|------|------|-------|
| ME Hours      | 8.0 | 13.0 | 12.0 | 14.0 | 7.0 | 30.0  | 6.0  | 19.0 | 2.0  | 2.0  | 0.0  | 0.0  | 113.0 |
| SOW Planned   | 16  | 16   | 16   | 16   | 16  | 16    | 16   | 16   | 16   | 16   | 16   | 16   | 192   |
| Carry Forward | 8.0 | 3.0  | 4.0  | 2.0  | 9.0 | -14.0 | 10.0 | -3.0 | 14.0 | 14.0 | 16.0 | 16.0 | 79.0  |