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| Meeting Name Meeting minutes | |
| Location: | Thornlie TAFE, Building 8. Level 0. Room 8G21 |
| Date: | 31/10/202 |
| Time: | 12:15pm |
| Attendees: | RAIHAN KHALIL ABDILLAH |

# Discussion Details

1. Present the applications.
2. Explain the testing and debugging process.
3. Explain the pseudo code.
4. Explain the code.
5. Document the meeting minutes.
6. Discuss the Project Sign Off form.

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| Action Items | Owner(s) | Deadline | Status |
| File\_input\_output.py  Algorithm.py | Raihan Khalil Abdillah  Raihan Khalil Abdillah | 31/10/2022  31/10/2022 | Complete  Complete |
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