



Swiss Academy Primary English school

Khatkali Hingoli-431513

Minutes of Swiss Academy Managing Committee Meeting held on 10th April, 2025

The 1st school Managing committee meeting of Swiss Academy Primary English

School for the year- 2025-26 was held on 10th April, 2025 in the school premises under the Chairmanship of Mr. Rahul Ramchandra More.

The following members attended the meeting:

- 1) Mr. Rahul Ramchandra More - Principal -Secretary
- 2) Mr. Sunil Ratnaparkhi - Parent Member
- 3) Mrs. Seema D. Rathod - Parent Member
- 4) Mrs. Poonam Shinde - Teacher Member
- 5) Mr. Rahul Padole - Teacher Member
- 6) Mr. Ramanand L. Athawle- Principal of Z.P.P.S., Chikhalwadi, Dist. Hingoli
- 7) Mr. Madan P. Chavan- Principal of Z.P.P.S Malwadi Dist. Hingoli

After the invocation and a brief welcome address, Rahul Ramchandra More principal and member secretary apprised the committee of the recent development and academic progress school.

The following agenda was discussed and deliberations were made as under-

- 1) **Review of minutes of last SMC held. All the items approved by SMC in the last meeting held on 15 June 2022 had been carried out.**
- 2) **Academic plan:-**

Principal apprised the committee the academic plan and result of std- I st to VII held in 2024 There has been slight improvement in the overall performance index in 2024-25 as compared to 2023-24

For Class – I to VIII

- 1) Monthly unit test for class – I to VIII conducted.
- 2) Doubt session and remedial classes held.
- 3) PA for class III to VIII will held in the month of August.


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- 4) Structured revision will take for SA-I for III to VIII
- 5) Monthly cycles of Test in various competencies for class – I & II
- 6) Weekly Test on each topics.

3) Approval of annual budget:-

The committee was informed of the actual revised expenses and estimates. It was reiterated that there is budget deficit of Rs 20, 00,000 in the opening balance budget estimate for 2025-26.

4) Approval of SMC for special civil work and furniture:-

The approval of SMC was sought for:-

- 1) The painting of main building and compound wall Rs.7,00,000/-
- 2) Purchase of Xerox machine worth Rs.2, 56,000/- for the office work.
- 3) Furniture Rs.3,00,000/-
- 4) Computer Purchase Rs. 2,00,000/-
- 5) Interactive Panel Rs. 3,00,000/-

5) The condemnation of items of departments:-

The principal briefed the members regarding the need for condemnation of items of various departments the amount to be condemned in each department was informed with the total value of item to be condemned is Rs.3,00,000/-.

- 1) Furniture department Rs. 20,000/-
- 2) Library department Rs.30,000/-
- 3) Social Science department Rs.20,000/-
- 4) Physics department Rs. 30,000/-
- 5) Science lab Rs. 30,000/-
- 6) Computer lab Rs. 40,000/-
- 7) Art department Rs. 10,000/-

SMC approved condemnation of listed items of various departments.

6. Staff Vacancy position:-

The dearth of staff in various posts was listed as under-

- Primary- Math

- 3

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- Science- (Biology and chemistry)	- 02
- English	- 03
- Hindi	- 02
- Computer	- 02
- Social Science	- 03
- Art& Craft .	- 01
- Librarian .	- 01
- PET	- 01

7. Celebrations and events in 2025-26

- 1) Celebrations of all cultural programmes.
- 2) Celebrations of all great peoples birth anniversaries.
- 3) Students will participate in Taluka Level and District level sports competition.

Signature of SMC members

- 1) Mr. Rahul Ramchandra More - Principal –Secretary
- 2) Mr. Sunil Ratnaparkhi - Parent Member
- 3) Mrs. Seema D. Rathod - Parent Member
- 4) Mrs. Poonam Shinde - Teacher Member
- 5) Mr. Rahul Padole - Teacher Member
- 6) Mr. Ramanand Laxman Athawle - Principal of Z.P.P.S., Chikhalwadi, Dist. Hingoli
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