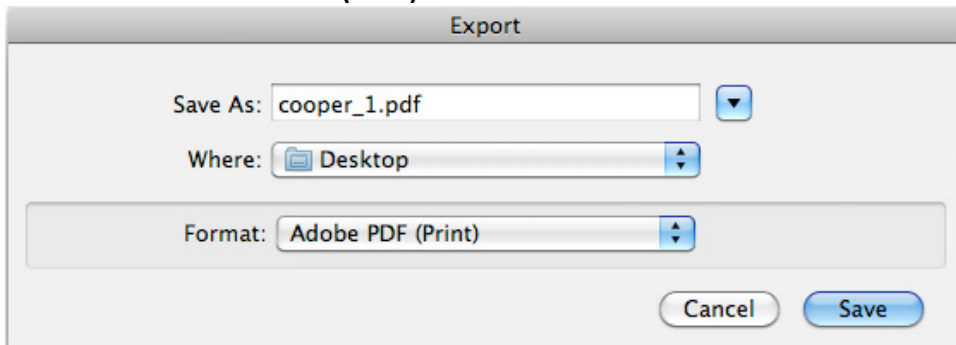


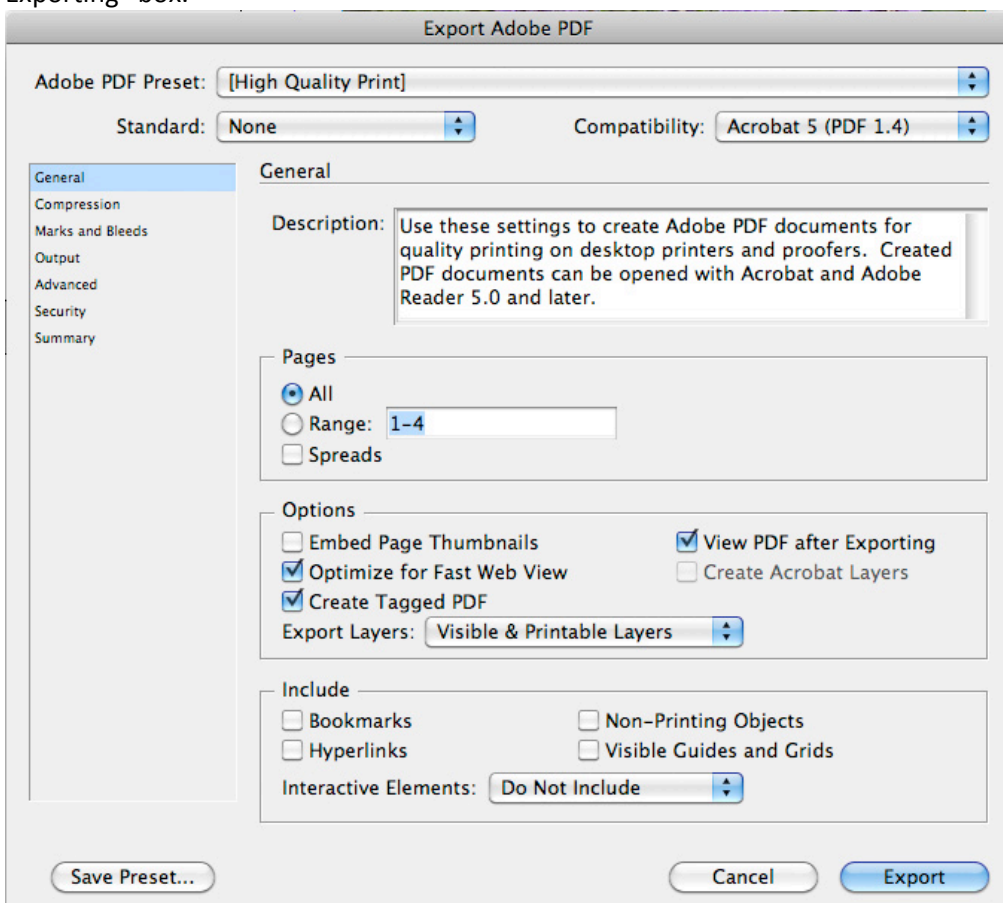
ART 142 / Creating PDF Files

InDesign:

1. Save your InDesign file one last time (in .indd format)
2. File > Export
3. Save As: **yourlastname_1.pdf** (for Assignment 1, 2 for Assignment 2, etc.)
Where: **Desktop**, then drag and drop into Art Storage
Choose Format: **Adobe PDF (Print)**



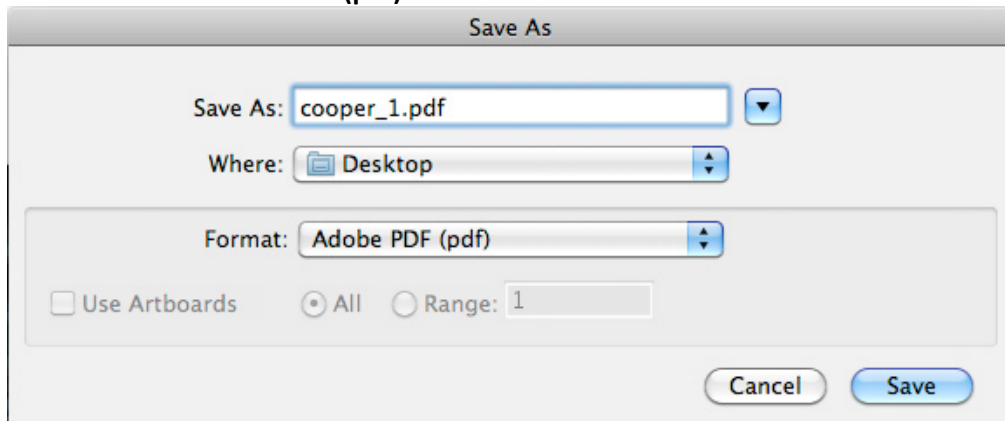
4. In the next screen, leave defaults as is – although you may want to check the “View PDF after Exporting” box.



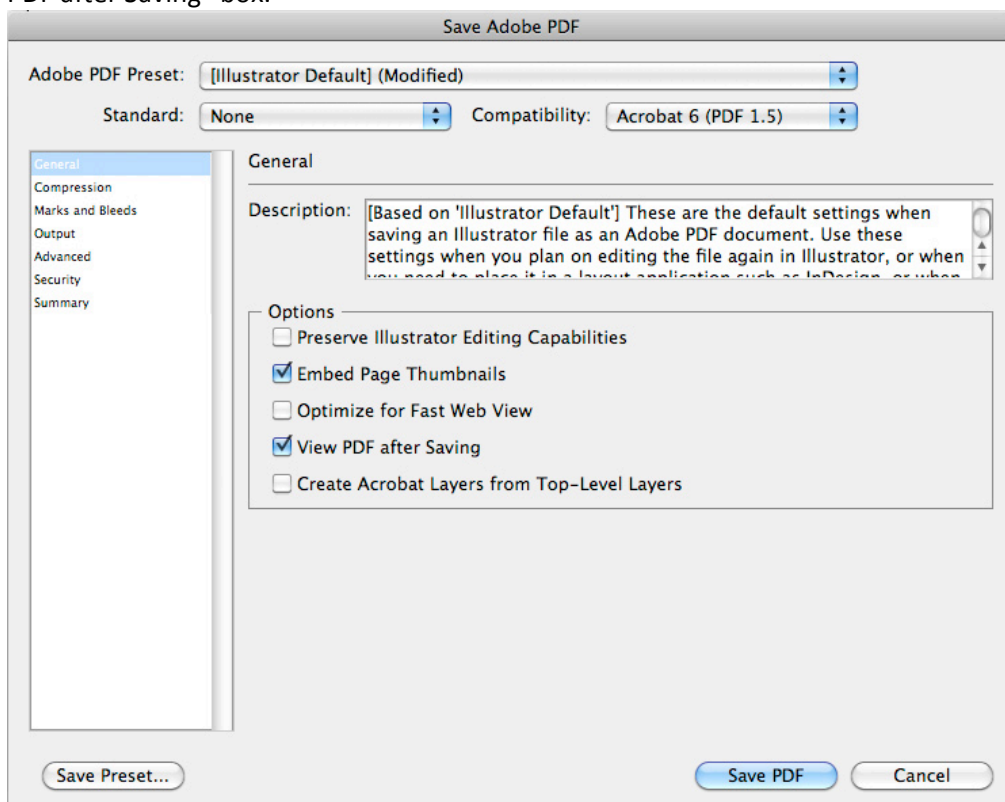
5. Click **Export**

Illustrator:

1. Save your Illustrator file one last time (in .ai format)
2. File > Save As
3. Save As: **yourlastname_1.pdf** (for Assignment 1, 2 for Assignment 2, etc.)
Where: **Desktop**, then drag and drop into Art Storage
Choose Format: **Adobe PDF (pdf)**



4. In the next screen, leave most of the default settings alone, but uncheck "Preserve Illustrator Editing Capabilities" and "Create Acrobat Layers from Top-Level Layers", and check the "View PDF after Saving" box.



5. Click **Save PDF**
6. When the warning box appears about unchecking "Preserve Illustrator Editing Capabilities," click OK. If you need to make changes to your Illustrator file after turning it into a PDF, you will have to go back to your original .ai file.