

Checklist - Sales Contract

Required Docs

- ☐ Copy of Earnest Deposit Check
- ☐ Financing Addendum (FHA, VA or Cash/Conv. Fin.) and Appraisal Contingency (if cash or conv.)
- ☐ Howard County Notice And Disclosure Addendum
- ☐ Lender Letter (Pre-Approval) OR Proof of Funds
- ☐ MLS Printout
- ☐ Notice to Buyer and Seller of Buyers Rights and Sellers Obligations
- ☐ Regional Sales Contract
- ☐ Residential Property Disclosure and Disclaimer Statement

Conditional Docs

- ☐ Disclosure of Licensee Status Addendum
- ☐ Earnest Deposit Confirmation from Title Company
- ☐ For Sale By Owner Forms
- ☐ Ground Rent Disclosures
- ☐ HOA/Condo Disclosures
- ☐ Lead Paint Disclosures