

WORK INFORMATION

Plan ref no. 14823369-003	Function Signals	Number of Safe Systems 2
Name of COSS/IWA		Sentinel card no.
Local Name CANAL SIDE TO DYNEVOR JUNCTION.		
Nature of work ROUTINE S&T MTCE.PLEASE ONLY TAKE ONE LINE BLOCK AT A TIME. CYCLIC PLAN PTB008ST		
Worksite Mileages ELR SDI	Start 207 m 39 ch	End 208 m 7 ch
Start date and time of work 30/12/2020 07:00	End date and time of work 30/12/2020 17:00	
Name of authorised access point VARIOUS ACCESS POINTS THROUGH OUT LINE BLOCK TO BE DEFINED BY COSS.		Mileage 207 m 66 ch
Post code	OS Grid Ref	GPS Co-ord
Narrative Text (Arrangement to walk to site description) FROM ACCESS POINTS TAKE LINE BLOCK AND WALK TO LOCATIONS.		

SAFE SYSTEM OF WORK - Working		Start 30/12/2020 07:00	Duration 600 mins	Safe System 1				
ELR SDI	FROM 207 m 39 ch	TO 208 m 21 ch	WON					
	Protection (BL = Blocked Lines)		Warning (BL = Blocked Lines)					
	Safeguarded	Fenced	Separated	Permanent Warning System	TOWS	Human Activated (e.g. LOWS)	Portable Warning System	Lookouts
Planned			YES + BL					
Actual								
Name	Direction	Status	Speed	Blocked From	Blocked to	Electrification	SLW	
UP DISTRICT	Uni	Open	50			None		
DN DISTRICT	Uni	Blocked	50	PT354	PT356	None		
Resource Lookout requirements		Method of warning		Position of safety (workgroup)				
Site lookout / IWA	0							
Touch Lookout	0	Line Speed		Warning Time				
Intermediate/Distant	0							
Site Warden	1	Required sighting distance		Available sighting distance				
Equipment/Staff Resources		Type of fence (fenced only)		Distance from nearest open line (FENCED or SEPARATED warning) Distance of at least 2m 6 ft 6 inches (COSS + 2 or more + site wardens)				
Lines for each lookout to observe and lookout position(s) for safety								

SAFE SYSTEM OF WORK - Parallel **Start** 30/12/2020 07:00 **Duration** 600 mins **Safe System** 2

ELR	SDI	FROM	207 m 39 ch	TO	208 m 21 ch	WON
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	Protection			Warning				
	Safeguarded	Fenced	Separated	Permanent Warning System	TOWS	Human Activated (e.g. LOWS)	Portable Warning System	Lookouts
Planned			YES					
Actual								

Name	Direction	Status	Speed	Blocked From	Blocked to	Electrification	SLW
UP DISTRICT	Uni	Open	50			None	
DN DISTRICT	Uni	Open	50			None	

Resource Lookout requirements	Method of warning			Position of safety (workgroup)		
Site lookout / IWA 0						
Touch Lookout 0	Line Speed			Warning Time		
Intermediate/Distant 0						
Site Warden 0	Required sighting distance			Available sighting distance		
Equipment/Staff Resources	Type of fence (fenced only)			Distance from nearest open line (FENCED or SEPARATED warning)		
				Distance of at least 2m 6 feet 6 inches (IWA or a COSS + 1 only)		

Lines for each lookout to observe and lookout position(s) for safety

Name of authorised egress point	VARIOUS ACCESS POINTS THROUGH OUT LINE BLOCK TO BE DEFINED BY COSS.	Mileage	207 m 14 ch
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Post code	OS Grid Ref	GPS Co-ord
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Narrative Text (Arrangement to walk from site description)

FROM WORKSITES WALK BACK TO ACCESS POINT AND CLEAR OF TRACK.

NOMINATED PEOPLE

Site Wardens, ATWS Operator or Lookouts (TOWS, LOWS, distant, intermediate, site, machine or touch)

Name (print)	Role	Competence expiry date for role performed

Risks Identified and Controls to be applied by person in charge

Specific Risk Requiring Control	Control to be applied
GA01 - Work On Or Near The Line	Refer to Risk CS
GH01 - Manual Handling	Refer to Risk CS
GH02 - Underfoot Conditions	Refer to Risk CS
SIG01 - Working on Signals (Semaphore & Coloured Light), Includes working on Signal Post, and Gantry	Refer to Risk CS
SIG02 - Working on Point Equipment (Powered and Mechanical)	Refer to Risk CS
SIG03 - Working on Train Detection, Track Circuits and Bonds	Refer to Risk CS
SIG04 - Working on Train Protection Equipment	Refer to Risk CS
SIG05 - Working on Electrical Apparatus (Relay Rooms, REBs & IECCs Location Cases)	Refer to Risk CS
SIG08 - Working on Ground Frames	Refer to Risk CS
SIG10 - Working on Signalling Wire Runs, Rodding, Treadles and Plungers	Refer to Risk CS
SIG15 - Working on Lineside Services, Cable Routes and Troughing	Refer to Risk CS
SIG16 - Working on Miscellaneous Signalling Equipment	Refer to Risk CS

Welfare Arrangements

CP36 Category	Location	Other Relevant Information
A: Transient - Local Facilities	PORT TALBOT DEPOT BRITON FERRY LIBRARY (BY DAY ONLY) NEATH VICTORIA GARDENS(BY DAY ONLY)	USE WELFARE OR FLUSH APP ON IPHONE

Emergency Arrangements

Emergency Arrangements	First Aid Arrangements
Morrison Hospital A&E 24Hrs 01792 702222 Heol Maes Eglwys, Cwmrhydyceirw, Swansea, SA6 6NL IN EMERGENCY RING 999	COSS TO APPOINT DP

SIGHTING DISTANCE CHART in Miles ,Yards and Metres

Max Speed	15 secs	20 secs	25 secs	30 secs	35 secs	40 secs	45 secs
125mph	920y	1240y	1540y	1m 80y	1m 380y	1m 700y	1m 1000y
120mph	880y	1160y	1480y	1 mile	1m 300y	1m 600y	1m 880y
115mph	860y	1140y	1420y	1700y	1m 220y	1m 500y	1m 780y
110mph	820y	1080y	1360y	1620y	1m 140y	1m 400y	1m 660y
105mph	780y	1040y	1300y	1540y	1m 40y	1m 300y	1m 580y
100mph	740y	980y	1240y	1480y	1720y	1m 200y	1m 440y
95mph	700y	940y	1180y	1400y	1640y	1m 100y	1m 340y
90mph	660y	880y	1100y	1320y	1540y	1 mile	1m 220y
85mph	640y	840y	1040y	1260y	1460y	1680y	1m 120y
80mph	600y	800y	980y	1180y	1380y	1580y	1 mile
75mph	560y	740y	920y	1180y	1300y	1480y	1660y
70mph	520y	700y	860y	1040y	1200y	1380y	1540y
65mph	480y	640y	800y	960y	1120y	1280y	1440y
60mph	440y	600y	740y	880y	1040y	1180y	1320y
55mph	420y	540y	680y	820y	960y	1080y	1220y
50mph	380y	500y	620y	740y	860y	980y	1100y
45mph	340y	440y	560y	660y	760y	880y	1000y
40mph	300y	400y	500y	600y	700y	800y	880y
35mph	260y	360y	440y	520y	600y	700y	780y
30mph	220y	300y	380y	440y	520y	600y	660y
25mph	200y	260y	320y	380y	440y	500y	560y
20mph	160y	200y	260y	300y	360y	400y	440y
15mph	120y	160y	200y	220y	260y	300y	340y
10mph	60y	100y	140y	160y	180y	200y	220y
5mph	40y	60y	80y	80y	100y	100y	120y

Max Speed	15 secs	20 secs	25 secs	30 secs	35 secs	40 secs	45 secs
125mph	900m	1200m	1400m	1700m	2000m	2300m	2600m
120mph	900m	1100m	1400m	1650m	1900m	2200m	2500m
115mph	800m	1100m	1300m	1550m	1800m	2100m	2400m
110mph	800m	1000m	1300m	1500m	1800m	2000m	2300m
105mph	800m	1000m	1200m	1450m	1700m	1900m	2200m
100mph	700m	900m	1200m	1350m	1600m	1800m	2050m
95mph	650m	850m	1100m	1300m	1500m	1700m	1950m
90mph	650m	850m	1050m	1260m	1450m	1700m	1850m
85mph	600m	800m	950m	1150	1350m	1600m	1750m
80mph	550m	750m	900m	1100m	1300m	1500m	1650m
75mph	550m	700m	850m	1050m	1200m	1400m	1550m
70mph	500m	650m	800m	950m	1100m	1300m	1450m
65mph	450m	600m	750m	900m	1050m	1200m	1350m
60mph	450m	550m	700m	850m	950m	1100m	1250m
55mph	400m	500m	650m	750m	900m	1000m	1150m
50mph	340m	500m	600m	680m	800m	900m	1050m
45mph	320m	420m	520m	620m	720m	820m	920m
40mph	280m	360m	460m	540m	640m	720m	820m
35mph	240m	320m	400m	480m	560m	640m	720m
30mph	220m	280m	340m	420m	480m	540m	620m
25mph	180m	240m	280m	340m	400m	460m	520m
20mph	140m	180m	240m	280m	320m	360m	420m
15mph	120m	160m	180m	220m	240m	280m	320m
10mph	80m	100m	120m	140m	160m	180m	220m
5mph	40m	60m	60m	80m	80m	100m	120m

LOOKOUTS AND IWA Calculating required Warning Time and Sighting Distance

Site Lookout(s)							
Maximum speed of trains							
Time needed to stop work and down tools							
Time needed to reach the position of safety							
Add 5 secs if site lookout is looking out in both directions OR using LOWS							
Add 5 secs if you are working alone (without Lookout)							
Add 10 secs (minimum time to be in a position of safety)							
Original required warning time							
Req. sighting distance to achieve Original req. warning time							
Available sighting distance with only site Lookout(s)							
If the available sighting distance is less than the required sighting distance, you must appoint a distant lookout(s)							
ADD DISTANT LOOKOUT(s)							
Original required warning time (use from above)							
Add 5 secs for an distant lookout(s)							
New required warning time							
Required sighting distance to achieve New required warning time							
Available sighting distance with distant Lookout(s)							
If the available sighting distance is less than the required sighting distance, you must appoint an intermediate lookout(s)							
ADD INTERMEDIATE LOOKOUT(s)							
New warning time required (use from above)							
Add 5 secs for an intermediate lookout(s)							
Final required warning time							
Req. sighting distance to achieve Final req. warning time							
Available sighting distance with distant Lookout(s)							
if the available sighting distance is less than the req. sighting distance, you can't work with Lookout(s) or IWA							

SITE SPECIFIC HAZARDS

Red Zone Prohibitions including Start and End mileage

Specified hazards from Hazard Directory (e.g. Restricted Sighting)

Additional Information or Instructions at Planning stage

Staff to keep a minimum of one metre clear of any axle counter heads at all times
 Avoid all banned red zone areas. Only work red zone where sighting distance etc. can be achieved
 Have you checked everyone's Sentinel card?
 Seen a close call? Call it in. 01908723500/ 085 65500
 Everyone home safe every day.
 Please complete verification form NR/L2/OHS/019 for this pack (available from .supervisor) and return to office.

Additional Site Specific hazards identified by COSS

Is an Isolation permit required for this work in AC/DC areas Yes / No
 If No, treat all lines as LIVE

DECLARATION

By signing this form you are confirming that you have received a full brief and that you understand it
 If you have any questions or think the SSOW is or becomes unsafe, tell the COSS immediately

Name (print)	Signature	Sentinel card no.
COSS signature Filled In by COSS		Date

Change of COSS (if required)

Relief COSS name	Sentinel card no.		
Signature	Date	Time	

CHANGE FROM PLANNED SAFE SYSTEM OF WORK

Details of change			
Authorised by (name)		Role	
Signature / Authority No.	Date	Time	

EMERGENCY CONTACT DETAILS

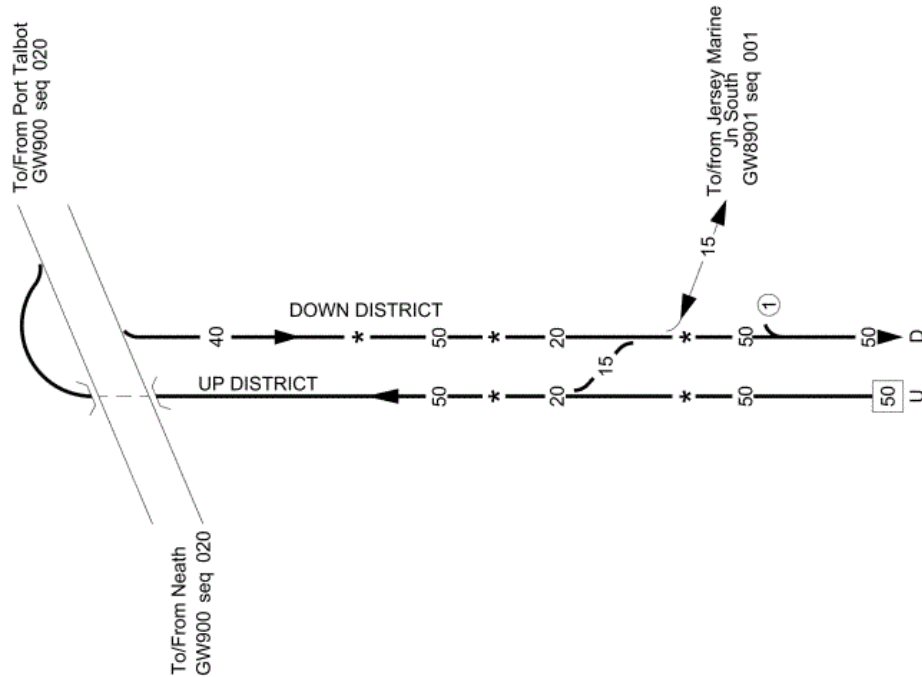

Signal box / Panel / Workstation	Telephone
Port Talbot B	01792 632610 - 07 33210
Electrical Control Room	Telephone
- Non-Electrified -	


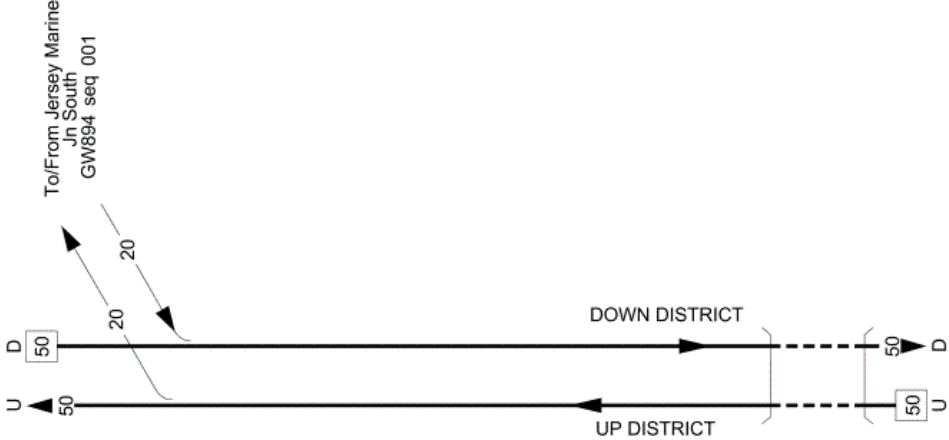
COSS/IWA FEEDBACK ON SAFE SYSTEM OF WORK PLANNING

(e.g. changes in hazards, wrong access point etc.)

SITE ACCESS POINTS

Access Points including Start and End mileage

LOR	Seq.	Line of Route Description	ELR	Route	Last Updated
GW890	001	Court Sart Jn/Up Flying Loop Jn to Morlais Jn	SDI	Wales	23/05/2020
Location		Mileage M Ch	Running lines & speed restrictions		
Briton Ferry West Jn		206 14			
Court Sart Jn (Down line)		206 58			
		207 12 *			
		207 55 *			
		207 57			
Dynevor Jn		207 67 *	<div>① C. Down (out of use)</div>		
		207 71			
			Signalling & Remarks		
			TCB RA8 Swansea Workstation (PT) WROC Axle Counter Area		
			TCB RA8 Port Talbot SB (PT) Panel B		
			GSM-R 		

LOR	Seq.	Line of Route Description	Mileage M	Ch	Running lines & speed restrictions	ELR	Route	Last Updated
GW890	002	Court Sart Jn/Up Flying Loop Jn to Morlais Jn				SDI	Western	21/03/2020
		Location			Signalling & Remarks			
					TCB RA8			
					Port Talbot SB (PT) Panel B			
					GSM-R			
								
		Jersey Marine Jn North	208	33				
		(Change of Mileage)	208	49				
			0	00				
		Lorlas Tunnel (845m, 924yds)	1	06				
			1	08				
		to						
			1	50				

SECTION 1:	GENERAL ARRANGEMENTS <i>[Note: * Delete as applicable]</i>
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*WON / GZAC No/SBSI Safe Work Pack (SWP)		Incident Response <i>[tick box]</i>		Fault No	
Role Requesting Line Blockage <i>[tick box]</i>	IWA <input type="checkbox"/>	SWL <input type="checkbox"/>	COSS <input type="checkbox"/>	PC <input type="checkbox"/>	Name of Signaller
	DP <input type="checkbox"/>	Train Crew <input type="checkbox"/>	Platform Staff <input type="checkbox"/>		
Name of Requester					Signal Box
Phone Number					Panel / Workstation*
Employer					Phone Number
Site of work					Total time required to complete the work activity
					Time needed/notice required to give up the line Blockage

SECTION 2:	BLOCKING THE LINE <i>[Note: * Delete as applicable]</i>
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Line to be Blocked	Between <i>[Signals / Points / Block Marker / Buffer Stops]*</i>	And <i>[Signals / Points / Block Marker / Buffer Stops]*</i>	Protecting Signal(s) Maintained at Danger	Additional Signals / Route Closed / ARS Isolated / Position of points <i>[indicate in brackets 'N' or 'R' next to Point No.]</i>	
DN DISTRICT	PT354	PT356	PT354		

Signal Post Replacement Switch (SPRS)	1	2	3	4	5	6
Signal No.						
Time Keyed to Danger						
Time Signal Keyed to Auto						

Are there any level crossings affected by the work? Y/N <i>[if Yes record these on side 2 section 6]</i>		Are axle counters affected? Y/N <i>[for EPR process see appendix B if applicable]</i>
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SECTION 3:	ADDITIONAL PROTECTION <i>[Note: Additional protection must be considered for all line blockage requests]</i>
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Will the work affect the safety of the line? Y/N <i>[If yes, tick below and record on Appendix A or B as applicable]</i>		Has additional protection been planned? Y/N <i>[If yes, tick below and record on Appendix A or B as applicable]</i>
What additional protection is being used? <i>[tick box]</i>	Signalling Disconnection <input type="checkbox"/> Route Barring <input type="checkbox"/> Detonator Protection <input type="checkbox"/> Token <input type="checkbox"/> T-COD <input type="checkbox"/> Lock Out Device <input type="checkbox"/> EPR <input type="checkbox"/>	

SECTION 4:	TESTING COMMUNICATIONS
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Have communications been tested? <i>[tick box if yes]</i>		What is the current location of the requester?
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SECTION 5:	GRANTING AUTHORITY BY THE SIGNALLER
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Note: The controlling signaller MUST read the form back to the requester and confirm all details are correct every time the line blockage is taken

L B N O	Is the line to be blocked clear of trains? (Y/N)	Advised requester that all necessary protection is in place and reminders applied. (Y)	Are any other signallers involved? (Y/NA) (Controlling signaller must reach a clear understanding with them)	Has the additional protection been applied if required? (Y/NA)	Agreed hand back time	Blockage Taken At		Authority Number	Blockage Given Up At	
						Time	Date		Time	Date
1										
2										
3										
4										
5										
6										

NR3180 LINE BLOCKAGE FORM

Plan: 14823369-003

Status: OK

Safe System: 1

December 2018: Side 2

SECTION 6: LEVEL CROSSING ARRANGEMENTS

Level Crossing		Supervising Signal Box		Method		
				<input type="checkbox"/> A	<input type="checkbox"/> Q	<input type="checkbox"/> E
				<input type="checkbox"/> A	<input type="checkbox"/> Q	<input type="checkbox"/> E
				<input type="checkbox"/> A	<input type="checkbox"/> Q	<input type="checkbox"/> E
				<input type="checkbox"/> A	<input type="checkbox"/> Q	<input type="checkbox"/> E
				<input type="checkbox"/> A	<input type="checkbox"/> Q	<input type="checkbox"/> E
A	If an attendant is required throughout (at AHBC, CCTV or OD crossings)	Q	If an attendant is required some of the time (at AHBC, CCTV or OD crossings)	E	If the signals/sirens/bells are switched off (at ABCL or AOCL crossings)	

SECTION 7A: CHANGE OF SINGALLER

Name	Time	Date	Name	Time	Date

SECTION 7B: CHANGE OF PERSONNEL [COSS / SWL / PC / Signalling Technician]

Name	Job Role	Employer	Phone Number	Signature / Location	Time	Date

SECTION 8: IWA / COSS / SWL SIGNING IN TO THE LINE BLOCKAGE (WITH) A PC

Name of COSS / IWA / SWL Employer	Phone Number	Signature if present or Sentinel Number	Authority Given to Share Line Blockage		IWA / COSS / SWL Confirms work is completed and Line Blockage protection is no longer needed		Signature if present or Sentinel Number
			Time		Time		
			Date		Date		
			Time		Time		
			Date		Date		
			Time		Time		
			Date		Date		
			Time		Time		
			Date		Date		
			Time		Time		
			Date		Date		
			Time		Time		
			Date		Date		
			Time		Time		
			Date		Date		

APPENDIX A TO NR3180 ADDITIONAL PROTECTION FORM DECEMBER 2018

WON/GZAC No. SBSI/SWP No. IR/FAULT No.....SIDE 1 of 1

Signalling Disconnections/Route Barring*	1	2	3	4	5	6
Signalling Technician - Name				Phone No.		
Location						
Equipment disconnected / equipment barred						
Time permission given to disconnect / bar equipment						
Time requester advised protection in place						
Time equipment re-connected / barring removed						

*[Note: * Delete as applicable]*

Detonators	1	2	3	4	5	6
Detonators placed at signal(s) or beyond points						
Time applied						

Token	1	2	3	4	5	6
Location						
Time released						
Time returned						

T-COD	1	2	3	4	5	6
Time permission given to apply						
Track Circuit Number(s) showing occupied						

Lock Out Device	1	2	3	4	5	6
Lock Out Device Number						
Time given						
Time given back						

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APPENDIX B TO NR3180 EPR PROCESS FORM DECEMBER 2018

WON/GZAC No. SBSI/SWP No. IR/FAULT No.....SIDE 1 of 1

EPR	1	2	3	4	5	6
EPR applied on Axle Counter Number						
Time Confirmed EPR Applied						

EPR REMOVAL STAGE 1 VERIFICATION:				EPR removal agreed between the requester / signaller and aligns with the limits and the lines intended to be handed back in this line blockage.				
EPR REMOVAL STAGE 2 VERIFICATION:				EPR removal observed (by a verifier where applicable) as completed to correct limits, authority to allow signal protection arrangements to be removed.				
Line Blockage Number	Stage 1 Verification		Name	Signature	Stage 2 Verification		Name	Signature
1	Time				Time			
	Date				Date			
2	Time				Time			
	Date				Date			
3	Time				Time			
	Date				Date			
4	Time				Time			
	Date				Date			
5	Time				Time			
	Date				Date			
6	Time				Time			
	Date				Date			

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Ref:	NR/L2/OHS/019/F01.2
Issue:	1
Date:	04 March 2017
Compliance date:	03 July 2017

Risk Control Briefing and PIC Acceptance

SWP Ref. 14823369-003	Date & Time of Work 30 Dec 2020 07:00
Brief Description of Work ROUTINE S&T MTCE.PLEASE ONLY TAKE ONE LINE BLOCK AT A TIME. CYCLIC PLAN PTB008ST	

Risks Identified and controls to be applied				
Specific Risk Requiring Control	Control to be applied	Person in charge of risks (if different from PIC)	Signature of Person Controlling Risks	Confirm Risks Briefed (signature)
Safe System 1	Working	SDI	207 m 39 ch to 208 m 21 ch	
Operational Risks (Train, OTM or OTP movements)	Refer to RT9909/COSS			
GH01 - Manual Handling	Refer to Risk CS			
GH02 - Underfoot Conditions	Refer to Risk CS			
GA01 - Work On Or Near The Line	Refer to Risk CS			
SIG05 - Working on Electrical Apparatus (Relay Rooms, REBs & IECCs Location Cases)	Refer to Risk CS			
SIG08 - Working on Ground Frames	Refer to Risk CS			
SIG15 - Working on Lineside Services, Cable Routes and Troughing	Refer to Risk CS			
SIG16 - Working on Miscellaneous Signalling Equipment	Refer to Risk CS			
SIG02 - Working on Point Equipment (Powered and Mechanical)	Refer to Risk CS			
SIG10 - Working on Signalling Wire Runs, Rodding, Treadles and Plungers	Refer to Risk CS			
SIG01 - Working on Signals (Semaphore & Coloured Light). Includes working on Signal Post, and Gantry	Refer to Risk CS			
SIG03 - Working on Train Detection, Track Circuits and Bonds	Refer to Risk CS			
SIG04 - Working on Train Protection Equipment	Refer to Risk CS			

Welfare Arrangements		
CP36 Category	Location	Other Relevant Information
Safe System 1	Working	SDI 207 m 39 ch to 208 m 21 ch
A: Transient - Local Facilities	PORT TALBOT DEPOT BRITON FERRY LIBRARY (BY DAY ONLY) NEATH VICTORIA GARDENS(BY DAY ONLY)	USE WELFARE OR FLUSH APP ON IPHONE
Safe System 2	Parallel	SDI 207 m 39 ch to 208 m 21 ch
A: Transient - Local Facilities	PORT TALBOT DEPOT BRITON FERRY LIBRARY (BY DAY ONLY) NEATH VICTORIA GARDENS(BY DAY ONLY)	USE WELFARE OR FLUSH APP ON IPHONE

Status: OK

Emergency Arrangements			
Arrangement Details		First Aid Arrangements	
Safe System 1	Working	SDI	207 m 39 ch to 208 m 21 ch
Morrison Hospital A&E 24Hrs 01792 702222 Heol Maes Eglwys, Cwmrhydyceirw. Swansea, SA6 6NL IN EMERGENCY RING 999		COSS TO APPOINT DP	
Safe System 2	Parallel	SDI	207 m 39 ch to 208 m 21 ch
Morrison Hospital A&E 24Hrs 01792 702222 Heol Maes Eglwys, Cwmrhydyceirw. Swansea, SA6 6NL IN EMERGENCY RING 999		COSS TO APPOINT DP	
Emergency Contact Details			
Signal box / Panel / Workstation		Telephone	
Port Talbot B		01792 632610 - 07 33210	
Electrical Control Room		Telephone	
- Non-Electrified -			

ACCEPTED by: Person in charge on site

Person in charge of delivering the work, shall complete this section.

I Accept / Reject this SWP (Please circle)

If rejected, detail briefly change(s) needed:

General comments:**Person in charge (Name):****Signature:****Date:****Location:****Change of PIC (if required)**

Relief PIC Name:

Signature:

Date:

Time:

By signing this form, you are confirming that you have received a full brief on the operational, task, and site risks for this work and the controls that are to be used. If you have any questions, think that the controls are not being applied, or it is unsafe then tell the PIC

Name (print)

Signature

Sentinel card no.

Completion of Work Sign Off by PIC

I confirm the above SWP contents were appropriate for the task. Circle Yes or No for each question, and sign the declaration below.

Protection / Warning arrangements (hierarchy of control) were suitable for the work

Y

N

Task Risk & Site Risk controls were suitable

Y

N

Appropriate permits to work were included

N/A

Y

N

Welfare facilities were appropriate

Y

N

The work at site is completed and clear for the safe passage of trains

Y

N

State any changes or additions that should be made to improve this SWP for future use. If not applicable, state "None".

Person in charge (Name):**Signature:**