

# Tazeen Munnavar

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## SUMMARY

- Customer-obsessed, aspiring to build innovative products to improve performance and help solve business problems
- Good communication and organizational skills, motivated to drive business value in a fast paced environment

## EDUCATION

- **M.S in Management Information Systems | University of Arizona | GPA: 3.92** **December 2020**  
Concentration: Business Intelligence and Analytics  
Relevant Courses: Data Visualization, Project Management, Business Intelligence, Enterprise Data Management
- **B.E in Information Science and Engineering | Ramaiah Institute of Technology | GPA: 3.94** **July 2018**

## TECHNICAL SKILLS

**Core Competencies:** Independent, Attention to detail, Multi-tasker  
**Programming Languages:** Python, Oracle SQL, R  
**Project Management:** MS Excel, Agile Methodologies, MS Project, MS PowerPoint  
**Tools and Applications:** Tableau, PowerBI, Jupyter Notebook

## WORK EXPERIENCE

**Business Analyst Intern | Equinix** **May 2020 – Present**

- Working with product managers to develop use cases, prioritize features and user stories to ensure alignment with product strategy
- Sketching wireframes, analyzing user requirements and working with design team to shape the customer experience
- Interviewing users to analyze user needs, business requirements and translating it into technical specifications
- Executing a high priority and high impact project to improve operations and productivity of personnel in data centers
- Implementing Agile and conducting usability testing while collecting customer feedback after feature release

**Software Developer | Shell India Markets Private Limited** **July 2018 – June 2019**

- Leveraged the power of data to reduce employee attrition rate by creating visualizations and reports using PowerBI
- Reduced manual effort by automating manual testing process using Selenium and Cucumber, adding value to business
- Reduced cost by 5% by automating the manual process of report comparison using Python scripts and Alteryx
- Gathered functional requirements to design a digital repository to compile documents for smooth operations

## ACADEMIC EXPERIENCE

**Program Manager | Eller Business Consulting** **January 2020 – May 2020**

- Scoped requirements and created a roadmap to solve complex problems with multiple constraints
- Maintained detailed work plans and removed ambiguity to ensure project goals are met within timelines
- Analyzed client's business processes and developed technical solutions to provide intuitive User Interface experience

**Team Lead | Business Intelligence: Parking and Transportation Services (PTS)** **January 2020 – May 2020**

- Assisted PTS in finding top 3 routes with maximum number of students and faculty for starting a new shuttle service
- Visualized location data to identify populated areas and wrote high quality code (Python) to identify stop points
- Developed a model to help students travel and identified optimized routes to university using Google APIs

**Data Architect | Enterprise Data Management: Grubhub Database** **August 2019 – December 2019**

- Designed a database with 50 tables, 5 PL/SQL functions and triggers while ensuring data integrity and performance
- Determined business use case, created entity relationship diagram with over 50 entities using MS Visio
- Replicated Grubhub's database using complex SQL queries to store, retrieve and manipulate online food orders

**Business Intelligence Analyst | Eller MIS Data Analytics Challenge** **August 2019**

- Retrieved and analyzed a large-scale and complex dataset (real-world data from Estonia) by writing scripts using SQL
- Performed root cause analysis and used an analytical approach to identify the problem
- Uncovered actionable insights using dashboards and provided recommendations to reduce traffic violations in Estonia

## ADDITIONAL EXPERIENCE AND AWARDS

- Graduate Teaching Assistant | Business Data Communication and Networking (AWS, TCP/IP, Python) | 2020
- Graduate Teaching Assistant | Enterprise Data Management-Online (Advanced SQL) | 2020
- Vice-President Special Events | Eller Tableau User Group | 2020
- Honorable Mention | Eller MIS Data Analytics Challenge (Excel, SQL) | 2019