

Corporate Office : 1003, 10th Floor, Ashok Heights, Off Parsi Panchayat Road, Andheri (E), Mumbai - 400 069  
Tel: 9029010299 | 9769660799 | Fax: 022-26833993 | [www.think-apps.com](http://www.think-apps.com) | email : [info@think-apps.com](mailto:info@think-apps.com)



HCL SERVICES LTD. (Formerly known as HCL Care Ltd.)  
(A subsidiary of HCL INFOSYSTEMS LTD.)

THINKAPPS-SOLUTIONS PVT LTD  
SHOP# 11 EMERALD BUILDING  
400069 MUMBAI, MAHARASHTRA  
INDIA

(Hereinafter referred to as "Vendor")

**PURCHASE ORDER**

PO NO 7000036124  
PO Date Jun 1, 2016  
Version #/ Date 00000001 / 22.07.2017  
PO Currency INR  
Purch.Org SERS  
PO Validity Jan 1, 2016 to Jun 30, 2016

**Bill to Address**

HCL SERVICES LTD.  
C/O WHEEL INDIA SCmpl, 16A, 17, 17A, A-  
WING  
2FIR, RAJ INDL, MILITRY RD, MAROL,  
ANDHERI-E  
400059 MUMBAI, MAHARASHTRA  
INDIA

GSTIN: 27AADCH0303D1ZC  
PAN: AADCH0303D  
CST: 27951017780  
TIN: 27951017780  
ECC:

(Hereinafter referred to as "HCL")

**Ship to Address**

HCL SERVICES LTD.  
C/O WHEEL INDIA SCmpl, 16A, 17, 17A, A-  
WING  
2FIR, RAJ INDL, MILITRY RD, MAROL,  
ANDHERI-E  
400059 MUMBAI, MAHARASHTRA  
INDIA

GSTIN: 27AADCH0303D1ZC  
PAN: AADCH0303D  
CST: 27951017780  
TIN: 27951017780

(Hereinafter referred to as "HCL")

**Vendor Details**

Vendor Code: 107898  
GST\_STATUS Registered  
GSTIN 27AADCT3040M1Z9  
TIN/VAT:  
PAN: AADCT3040M  
LST/CST:  
ECC:

**Your Contact**

Tele: 9769680799  
Fax:

**Our Contact**

SUPRIYA CHANDAIYA  
Tele: 9891591808  
Fax:  
SUPRIYA.CHANDAIYA@HCL.CO

Dear Sir/Madam,  
Please supply the following material/service as per spec mentioned below

Item	Item Code	Description	Qty	Unit	Unit Price	Total Price
10		Manpower Hiring Charges Jan'16 - Jun'16 [ SAC: 998514 ]	1	AU	78,000.00	78,000.00
One Resource for 6 month 1st Jan 2016 to 30th jun -2016 per month Rs 13000/-						
Resource Name :Vishal Jaiswal						
		Central GST 9.00% ( Recoverable )				
		State GST 9.00% ( Recoverable )				
	SS80001	Charges for manpower for the m/o Jan'16	1,000		13,000.00	13,000.00
	SS80001	Charges for manpower for the m/o Feb'16	1,000		13,000.00	13,000.00
	SS80001	Charges for manpower for the m/o Mar'16	1,000		13,000.00	13,000.00
	SS80001	Charges for manpower for the m/o Apr'16	1,000		13,000.00	13,000.00
	SS80001	Charges for manpower for the m/o May'16	1,000		13,000.00	13,000.00
	SS80001	Charges for manpower for the m/o Jun'16	1,000		13,000.00	13,000.00
Central GST						7,020.00
State GST						7,020.00
Net Value :						92,040.00

Total PO Value (In words): Ninety Two Thousand Forty Rupees Only

Customer : HDFC Limited

WBS No. : IM-BF/13/019

HCL SERVICES LTD.

Online Approved By : Onkar Chand Thakur Date / Time : 21.08.2017/11:38:08

Authorized Signatory

HCL Registered Office Address: 806, Siddhartha, 96, Nehru Place, New Delhi-110019, India.



HCL SERVICES LTD. (Formerly known as HCL Care Ltd.)  
(A subsidiary of HCL INFOSYSTEMS LTD.)

PO NO : 7000036124  
Date : Jun 1, 2016  
Ver/Dt : 00000001 / 22.07.2017

Item	Item Code	Description	Qty	Unit	Unit Price	Total Price
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Other Details: Period : Jan'16 to Jun'16  
Service : Manpower service  
contact Person : Ved Prakash Rai (ved.rai-assoc@hcl.com)

Payment Terms : MONTHLY AGT SUBM OF INV & UPTIME REPORT

Terms of payment :

Monthly billing, payment will be cleared 30days from the date of billing  
on acceptance of project manager

Special Instructions : INVOICE SHOULD RAISE AFTER COLLECTING THE WORK COMPLETION CERTIFICATE /  
UPTIME REPORT FROM HCL PROJECT MANAGER AND INVOICE SHOULD CONTAIN  
FOLLOWING DETAILS.

PAN # OF BOTH VENDOR AND HCL  
SERVICE TAX #  
CATOGORY OF SERVICE

FOR PROCESSING INVOICES ,SUBMIT ORIGINAL COPY ALONG WITH WORK COMPLETION  
CERTIFICATE/ UPTIME REPORT TO

MRS.OMANA/KAMAL  
CENTRAL PROCUREMENT TEAM  
HCL SERVICES LTD  
E-4,5,6  
SECTOR-11  
NOIDA

Inco Terms: CIF AT ABOVE ADDRESS

**GENERAL TERMS AND CONDITIONS FOR PURCHASE ORDER**

1. GST Related Instructions for Indian Vendors: All vendors situated in India are required to follow instruction given below with effect from 1st July 2017 or GST effective date as per Government of India, whichever is later.
  - a. Please refer <https://hclinfosystems.in/gst-registration> to get the GSTIN of various states of HCL Infosystems Ltd. and its Subsidiaries.
  - b. In case due to change in applicable law (eg. GST), the Vendor derives benefits due to decrease in taxes or increase credits of taxes paid in the supply chain, covered by this agreement between the parties, the benefits of such lower taxes will be passed on to HCL and the prices will automatically reduce to the extent, the tax reduction from the date of such change. Further, in case any input tax credit, refund or other benefits is denied or delayed to HCL due to non-compliance by the Vendor (such as failure to upload the details of the sale on GSTN portal) or due to non-furnishing of correct or complete documents by the Vendor, the Vendor shall reimburse to HCL, the loss incurred including but not limited to tax loss, interest and penalty. On such cases of non-compliance by the Vendor, HCL shall have the right to hold the payment until the issue is completely resolved and reported to HCL with documentary evidence.
  - c. In case Vendor undergoes a change in status of its registration under GST Rules, Vendor must promptly notify HCL within a week of such change, failing which HCL shall be entitled to set off its losses arising out of any non-compliance attributed to GST registration status of Vendor in HCL systems against amount payable to Vendor.
  - d. Following information must be mentioned in each invoice submitted to HCL
    - Complete 16 digit Invoice No. with date
    - Name, Address & GSTIN of the Vendor & HCL.

HCL SERVICES LTD.

Online Approved By : Onkar Chand Thakur Date / Time : 21.08.2017/11:38:08

Authorized Signatory

HCL Registered Office Address: 806,Siddhartha,96,Nehru Place,NewDelhi-110019,India.

Mayur Kulkarni

---

**From:** FM Team Leader <fmlt@hdfcsupport.co.in>  
**Sent:** 25 February 2016 16:09  
**To:** Mayur Kulkarni  
**Cc:** aditya.vijay@hcl.com; amit@think-apps.com; hclopm@hdfcsupport.co.in; prajakta@think-apps.com; pwarang@think-apps.com; vishaljaiswal3000@gmail.com  
**Subject:** Re: FW: Need to approve attendance sheet of Jan 2016-----Vishal Jaiswal.  
**Attachments:** Vishal attendance format (1).xlsx

Dear Mayur,

31<sup>st</sup> January was Sunday so Consider as a weekoff.

Thanks & Regards,

Mohsin Raza

Team Leader - IT

Mob- 8422974786

✉ fmlt@hdfcsupport.co.in

**From:** "Mayur Kulkarni" <mayur@think-apps.com>  
**To:** <aditya.vijay@hcl.com>,  
**Cc:** <amit@think-apps.com>, <prajakta@think-apps.com>, <vishaljaiswal3000@gmail.com>, <pwarang@think-apps.com>, <fmlt@hdfcsupport.co.in>, <hclopm@hdfcsupport.co.in>  
**Date:** 25/02/2016 03:58 PM  
**Subject:** FW: Need to approve attendance sheet of Jan 2016-----Vishal Jaiswal.

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Hi Aditya,

Please find attached Vishal Jaiswal's January attendance.

In that, other than 31<sup>st</sup> January, Sunday, all days timings are put and total present days are mentioned 30. Please clarify whether 31<sup>st</sup> January should be considered as leave as it was Sunday?

Warm Regards,

Mayur Kulkarni  
thinkAPPS Solutions Pvt. Ltd  
Ph: +91- 7045 661 745/ 022-32085026  
email - [mayur@think-apps.com](mailto:mayur@think-apps.com) / Website-[www.think-apps.com](http://www.think-apps.com)



-----Original Message-----

**From:** HCL Operation Manager [<mailto:hclopm@hdfcsupport.co.in>] On Behalf Of HCL Project Manager  
**Sent:** 01 February 2016 03:54 PM  
**To:** prajakta@think-apps.com  
**Cc:** FM Team Leader; HCL Operation Manager; vishaljaiswal3000@gmail.com  
**Subject:** Fw: Need to approve attendance sheet of Jan 2016-----Vishal Jaiswal.

Hi Prajakta,

PFA the attendance for the month of Jan 16 for Vishal Jaiswal.

Regards,  
Sanjay

----- Forwarded by HCL Operation Manager/IT/HO/HDFC on 02/01/2016 03:51 PM  
-----

From: vishal jaiswal <vishaljaiswal3000@gmail.com>

To: [hclpm@hdfcsupport.co.in](mailto:hclpm@hdfcsupport.co.in),

Cc: [fmtl@hdfcsupport.co.in](mailto:fmtl@hdfcsupport.co.in)

Date: 02/01/2016 03:49 PM

Subject: Need to approve attendance sheet of Jan  
2016-----Vishal Jaiswal.

-----  
Dear Sir,

Kindly approve my attendance sheet of Jan 2016 attached below.

Thanks & Regards,  
Vishal Jaiswal  
7709181310  
Emp Code - E0468

Disclaimer :The information contained herein (including any accompanying documents) is confidential and is intended solely for the addressee(s). If you have erroneously received this message, please immediately delete it and notify the sender. Also, if you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking any action in reliance on the contents of this message or any accompanying document is strictly prohibited and is unlawful. The organisation is not responsible for any damage caused by a virus or alteration of the e-mail by a third party or otherwise . The contents of this message may not necessarily represent the views or policies of Housing Development Finance Corporation Limited.

## Time Sheet

1st Jan,2016 to 31th Jan,2016

Name of the Resource *	HCL	Contact No		Emp. ID	
Project Manager *	Mr. Sanjay	Location*	churchgate		
Contact no of PM		E-mail I D of PM			
Project Name *	HDFC HUL				

	Mon	Tue	Wed	Thru	Fri	Sat	Sun	
Date					01-Jan-16	02-Jan-16		
Login/Log out					9.30 -6.10	9.30 -6.10		
Date	04-Jan-16	05-Jan-16	06-Jan-16	07-Jan-16	08-Jan-16	09-Jan-16		
Login/Log out	9.00 -6.15	9.30 -6.10	9.00 -6.15	9.00 -6.15	9.30 -6.10	9.30 -6.10		
Date	11-Jan-16	12-Jan-16	13-Jan-16	14-Jan-16	15-Jan-16	16-Jan-16		
Login/Log out	9.00 -6.15	9.30 -6.10	9.30 -6.10	9.30 -6.10	9.30 -6.10	9.30 -6.10		
Date	18-Jan-16	19-Jan-16	20-Jan-16	21-Jan-16	22-Jan-16	23-Jan-16		
Login/Log out	9.30 -6.10	9.30 -6.10	9.00 -6.15	9.30 -6.10	9.30 -6.10	9.30 -6.10		
Date	25-Jan-16	26-Jan-16	27-Jan-16	28-Jan-16	29-Jan-16	30-Jan-16		
Login/Log out	9.30 -6.10	9.00 -6.15	9.30 -6.10	9.00 -6.15	9.00 -6.15	9.30 -6.10		
Date								0
							Total	31

Total No. of Days Present		30
Total No. days on Leave		

Prepared By :	Vishal	
Date:	01.02.2016	

[illegible]



**भारतीय स्टेट बैंक**  
**State Bank of India**  
*The Banker to Every Indian*

Combined Challan for A/c No: 1, 2, 10, 21, 22  
 State Bank of India  
 Employee's Provident Fund Organization

TRRN :3171602005829

TRRN Processing Date:12-Feb-2016

Presentation Date:10/02/2016

Establishment Code:KD/MAL/0212589/000

Establishment Name: THINKAPPS SOLUTIONS PRIVATE.LIMITED.

Cheque No:EP01959036

Cheque Amount: Rs.819907.00

Dues for the wage month of: 01/2016

Sr. No	Particulars	A/C1	A/C2	A/C10	A/C21	A/C22	Total
1	Employer's Share	118592		269377	16165		404134
2	Employee's Share	387969					387969
3	Administration Charges		27481			323	27804
4	Inspection Charges						
5	Penal Damages	0	0	0	0	0	
6	Misc Payment (INTEREST U/S 7Q)	0	0	0	0	0	
	GRAND TOTAL(IN WORDS) : Eight Lakhs And Nineteen Thousand And Nine Hundred And Seven Rupees						819907.00

CRN No:021616209179314

This is a e-payment challan for EPF subscription and hence does not require Bank's seal and signature.





User Login: 35000357350001008

Thursday, February 18, 2016 1:39:53 PM

Monthly Contribution > Online Challan Status

Transaction Details		* Required Fields
Transaction Completed Successfully		
Transaction status:	35000357350001008	
Employer's Code No:	THINKAPPS SOLUTIONS PRIVATE LIMITED	
Employer's Name:	Jan-2016	
Challan Period:	03516103747562	
Challan Number:	11-02-2016 16:02:19	
Challan Created Date	17-02-2016 17:09:06	
Challan Submitted Date	10361.00	
Amount Paid:	CP42248696	
Transaction Number:		
		<input type="button" value="Print"/> <input type="button" value="Close"/>

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