

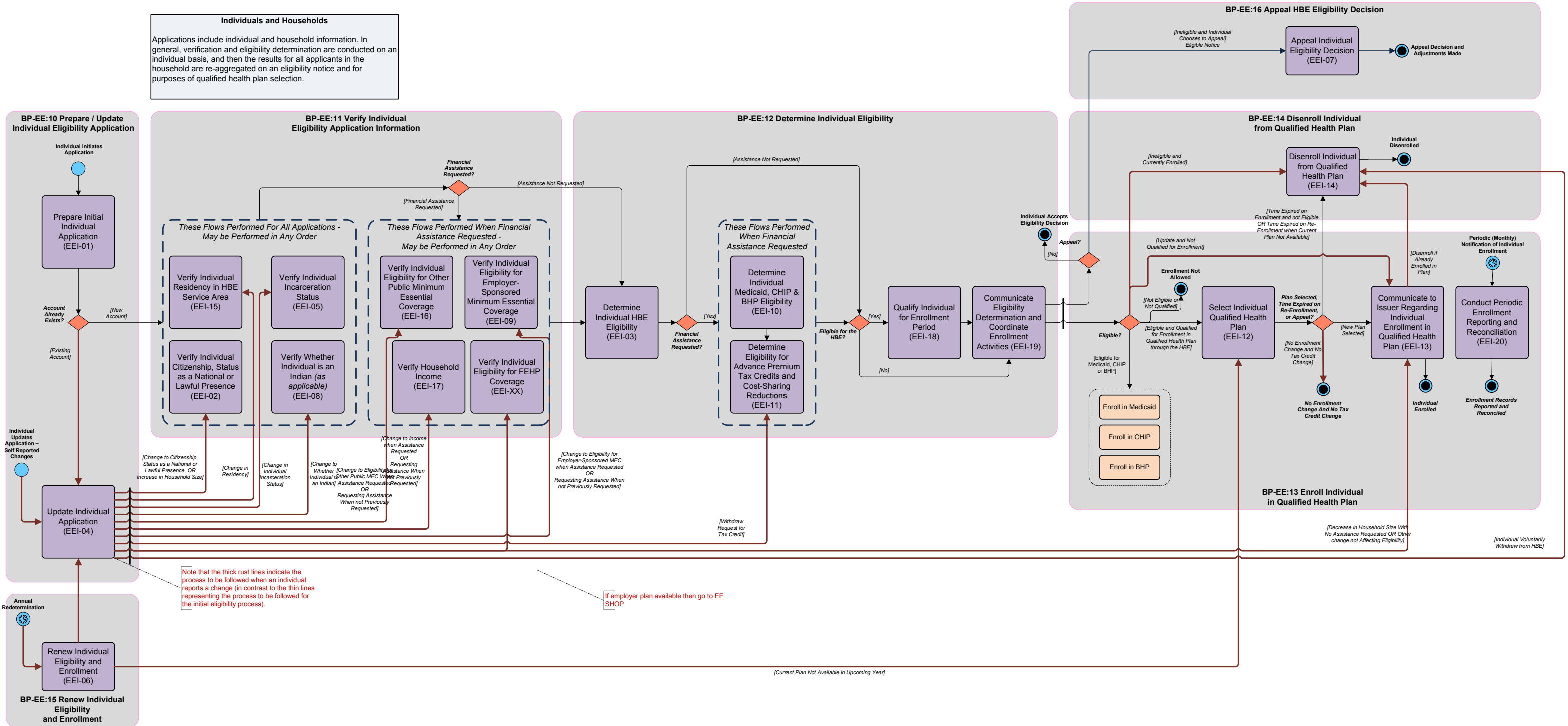
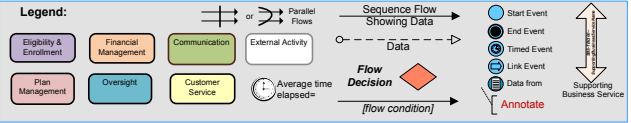
State of Vermont Blueprint  
End-to-End (E2E) Process Flow  
Individual Eligibility & Enrollment

Synopsis

This diagram illustrates the major process flows in the individual eligibility and enrollment process. Note that the thin lines represent the process to be followed for the initial eligibility process and the thick rust-colored lines indicate the process to be followed when an individual reports a change.

Individuals and Households

Applications include individual and household information. In general, verification and eligibility determination are conducted on an individual basis, and then the results for all applicants in the household are re-aggregated on an eligibility notice and for purposes of qualified health plan selection.



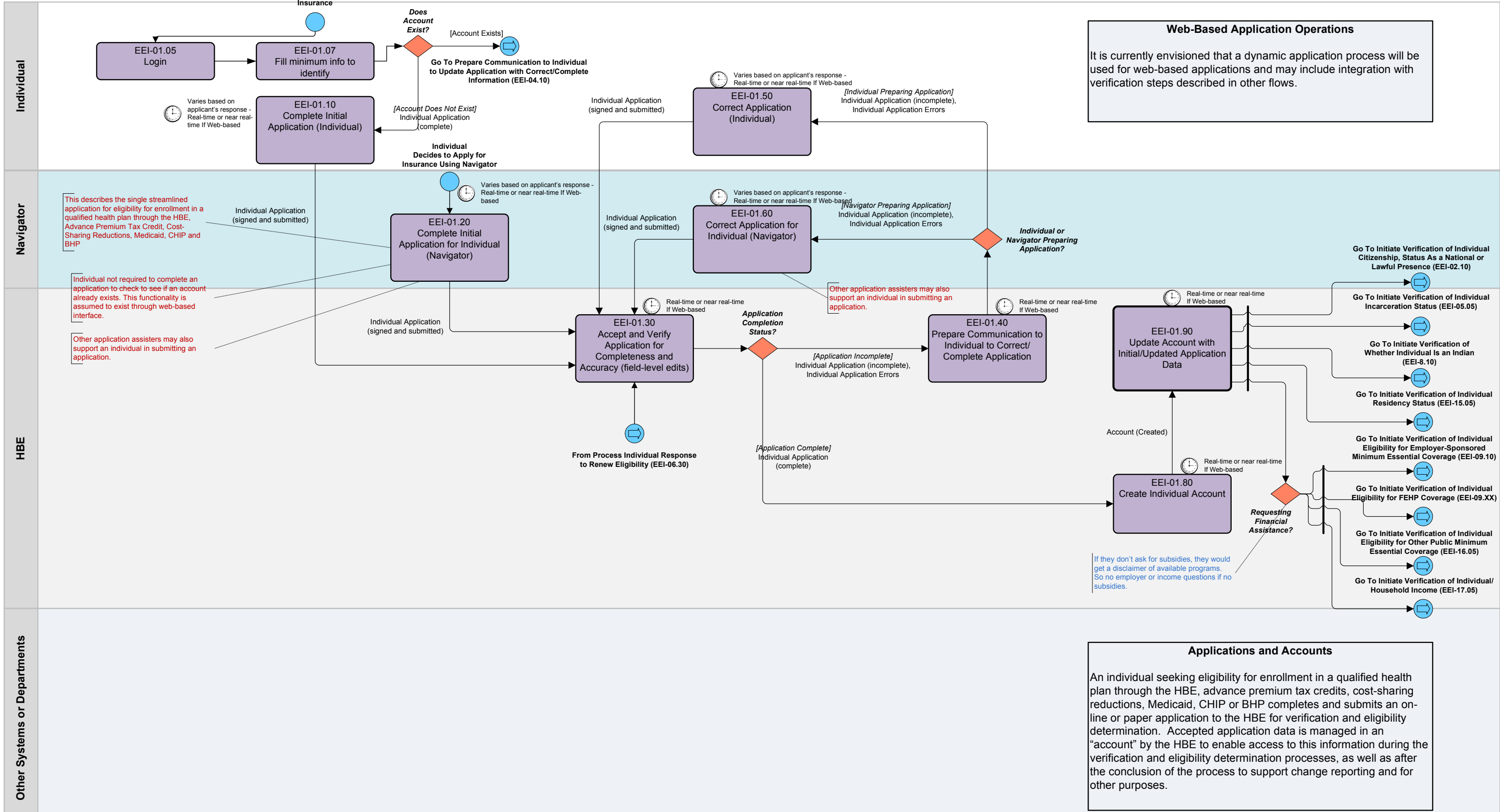
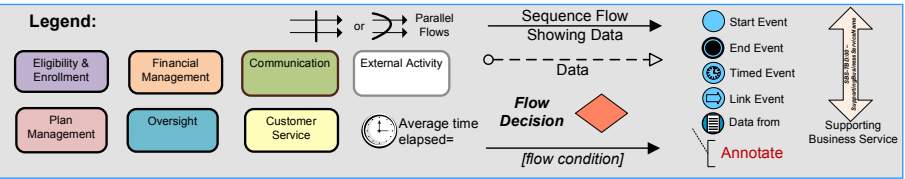
State of Vermont Blueprint Process Model  
Eligibility & Enrollment – Individual

Prepare Initial Individual Application  
EEI-01

**Synopsis**

This process flow is performed to collect information from an individual necessary to determine his or her eligibility for enrollment in a qualified health plan through the HBE. This process flow results in a completed application and the creation of an individual account.

This describes the single streamlined application for eligibility for enrollment in a qualified health plan through the HBE, Advance Premium Tax Credit, Cost-Sharing Reductions, Medicaid, CHIP and BHP

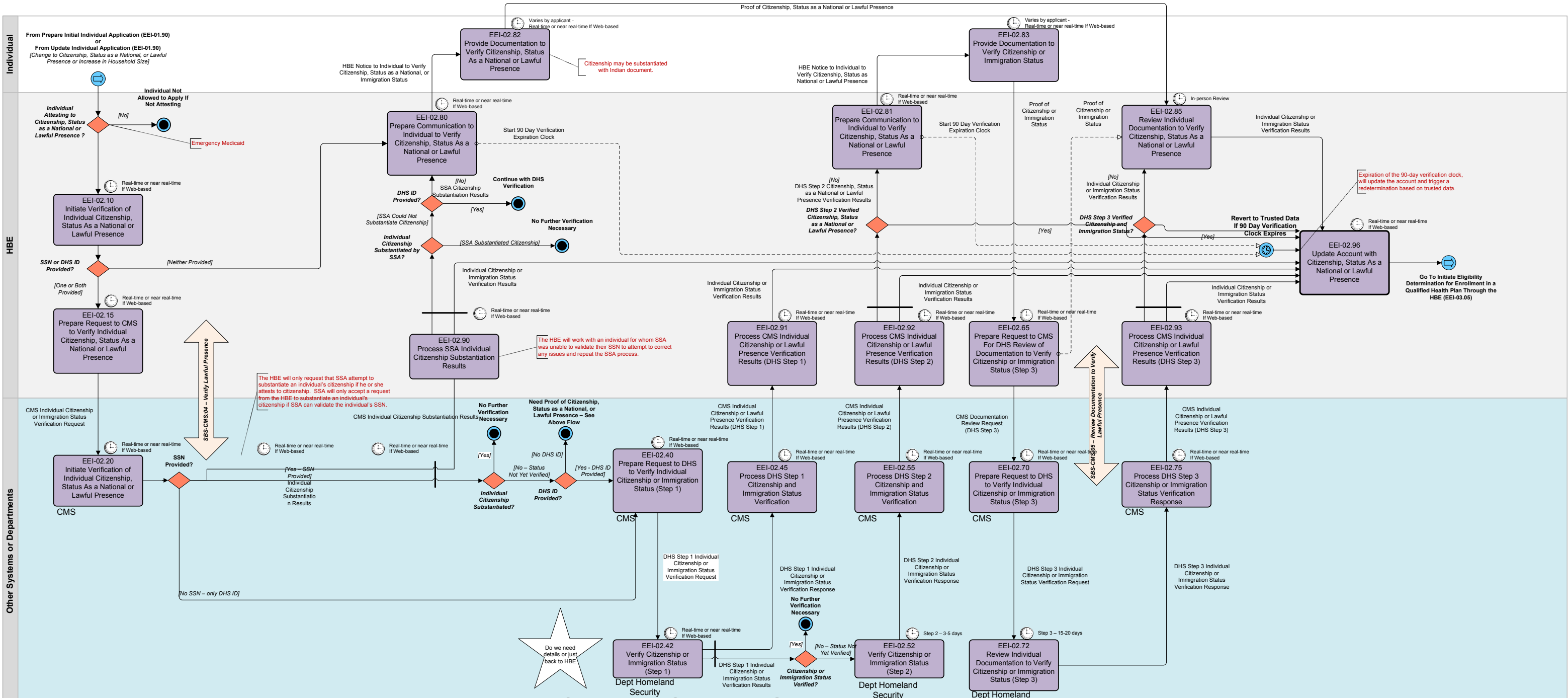
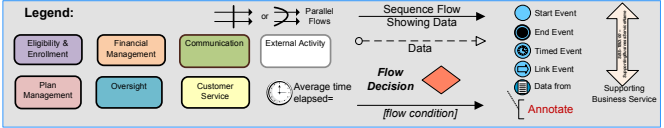


State of Vermont Blueprint Process Model  
Eligibility & Enrollment – Individual

Verify Individual Citizenship, Status as a National or Lawful Presence  
EEI-02

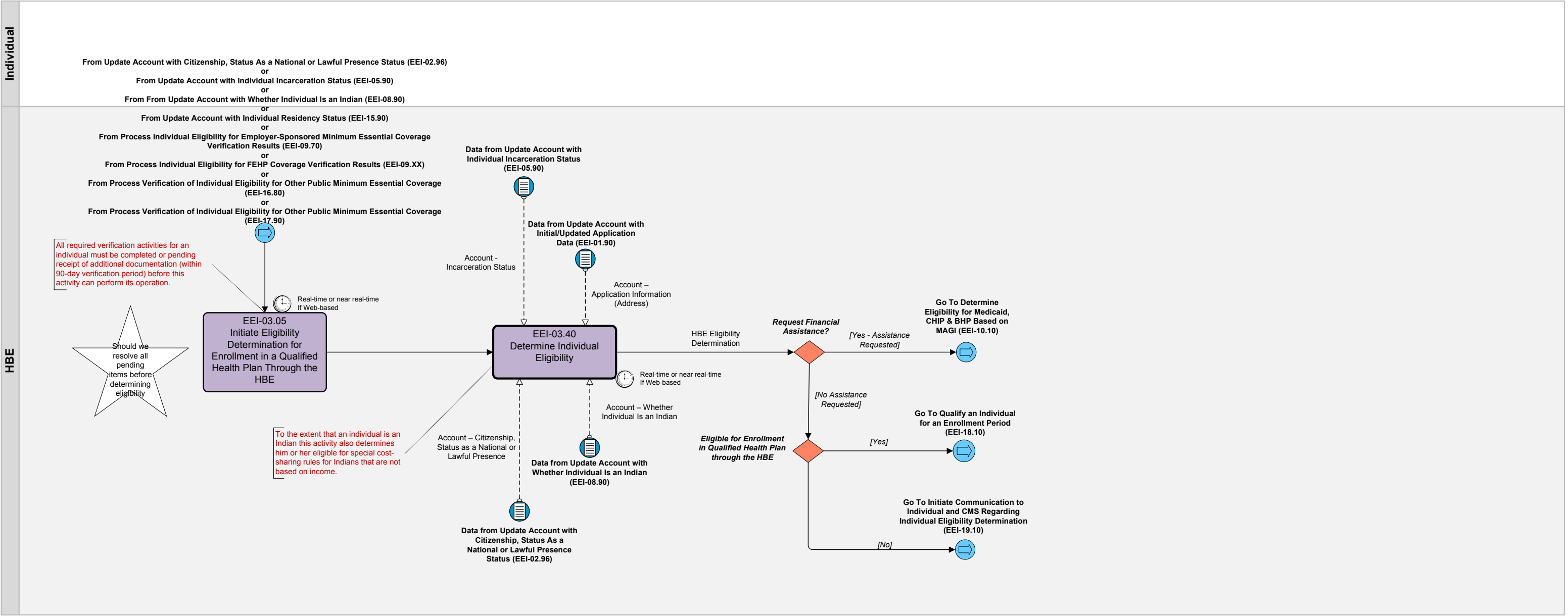
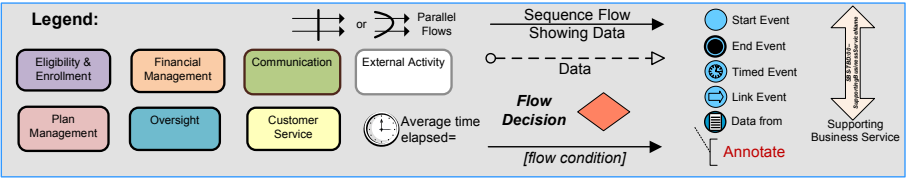
Synopsis

This process flow is performed to verify an individual's citizenship, status as a national, or lawful presence for use in determining his or her eligibility for enrollment in a qualified health plan through the HBE.



Determine Individual HBE Eligibility  
EEI-03

**Synopsis**  
This process flow is performed to determine an individual's eligibility for enrollment in a qualified health plan through the HBE.



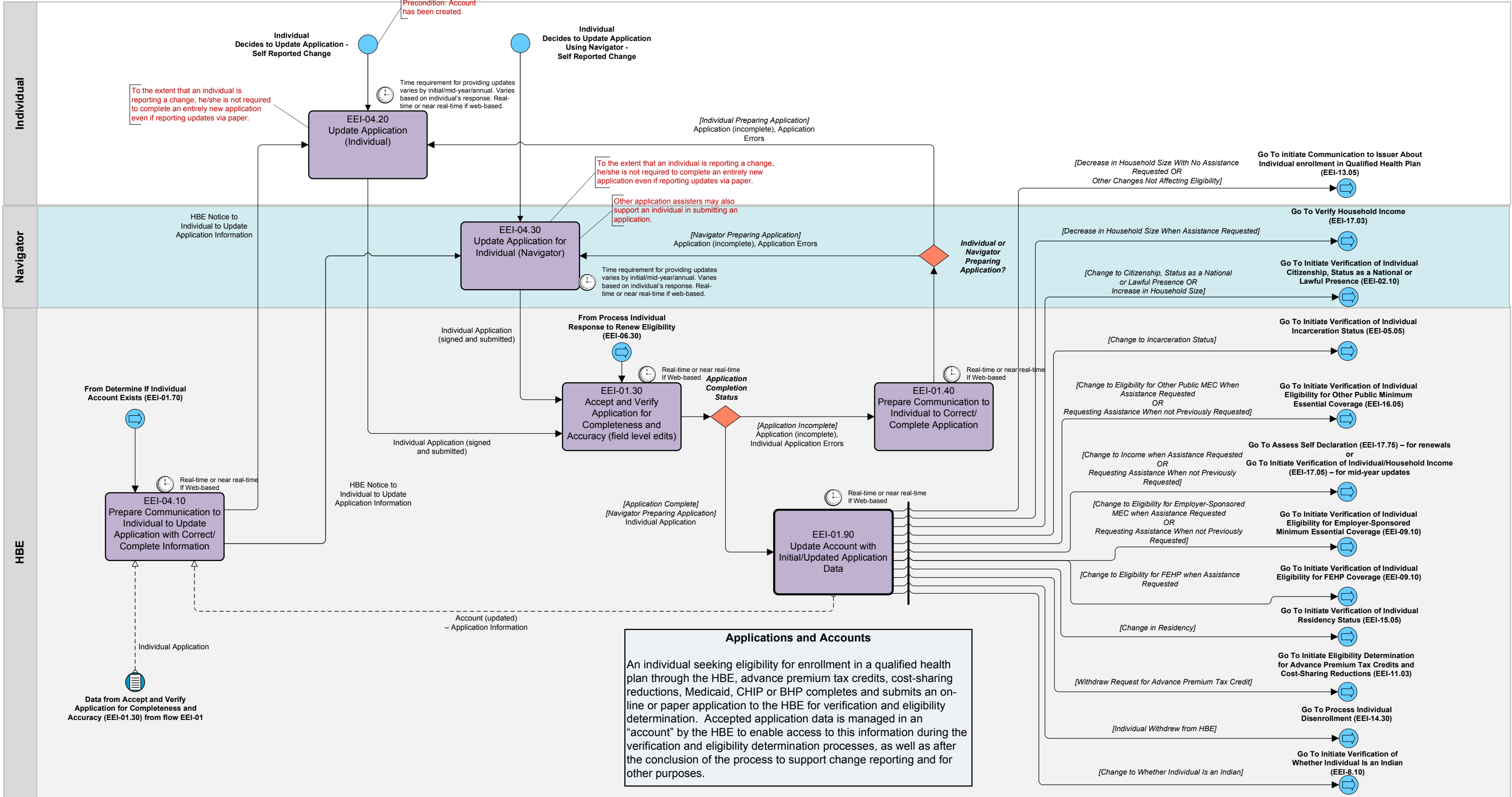
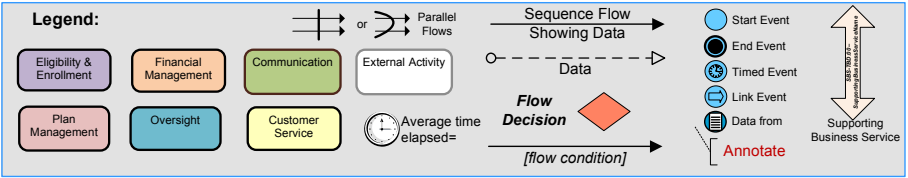


State of Vermont Blueprint Process Model  
Eligibility & Enrollment – Individual

Update Individual Application  
EEI-04

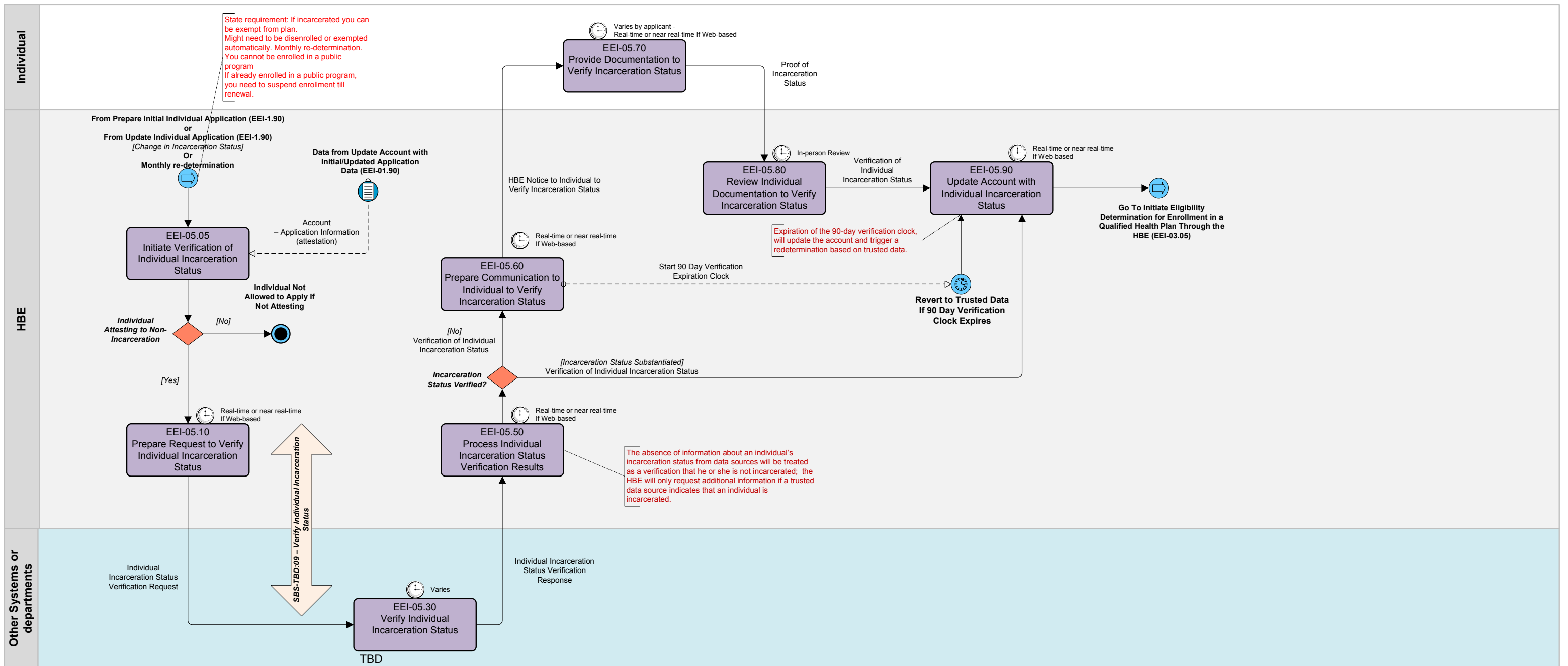
**Synopsis**

This process flow is performed to collect updated information for use in completing, revising or renewing an individual application. Process and timing requirement for completing updates vary depending on the initiating cause - e.g., annual/mid-year/initial updates.



## Verify Individual Incarceration Status EEI-05

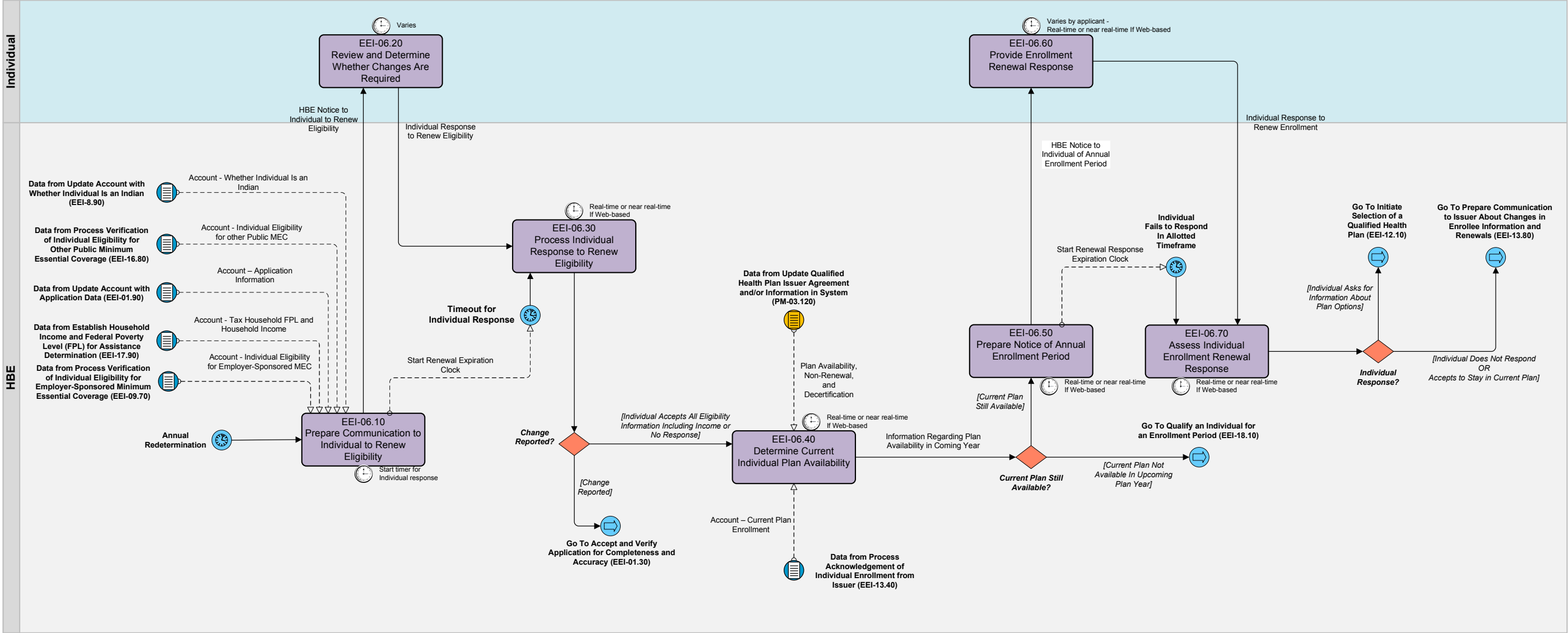
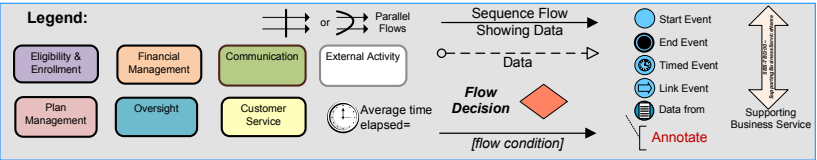
This process flow verifies an individual's incarceration status for purposes of eligibility for enrollment in a qualified health plan through the HBE.



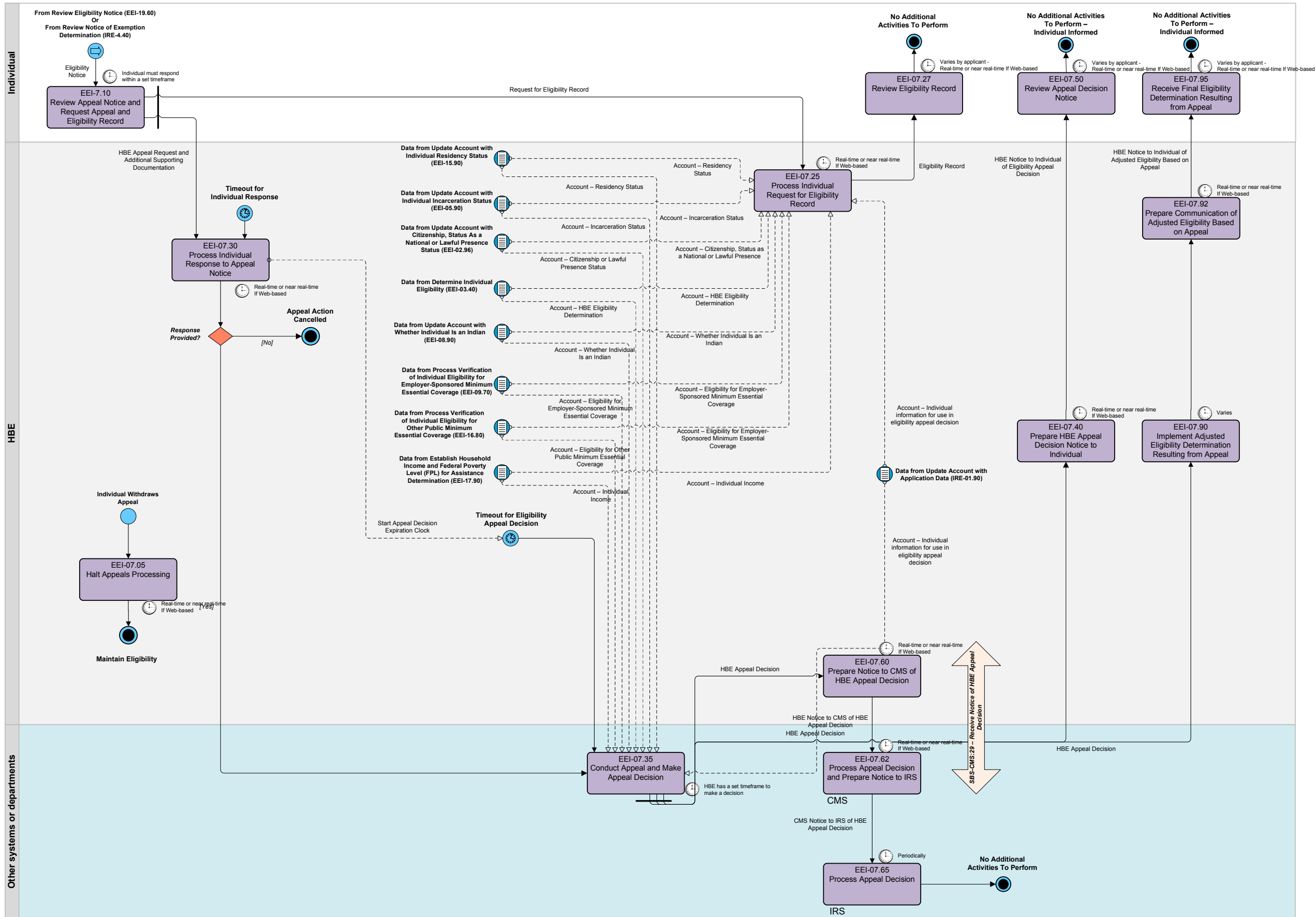
Renew Individual Eligibility and Enrollment  
EEI-06

**Synopsis**

This process flow handles the annual renewal of an individual's eligibility and enrollment including eligibility for advance premium tax credits, cost-sharing reductions, Medicaid, CHIP or BHP. Eligibility and enrollment renewal occurs at a household level and eligibility changes are assessed at an individual level.



This process flow identifies key activities involved in appeals of eligibility determinations made by the HBE.





Verify Whether Individual Is an Indian  
EEI-08

Synopsis

This process flow verifies whether an individual is an Indian for purposes of cost-sharing reductions (CSR) and special enrollment periods.

Legend:

Eligibility & Enrollment

Financial Management

Communication

External Activity

Plan Management

Oversight

Customer Service

Average time elapsed=

Sequence Flow Showing Data

Data

Flow Decision

[flow condition]

Start Event

End Event

Timed Event

Link Event

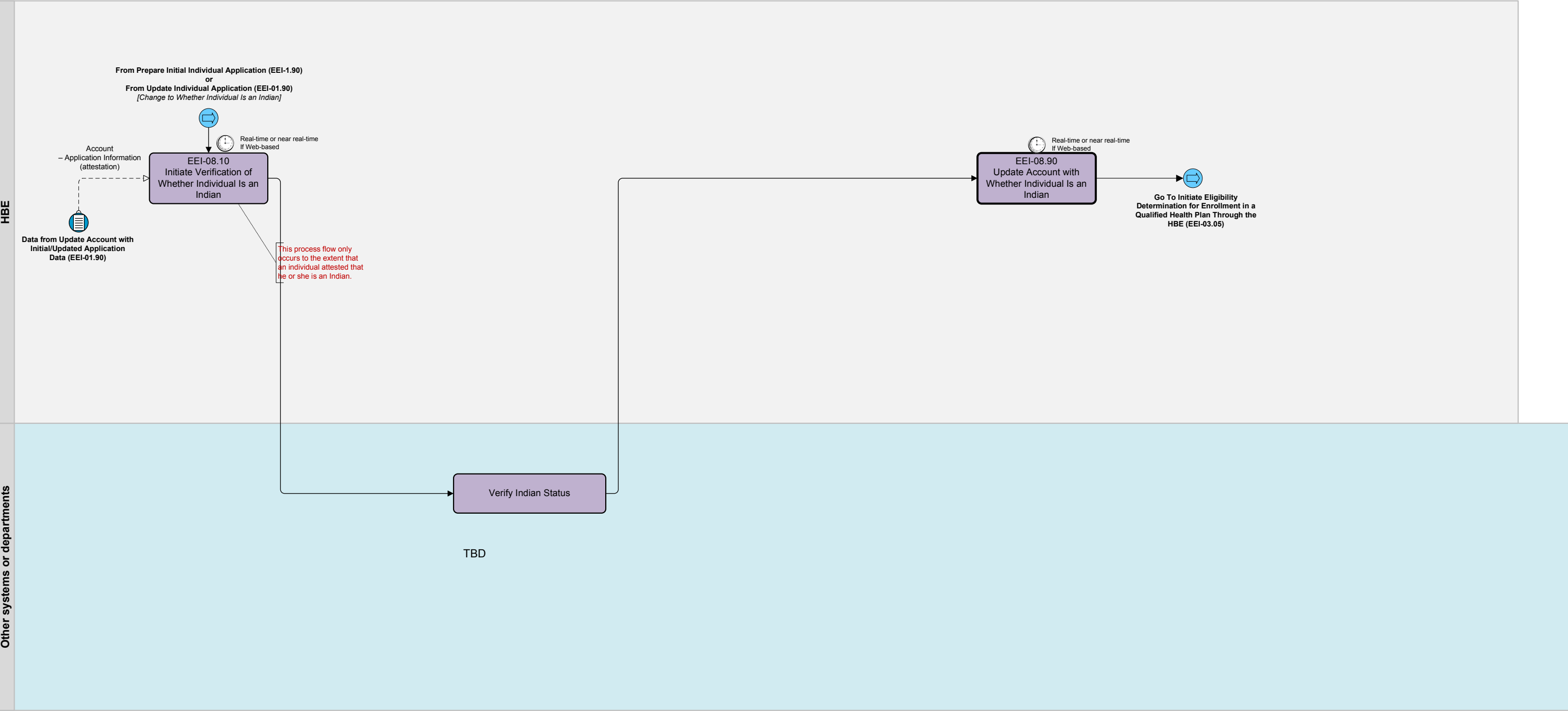
Data from

Annotate

Parallel Flows

or

Supporting Business Service

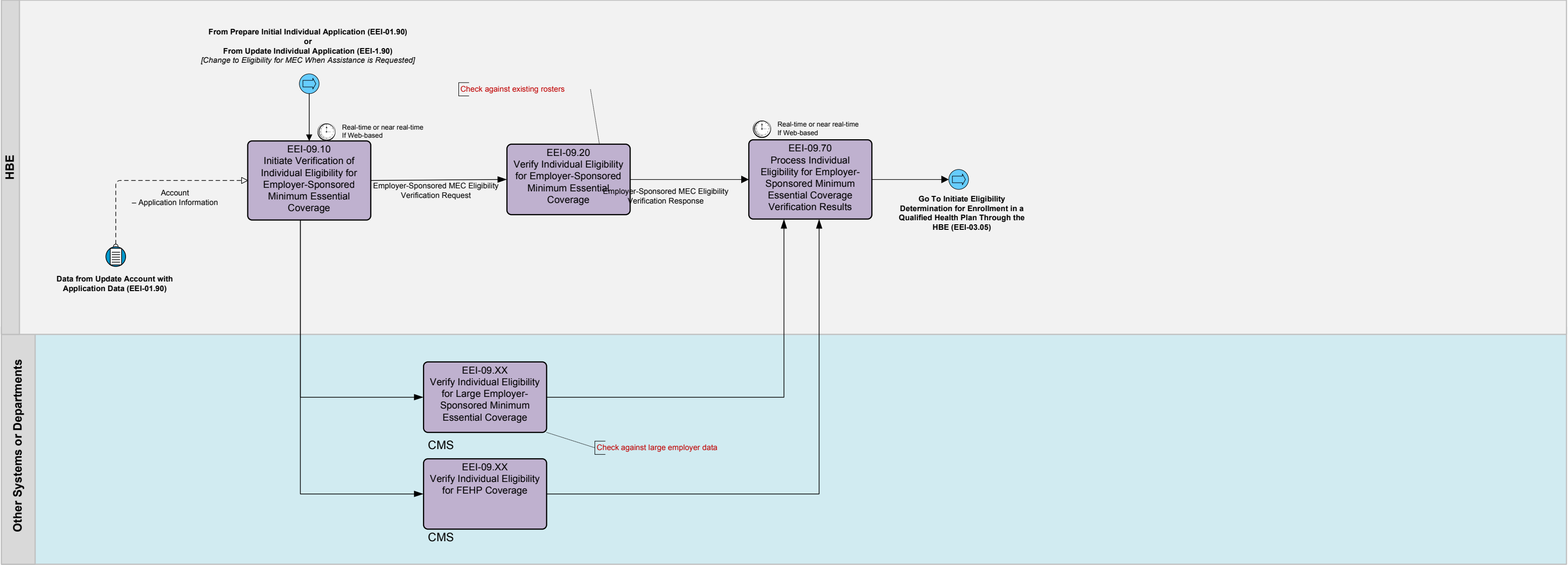
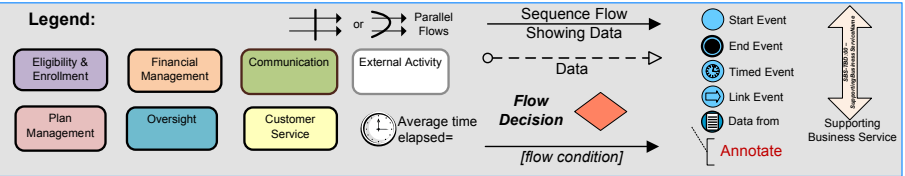


State of Vermont Blueprint Process Model  
Eligibility & Enrollment – Individual

Verify Individual Eligibility for Employer-Sponsored  
Minimum Essential Coverage  
EEI-09

**Synopsis**

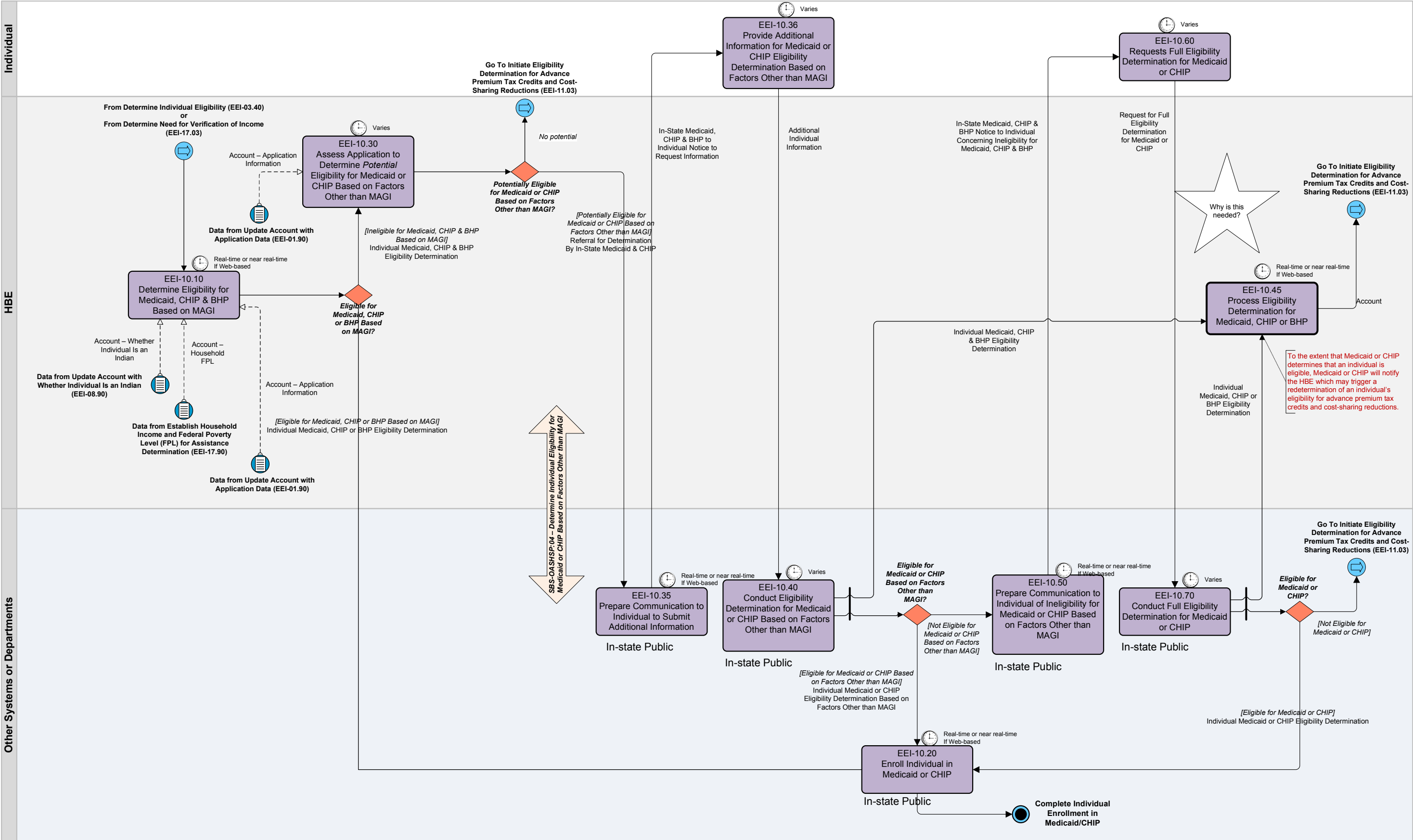
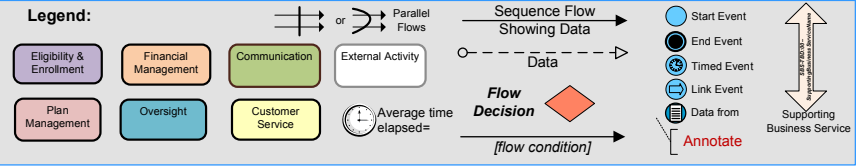
This process flow is performed to gather data to verify whether an individual is eligible for employer-sponsored minimum essential coverage, and if so, whether such coverage is affordable and meets the minimum value requirements.



Determine Individual Medicaid, CHIP & BHP Eligibility  
EEI-10

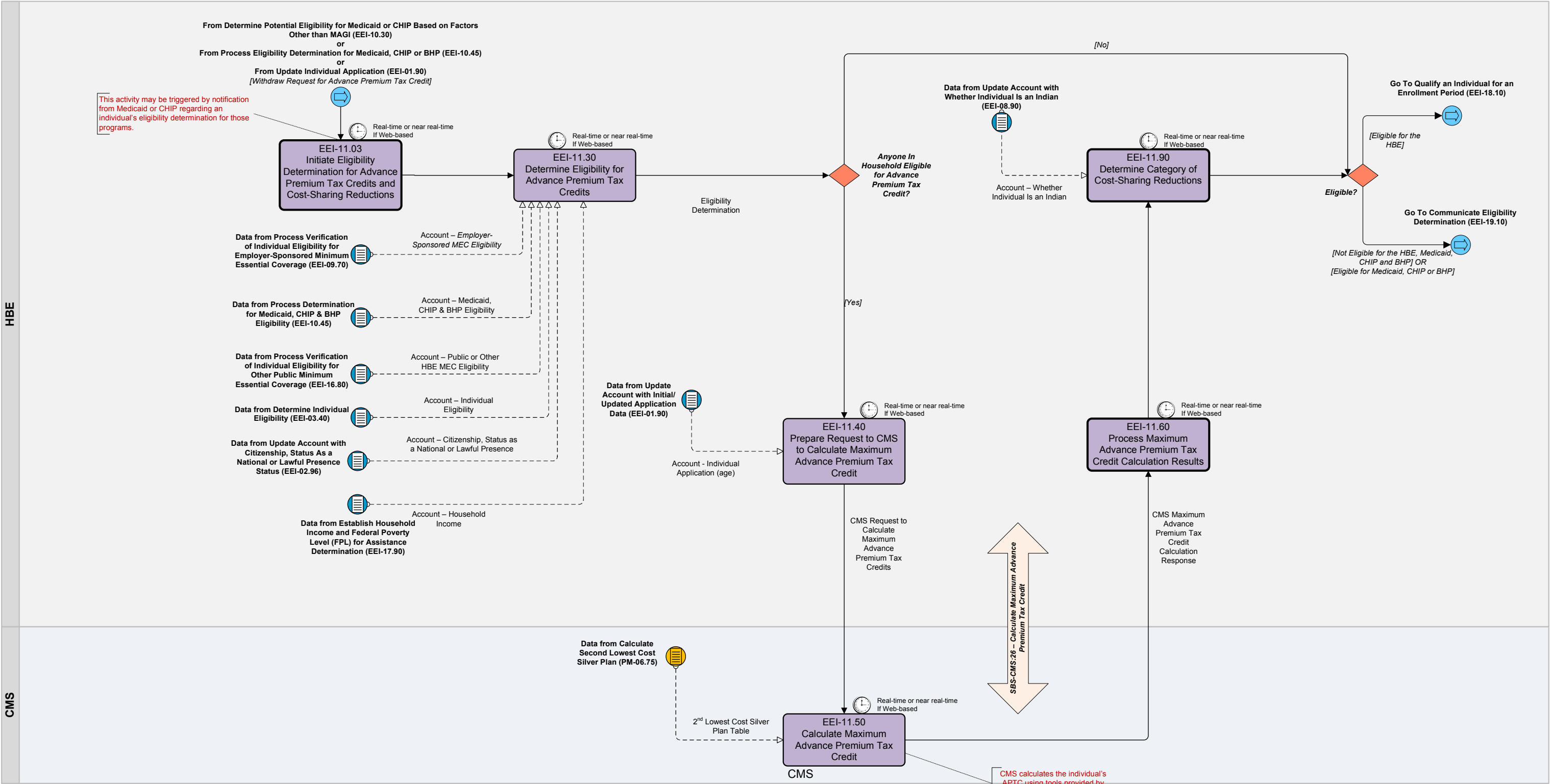
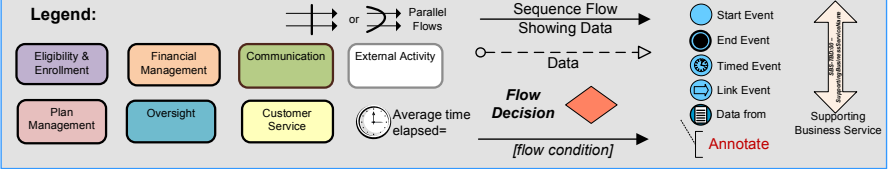
**Synopsis**

This process flow is performed to determine an individual's eligibility for Medicaid, CHIP and the Basic Health Program (BHP).



Determine Eligibility for Advance Premium Tax Credits  
and Cost-Sharing Reductions  
EEI-11

**Synopsis**  
This process flow handles the determination of eligibility for advance premium tax credits and cost-sharing reductions, including the maximum level of advance premium tax credits and the category of cost-sharing reductions, for a household that has been determined to include individuals who are eligible for enrollment in a qualified health plan through the HBE, have requested screening for financial assistance, are not eligible for Medicaid, CHIP or BHP, and have met the other eligibility requirements for advance premium tax credits and cost sharing reductions. This process flow involves evaluating eligibility based on IRS rules for income and household size.

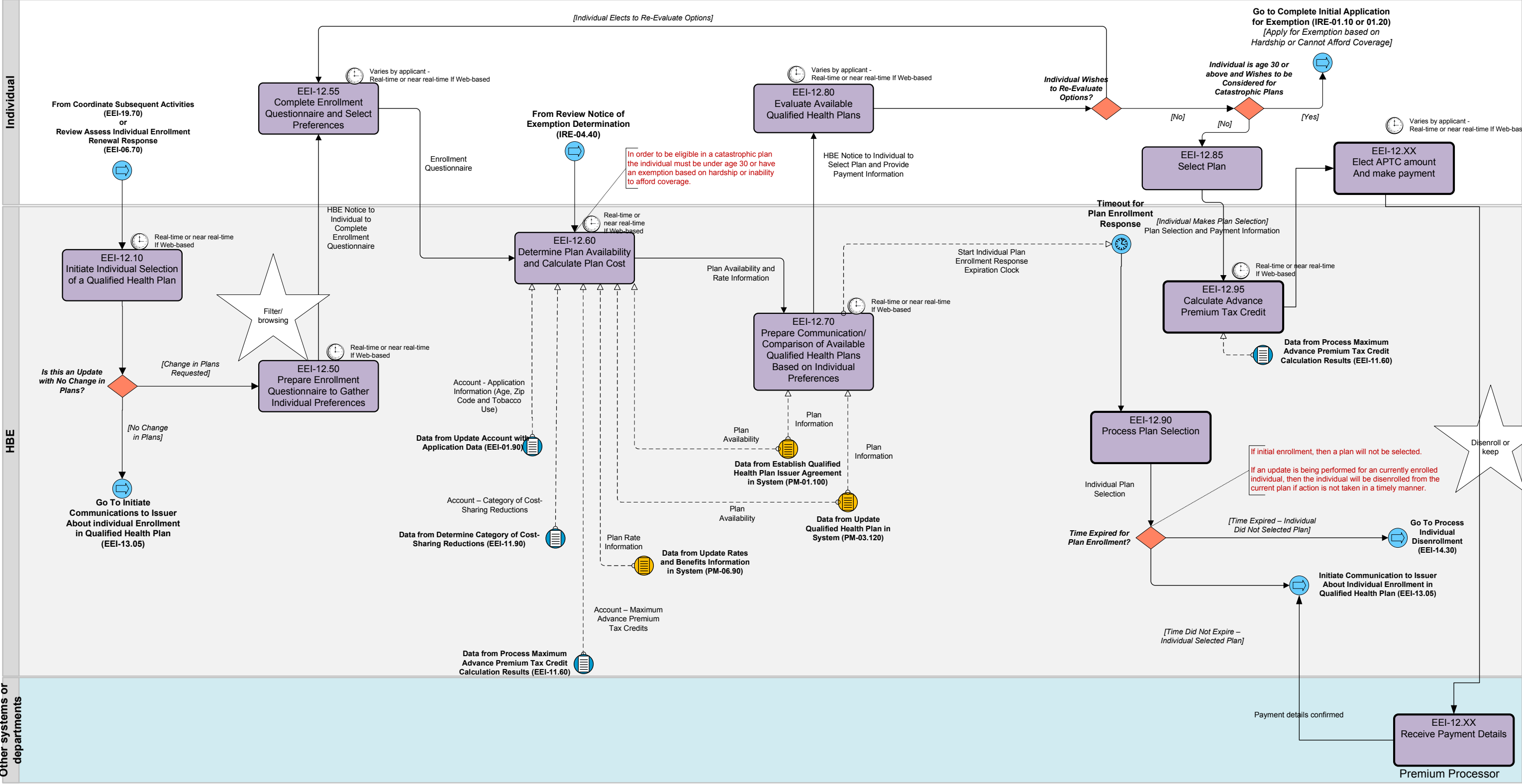
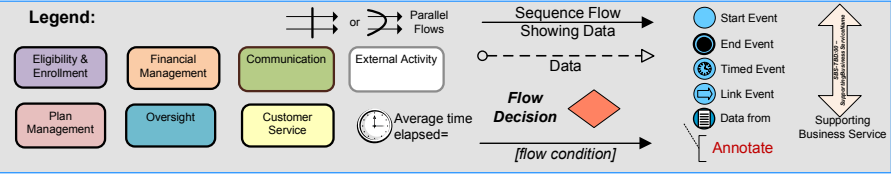


State of Vermont Blueprint Process Model  
Eligibility & Enrollment – Individual

Select Individual Qualified Health Plan  
EEI-12

**Synopsis**

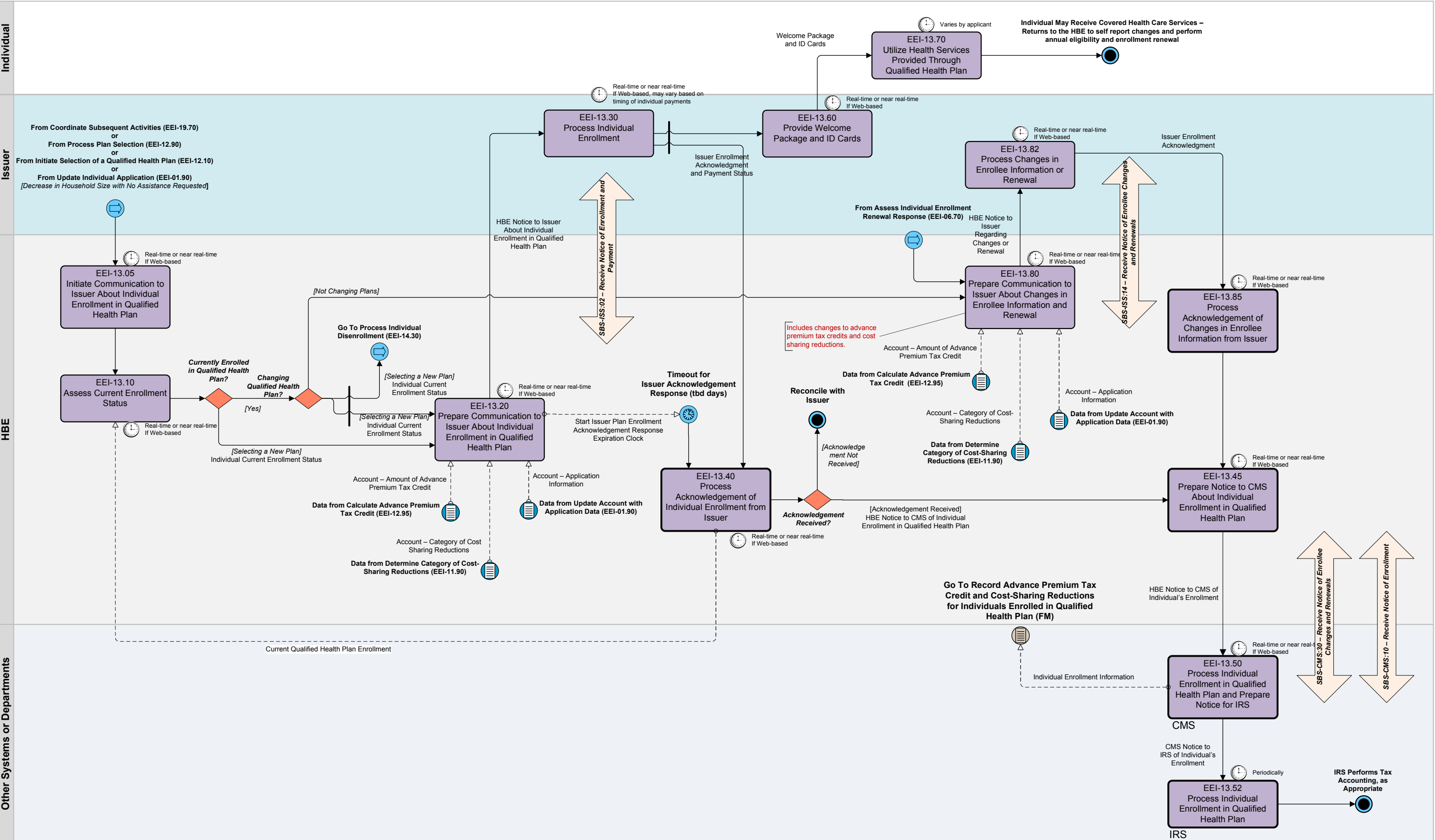
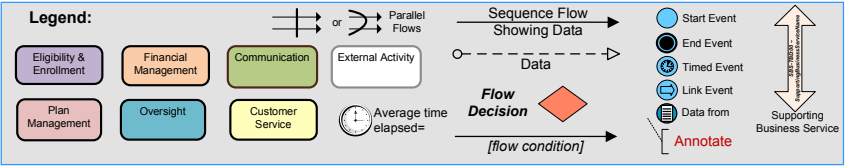
This process flow handles an individual's enrollment in a qualified health plan through the HBE. This involves generating plan choice information that is customized to the individual's eligibility and personal preferences. The outcome of this process flow is an informed plan selection by an individual and to the extent that the individual is eligible for an advance premium tax credit, the amount of his or her advance premium tax credit.





Communicate to Issuer Regarding Individual  
Enrollment in Qualified Health Plan  
EEI-13

**Synopsis**  
This process flow handles an individual's enrollment in a qualified health plan in the HBE after he or she has selected a plan. This involves determining whether an individual is already enrolled in another qualified health plan, as well as notifying the issuer of the selected qualified health plan, and processing the issuer's response to the HBE enrollment transaction. This process flow also captures the issuer's provision of a welcome package and ID card to a newly covered individual.

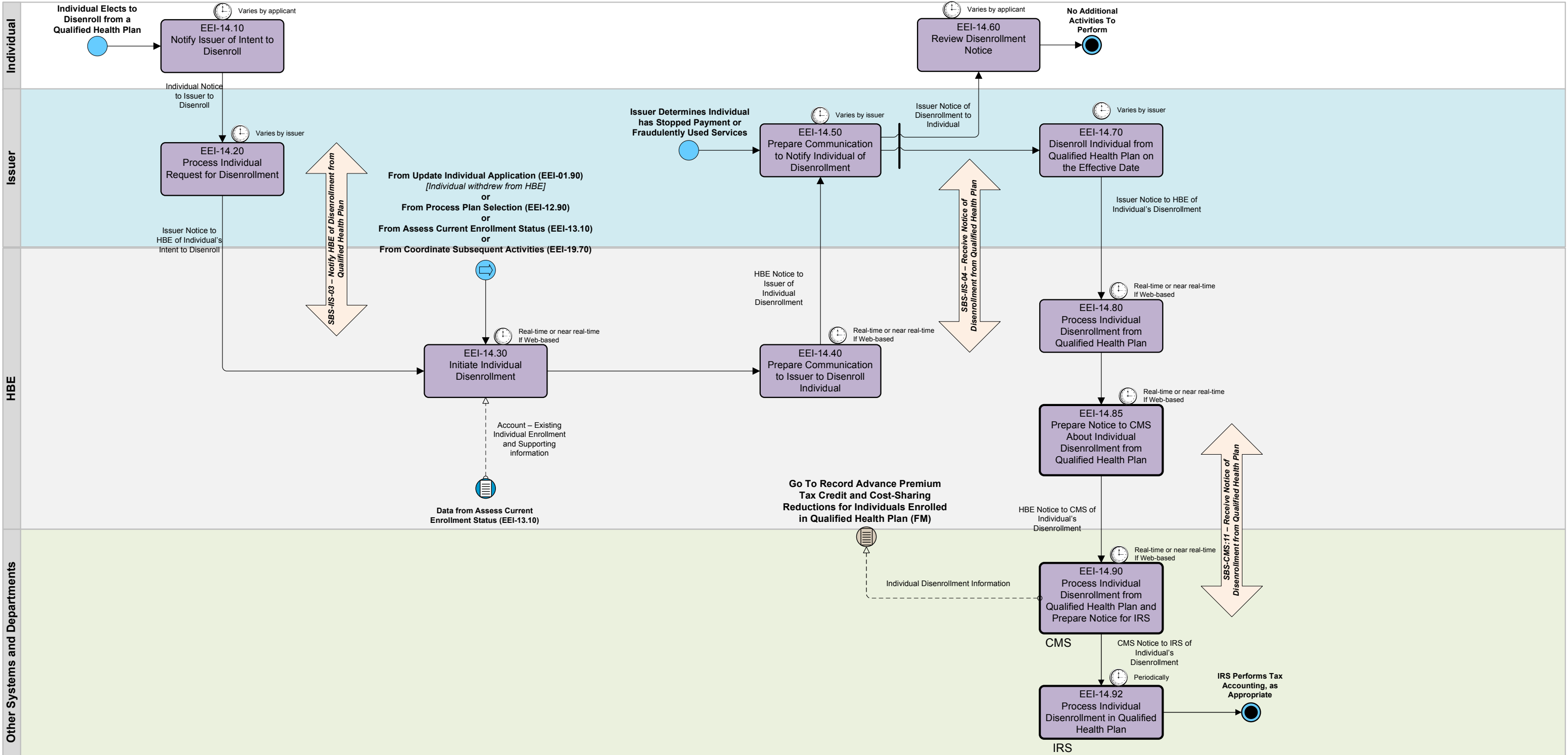
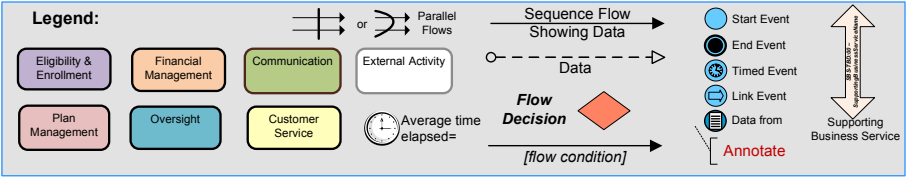


State of Vermont Blueprint Process Model  
Eligibility & Enrollment – Individual

Disenroll Individual from Qualified Health Plan  
EEI-14

**Synopsis**

This process flow handles an individual's disenrollment from a qualified health plan, which is generally initiated by an individual's request to his or her qualified health plan or to the HBE (including when an individual changes qualified health plans). This process flow involves notification of an individual, the HBE, the qualified health plan issuer, and CMS.



Verify Individual Residency in HBE Service Area  
EEI-15

Synopsis

This process flow is performed to verify an individual's residency in the service area of the HBE.

Legend:

Eligibility & Enrollment

Financial Management

Communication

External Activity

Plan Management

Oversight

Customer Service

Sequence Flow Showing Data

Data

Flow Decision

[flow condition]

Start Event

End Event

Timed Event

Link Event

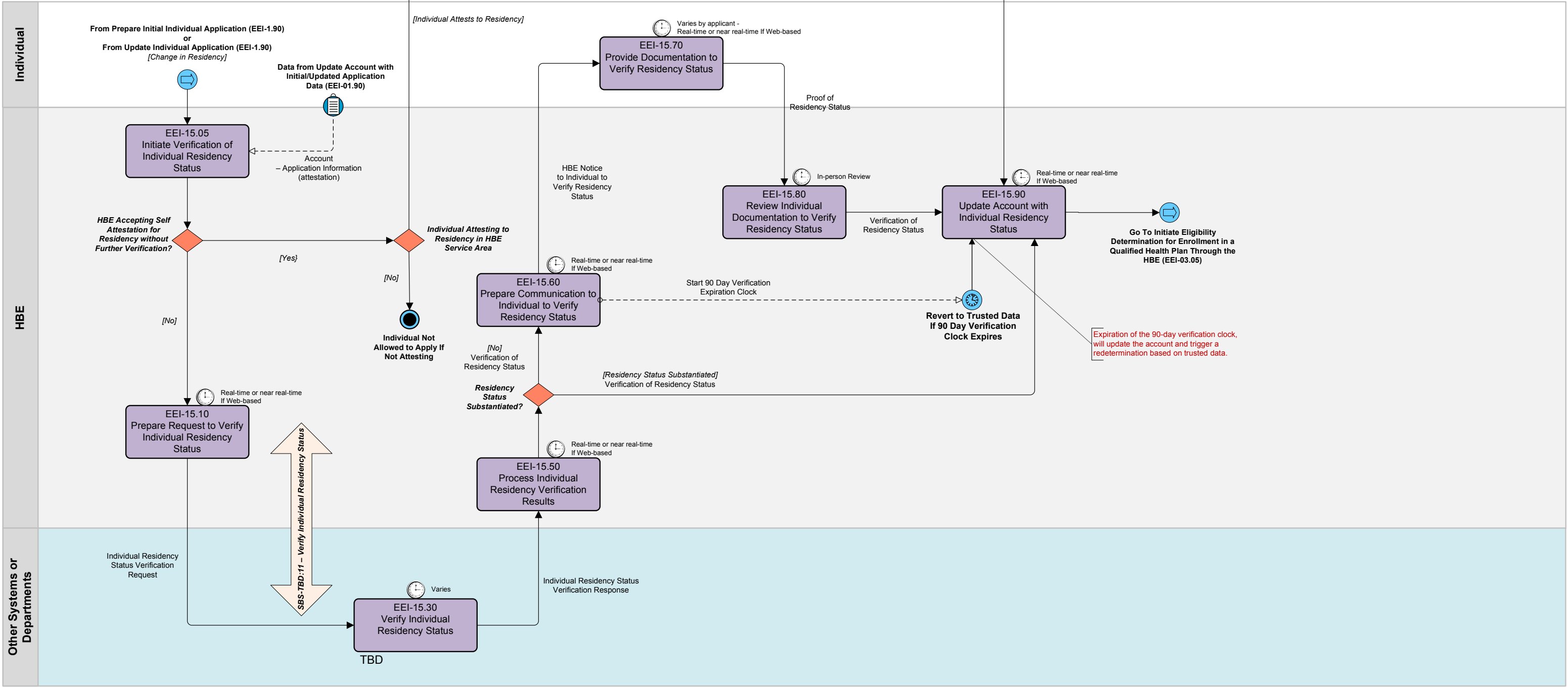
Data from

Annotate

Parallel Flows

Average time elapsed=

Supporting Business Service

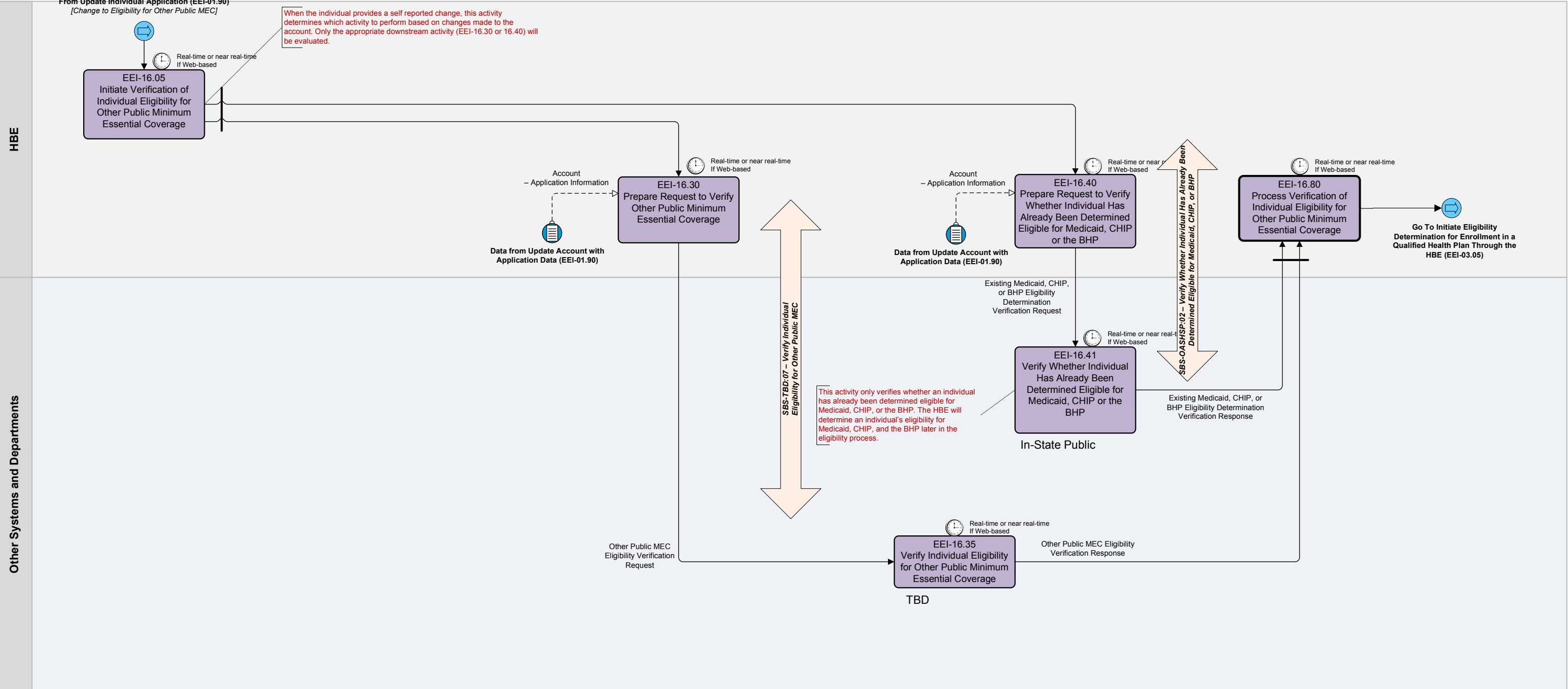
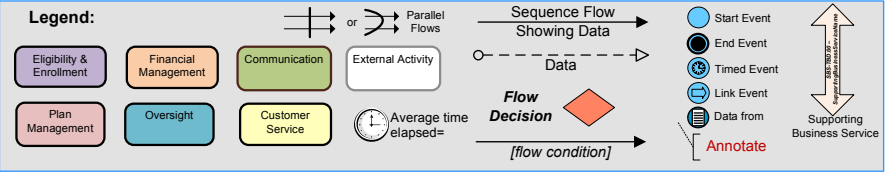


State of Vermont Blueprint Process Model  
Eligibility & Enrollment – Individual

Verify Individual Eligibility for Other Public Minimum  
Essential Coverage (MEC)  
EEI-16

**Synopsis**

This process flow is performed to determine whether an individual is eligible for minimum essential coverage (MEC) through public programs, including Medicaid, CHIP and BHP. For Medicaid, CHIP and BHP this involves verifying whether an individual has already been determined eligible for one of those programs.

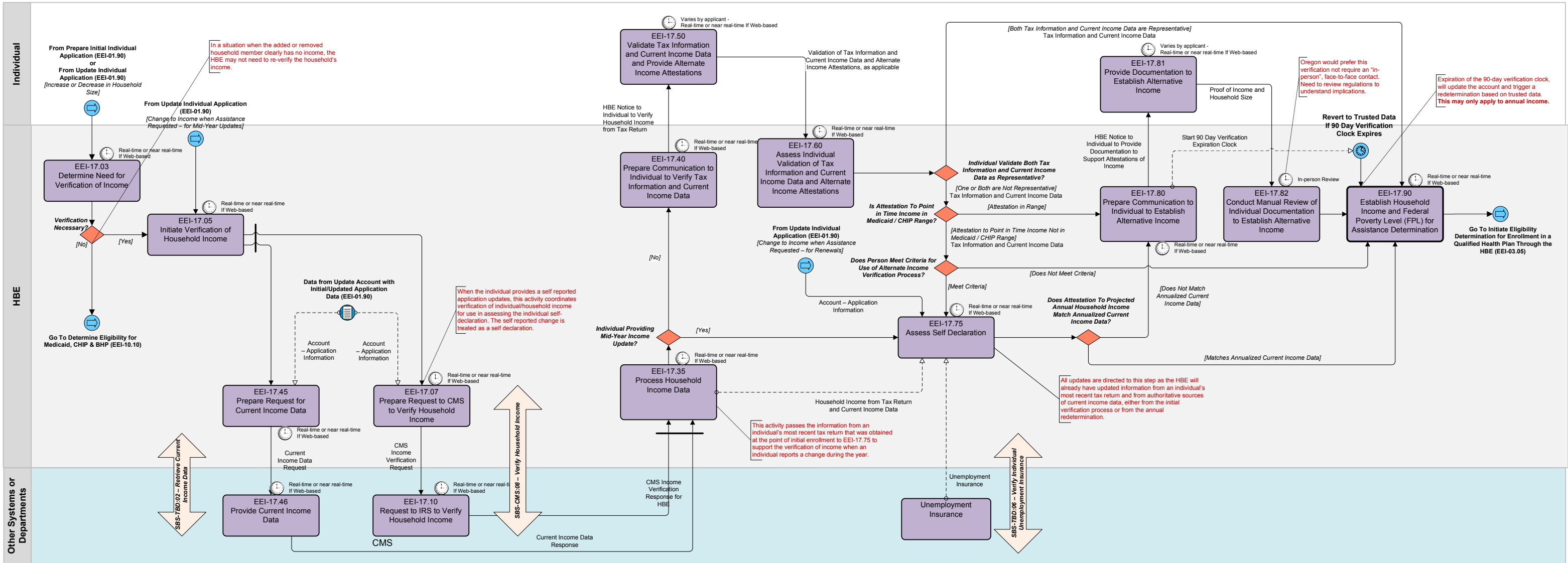
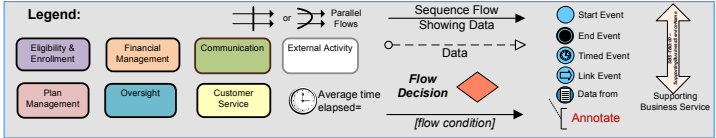


State of Vermont Blueprint Process Model  
Eligibility & Enrollment – Individual

Verify Household Income  
EEI-17

Synopsis

This process flow is performed to determine an individual's household income for use in evaluating his or her eligibility for advance premium tax credits, cost-sharing reductions, Medicaid, CHIP and BHP.



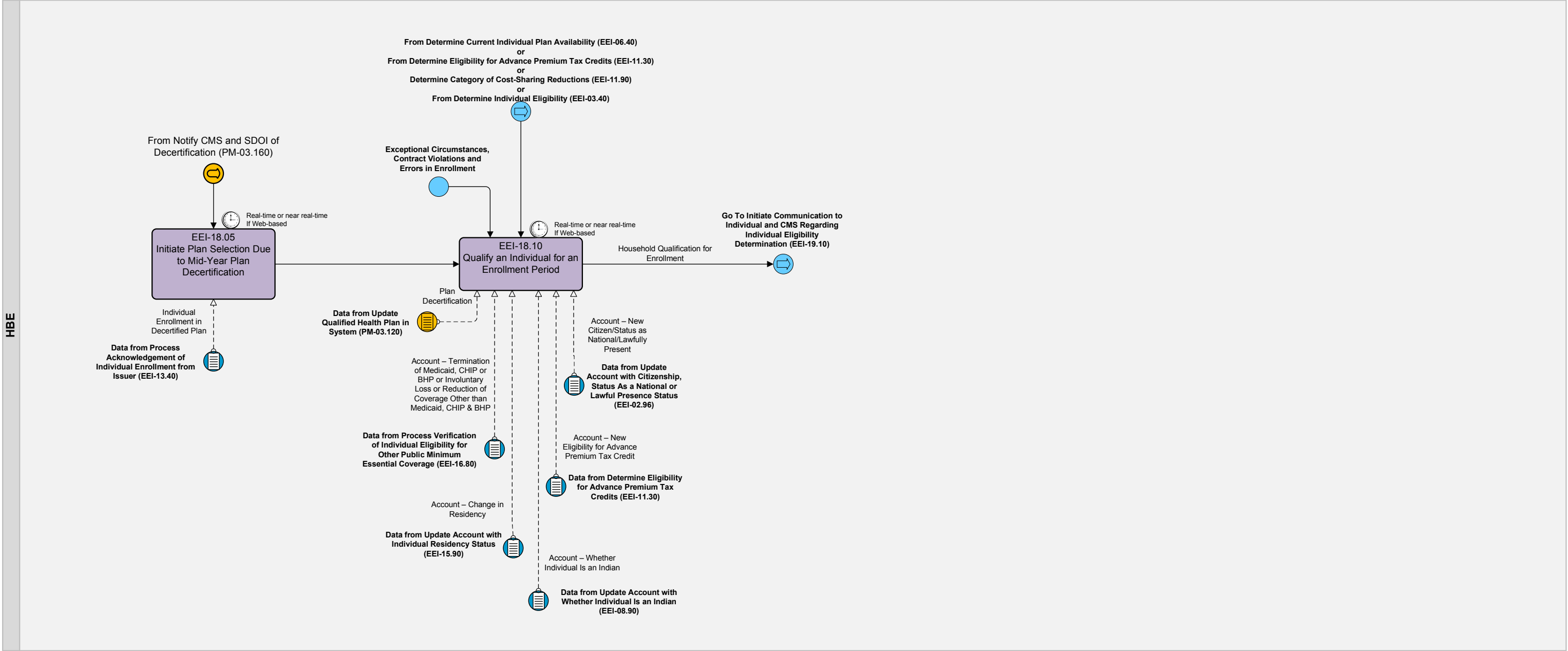
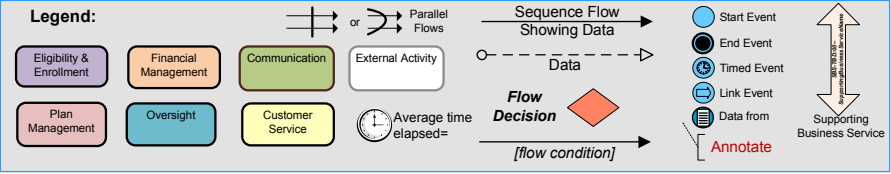


State of Vermont Blueprint Process Model  
Eligibility & Enrollment – Individual

Qualify Individual for Enrollment Period  
EEI-18

**Synopsis**

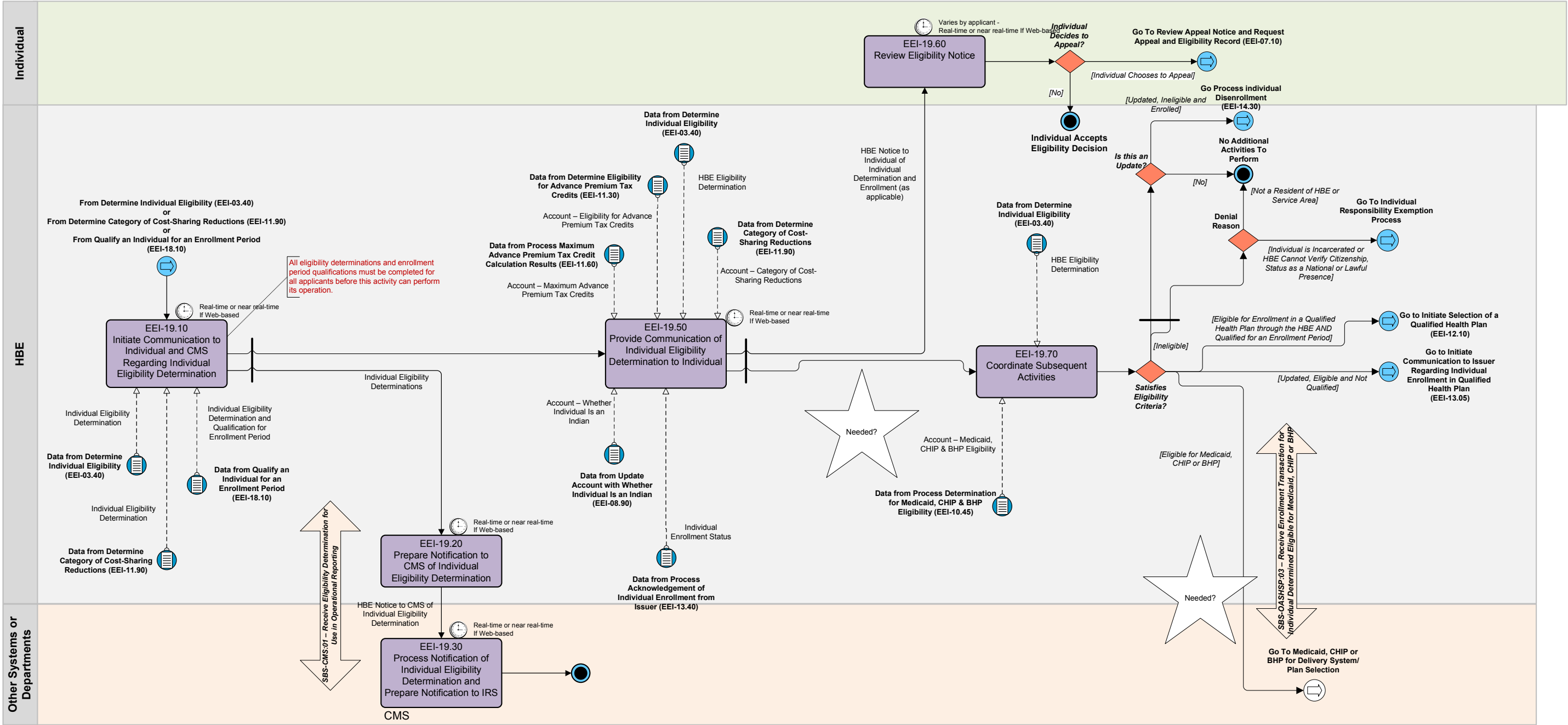
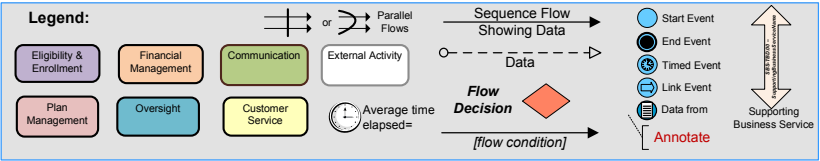
This process flow assesses whether an individual meets the requirements for an enrollment period.



Communicate Eligibility Determination and Coordinate  
Enrollment Activities  
EEI-19

Synopsis

This process flow is performed to notify an individual of his or her eligibility determination and provide information to CMS, which will provide information to IRS as needed to support tax administration. A single notice is produced for each application and includes all determination information for each applicant on the application.



Conduct Periodic Enrollment Reporting and  
Reconciliation  
EEI-20

**Synopsis**

This process flow is performed periodically by the HBE to report individual enrollment information to qualified health plan issuers, reconcile information and report results to CMS.

