TB M&E e-Learning: Design Meeting

March 16, 2022 | 1:00 – 4:00 pm
Location: JSI Silk Roads Meeting Room
Zoom: https://unc.zoom.us/j/95610416886
Meeting Links: https://sites.google.com/view/design-meeting

Time	Activity	Facilitator
1:00 pm	**Welcome, Agenda, Meeting Goals** *What we aim to achieve today*	Stephanie
	Our Progress to Date *Draft course map based on review of current capacity building workshops, assessments and technical team inputs*	Margie
	Validating Course Format *Self-paced or facilitated?*	Margie
1:30	**Validating Course Goals, Objectives, Audience** *What is the problem we are trying to solve; for whom?*	Margie
1:45	**Building the Content Together** *Creating instructional-sound content*	Nina
2:30	**BREAK**	
2:45	**Roles & Responsibilities** *Assigning Content Teams*	Margie/Stephanie
3:00	**What's possible and sustainable?** *Explore the different ideas and technology tools to engage learners and achieve our goals while balancing sustainability concerns*	Margie
3:30	**How do we measure success?** *What data do we collect and analyze?*	Nina & Margie
3:45	**Next Steps**: Timeline	

Design Meeting Participants

JSI M&E Attendees (In Person)	UNC Team Members (Remote/Zoom)
1. Margie Joyce, e-Learning Team 2. Nina Frankel, e-Learning Team 3. Stephanie Mullen 4. Ezra Tessera 5. Tariq Azim 6. Kola Oyediran 7. Nikki Davis 8. Yanira Garcia-Mendoza 9. Jeanne Chauffer 10. Mayur Sharma Banjara	1. Anne Fitzgerald 2. Bridgit Admou 3. David Johnson 4. Gunjan Dhawan
JSI Operations/Finance (optional)	
1. Aimee Hess 2. Roxana Afiatpour 3. Karima Aslami 4. Hermela Amdeta 5. Clarice Lee	