

## Checkbook Balancing Form<sup>59</sup>

1. Outstanding Deposits (not included in your statement):		2. Outstanding Checks (not included in your statement):	
Date:	Amount:	Check Number:	Amount:

1. Ending balance from your bank statement: \$ \_\_\_\_\_
2. Add total outstanding deposits: + \_\_\_\_\_
3. Subtract total outstanding checks - \_\_\_\_\_
4. New balance (should equal your checkbook balance after you record interest and fees in your checkbook register) = \_\_\_\_\_

<sup>59</sup> Original material from Peerlink National Technical Assistance Center.