



550 Pharr Rd NE Suite 605  
Atlanta, GA 30305  
Office 404.235.5982 Fax 678.705.2756  
<http://www.pathgroupatl.com>

**CHILD/ADOLESCENT**  
**PATIENT REGISTRATION INFORMATION**  
**AND GUARANTOR AGREEMENT**

Which Doctor are you seeing today? Smitha Bhandari, MD Elana Zimand, PhD

**PATIENT INFORMATION**

Patient Full Name \_\_\_\_\_ Nickname \_\_\_\_\_  
(First) (Middle) (Last)

Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ Gender Male Female

Street Address \_\_\_\_\_

City/State/Zip/County \_\_\_\_\_

Primary Phone \_\_\_\_\_ (cell/home)

Secondary Phone \_\_\_\_\_ (cell/home)

Email \_\_\_\_\_ Referred by \_\_\_\_\_

Pediatrician \_\_\_\_\_ Phone number \_\_\_\_\_

Pharmacy Name/Phone Number \_\_\_\_\_

Father's Name and Contact Information:

\_\_\_\_\_  
Print name email phone

Mother's Name and Contact Information:

\_\_\_\_\_  
Print name email phone

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rev Dec 2014

Patient Name \_\_\_\_\_ Date \_\_\_\_\_

School Name \_\_\_\_\_

School Address \_\_\_\_\_

School Phone \_\_\_\_\_

**Patient Medication History**

Medication Allergies \_\_\_\_\_

Current Medications (name/dosage/frequency)

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**GUARDIAN/FINANCIAL GUARANTOR INFORMATION**

Print Name \_\_\_\_\_  
(First) (MI) (Last)

Relationship to Patient \_\_\_\_\_

Marital Status \_\_\_\_\_ Email address \_\_\_\_\_

Street Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Primary Phone \_\_\_\_\_ (cell/home)

Secondary Phone \_\_\_\_\_ (cell/home)

Date of Birth \_\_\_\_\_ Gender M F Marital Status \_\_\_\_\_

Employer Name \_\_\_\_\_

Employer Address \_\_\_\_\_

Employer Phone \_\_\_\_\_

**(Continued)**

**CUSTODY AGREEMENT**

If the parents of the minor patient are divorced and custody is "Joint Legal," both parents need to sign the Consent for Treatment. However, if parents are divorced and only one parent signs the Consent for Treatment, a copy of the custody agreement must be provided to PATH Group of Atlanta, LLC at the initial appointment. This agreement must reflect which parent obtains authority over medical decision-making.

**CONSENT FOR TREATMENT**

I hereby agree to have my child be treated by physicians or mental health providers associated with PATH Group of Atlanta, LLC. I authorize PATH Group of Atlanta to provide information to any physician or therapist who referred me to Path Group of Atlanta.

I, the undersigned, agree that I am financially responsible for all services provided by PATH Group of Atlanta, LLC. I am aware that office policy requires payments be made at time of service. I understand that unpaid balances over 30 days may incur a 3% late fee per month of the outstanding balance.

I have read the policies and understand and agree to them

Patient Name \_\_\_\_\_

Parent/ Guardian/Financial Guarantor Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

**If divorced, second signature required,**

Parent/Guardian/Guarantor Signature \_\_\_\_\_

Date \_\_\_\_\_



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## **OFFICE POLICIES**

### **OFFICE HOURS AND EMERGENCY INFORMATION**

Office Hours are Monday through Friday, 9 am to 5 pm. If you have a medical emergency, please call 911 or go to your local emergency room. If you have an urgent question after normal business hours, please call Dr. Bhandari at [404-917-3256](tel:404-917-3256). Otherwise, all routine calls will be answered by the following business day.

### **PAYMENT POLICY**

All patients are required to pay the session fee in full at the time services are rendered. We accept checks, cash and credit cards. We kindly request that you provide your credit card at each visit.

### **APPOINTMENT CHANGES/CANCELLATIONS**

Your appointment times are reserved and if you cancel an appointment with less than 24 hours notice, you will be charged the full fee. After hours, you may leave notice of cancellation on our voice mail service. If for any reason the doctor must cancel an appointment with you, all efforts will be made to notify you as soon as possible.

### **OFFICE PHONE POLICY**

Please be aware that our doctors are meeting with patients throughout the day and may not be able to return your phone call until a later time. When leaving a message for your doctor, please leave both daytime and evening telephone numbers. Please note that this is for brief phone calls only and you must schedule a phone appointment for extensive calls.

### **EXTENSIVE PHONE CALL POLICY**

For longer phone calls, you may call the office and schedule a phone appointment with your doctor. There will be a routine charge for phone appointments based on the length of call. Please note that there may be an additional charge for after hour calls, except for life threatening emergencies.

(continued on reverse)

Fees for Extensive Phone Calls (charges may vary with each doctor)

15 minutes \$25

30 minutes \$50

#### **MEDICAL INSURANCE POLICY**

Our providers do not contract with any insurance companies. However, if your insurance company provides out of network benefits, you may file your own claims for reimbursement. *We must inform Medicare, Tri-Care and Medicaid patients that we have opted out of these plans. Therefore, patients with the insurance coverage stated above are not permitted to submit claims from our practice to these insurance providers for reimbursement.*

#### **MEDICATION REFILL POLICY**

We make every effort during your appointment to provide enough medication to reach your next appointment. However, we are aware that emergencies may arise and appointments may have to be rescheduled for a later date. Medications refills may be requested during regular office hours by calling the office. We will complete medication requests within 24-48 hours from the time of the request. If requesting a stimulant (controlled medication), please call the office for more information. Stimulant medications require a prescription in hand which may be picked up at the office or mailed to your address. There may be a charge of \$10-\$25 for a refill.

Prescriptions may only be called in for current patients who maintain their regularly scheduled appointments. We encourage patients to pay close attention to your medication supply to ensure that we have enough time to complete each medication request.

#### **TERMINATION OF TREATMENT**

You are under no obligation to continue services and may opt to terminate treatment. Should you decide to discontinue treatment, we strongly urge you to notify the doctor of your decision so that it may be discussed openly.

#### **FINANCIAL GUARANTOR AGREEMENT**

This agreement will remain in effect until written notice of alternate payment arrangements are provided to PATH Group of Atlanta, LLC. The current Guarantor is responsible for any and all charges incurred prior to receipt of notification of other arrangements. If you wish to change Guarantors, please have the newly appointed Guarantor complete a separate Guarantor Agreement with PATH Group of Atlanta, LLC.

**PLEASE RETAIN THIS PAGE FOR YOUR RECORDS AND RETURN THE SIGNATURE PAGE TO THE OFFICE.**

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## NOTICE OF PRIVACY PRACTICES

I acknowledge that I have read and agreed to, and was offered a copy of the Notice of Privacy Practices for the PATH Group of Atlanta, LLC.

If you would like a take home copy of our Notice of Privacy Practices, please check here ☐

I hereby acknowledge that I have read and agree to the policies of Path Group of Atlanta, LLC.

Patient Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Patient Name:

\_\_\_\_\_

Financial Guarantor Signature \_\_\_\_\_ Date \_\_\_\_\_