

Thursday, March 7, 2013

Dear Sir/Madam:

When Zach asked me to write this letter of recommendation in support of his search for an internship, I was more than happy to oblige his request. As a Hall Director at Kerr Hall, the largest residence hall at the University of North Texas, I have seen Zach thrive in three specific categories: Leadership, Academic Pursuits and Character.

As a veteran Resident Assistant (RA), I have seen Zach help cultivate a vibrant and active community with enthusiasm, dedication and leadership abilities that I have not seen very often. He is friendly, approachable and is easily able to teach, lead and positively influence students who live on his wing as well as a large number of residents who commune in the Kerr lobby from other residence halls between classes. In the four semesters that I have worked with and established a friendship with Zach here at UNT, I can honestly say that he is one of the most driven students I have had the pleasure of working with. An internship opportunity would hone his already adept leadership skills and give him an opportunity to interact with and learn from other talented, high-achieving professionals.

When it comes to academics, Zach's long list of activities and accomplishments set him apart from his peers. His very competitive GPA, honor society memberships and community service projects enable him to lead by example when it comes to balancing work, personal and academic responsibilities. Zach is not only a self-motivated student, but he makes sure to ask his peers and supervisors to help keep him accountable when it comes to study time and other academic goals he sets for himself.

The last area that I would like to touch on is that of character. From my own mentor/mentee relationship with Zach, I know that he strives for excellence and I fully trust that he would bring that same dedication to an internship. He takes direction and feedback very well and has a humble, learner's heart. He often asks for suggestions on how he can improve and he is not afraid to step out of his comfort zone with new ways of thinking and acting.

It is my sincere recommendation that you give strong consideration to Zach's interest in seeking an internship opportunity with your department/organization. He is joy to work with and a true standout amongst his peers. I strongly feel that a solid internship would be an invaluable opportunity that would help him further explore his true potential, challenge him in new and creative ways and give him an accurate picture of what it's like to apply his strong academic foundation in the real world of business.

Respectfully,

Yolanda Armstrong, M.Ed.  
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