

Tuguldur (Timothy) Bold

3525 W 10th Avenue, Vancouver, BC V6R 2E9
tuguldurbold5@gmail.com • (1) 778-903-7229

Education

Berkeley City College Berkeley, CA/USA
Associate of Business Degree - Major General Business May 2015

Langara College Vancouver, BC/Canada
Commerce and Business Studies
September 2017

Dalian Maple Leaf International School Dalian, LN/CN
2013-2016

Experience

Golomt Bank, Mongolia July 2015-August 2015
Internship

- ☐ Daily task on compliance and organizing documents
- ☐ Gathered and processed project models given by the officials
- ☐ Learned basic fundamental internal system of the bank

Peralta Community College, USA May
2014 -April 2015
International Peer Advisor

- ☐ Handled daily tasks from the international office
- ☐ Answered any questions from students regarding to school program
- ☐ Set up meetings between advisor and the student
- ☐ Kept track of failing students and reached out for further help

Berkeley City College, USA January
2014 -May 2015
Student Ambassador

- ☐ Answered frequently asked questions from customers
- ☐ Represented student-body in school board meetings by attending and voting on important decisions made by the student government

Lion's Club, USA
June 2014-January 2015

- ☐ Served and helped the quality of life for the handicapped, poor , the sick and the aged

Kamakura Restaurant

Server and Host (2015-2016)

Address: 2549 Santa Clara Ave, Alameda, CA 94501, USA

Menu: kamakurarestaurant.com

Phone: +1 510-521-9121

Rajio Restaurant

Server (2017)

Address: 3763 W 10th Ave, Vancouver, BC V6R2G7

Phone: 604-558-1679

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Student Leadership/Professional Development

International Student Association (ISA)

Member

June 2015- June 2016

Project Leader: Heritage Day

- ☐ Managed a project successfully by presenting various information about Mongolia and hosted activities that represented my country, introducing it to many students from across the globe

Relevant Coursework/Skills

Languages: Fluent English; Native Mongolian; Fluent Russian, Elementary Chinese

Technical Skills: Microsoft Word, Power Point and Prezi

Strengths:

- 1 Ability to work effectively under time pressure and for long and extended hours
- 2 Ability to multitask
- 3 Diligence and dedication to work
- 4 A good memory and an eye for details
- 5 Ability to understand different kinds of people
- 6 A keen observer
- 7 Great sensitivity to the needs of others
- 8 A friendly, cheerful, and polite attitude
- 9 A strong passion to ensure customer satisfaction