

**Undergraduate Electee Requirements:** Meetings Each electee must attend all meetings as specified in Bylaw sec:genmeetings, except the general active meeting and the election of candidates meetings. A missed meeting may be made up with one extra hour of service that is approved by the Vice President. With the exception of Election of Officers meeting, a missed meeting may alternatively be made up by attending an extra social event approved by the Vice President. Given the typical length of the Officer Elections Meeting, electees who stay for the full duration will be awarded 2 service hours. At the two hour mark attendance will be retaken and those who remain will be awarded 1 service hour, those who stay until the end will be awarded 2. Character Each electee will be assessed for exemplary character. This will consist of filling out a student information survey with questions focusing on exemplary character, and attending an interview or interviews with active members as specified by the Vice President. Dues Each electee must pay the one-time-only membership dues as set by the Officer Corps. Should an electee be unable to pay the fee, he/she may submit a chapter fee waiver form or apply for a National Initiation-Fee Loan. The form responses will be viewed only by the President, Vice Presidents, and Treasurer, who will review them and to grant the waiver as they see fit. Electee Exam Each electee must complete an electee exam that is written by the Vice President with input from the officers. This exam will include a section about the history of Tau Beta Pi, a section about the chapter's officers, and a signature form, requiring at least two signatures from chapter officers, and at least five signatures from active Tau Beta Pi members who are not officers. Peer Interviews Each electee must conduct interviews of six fellow Tau Bates, of which at least two must be active members. The interviews will consist of six creative questions. Career Fair: In the fall terms each electee must complete two hours of service for Career Fair in jobs specified by the External Vice Presidents. Tutoring Each electee must complete at least one hour of university tutoring. K-12 Outreach: Each electee must participate in at least one approved K-12 Outreach event for a minimum of 3.5 hours as determined by the K-12 Outreach Officers. Service Each electee must complete at least ten 9.5 additional hours of service in the Fall, and twelve additional hours in the Winter through at least two different service projects offered by the chapter. Any service completed in the events listed in ugrad:CF–ugrad:MindSET above the minimum may be used to satisfy this requirement. Service performed for the completion of requirements of another society will not be accepted. Extra service hours can be used to make up missed meetings. Professional Development: Each electee must complete 2 hours of professional development including but not limited to participating in North Campus Sustainability Hours, chapter sponsored MLK Luncheons, TBP Tech Talks, and TBP sponsored Information Sessions. The Vice President and Service Coordinator may, on a case by case basis, allow up to 2 service hours to fill this requirement. Socials: Each electee must attend at least two social events sponsored by Tau Beta Pi. Extra social events can be used to make up missed meetings (except Officer Elections). For Winter 2021, social and professional development activities shall satisfy the requirements for Sections sec:ugpdreq and sec:ugsocialreq. All undergraduate electees must have, at a minimum, one credit from both Section sec:ugpdreq and sec:ugsocialreq that do not double count. Group Meetings *Each electee must attend three group activities with at least half of their electee group present. One of the three*

**Timing and Deadlines** The Vice President, with input from the Officer Corps, will establish appropriate deadlines for the requirements each semester. An electee may choose to count any activities completed after the final deadline but before the end of the term toward the following semester, or, if approved by the Vice President, the current term.

**Graduate Electee Requirements:** Meetings Each electee must attend all meetings as specified in Bylaw sec:genmeetings, except the general active meeting and the election of candidates meetings. A missed meeting may be made up with one extra hour of service that is approved by the Grad Student Vice President. With the exception of Election of Officers meeting, a missed meeting may alternatively be made up by attending an extra social event approved by the Graduate Student Vice President. Given the typical length of the Officer Elections Meeting, electees who stay for the full duration will be awarded 2 service hours. At the two hour mark attendance will be retaken and those who remain will be awarded 1 service hour, those who stay until the end will be awarded 2. Character Each electee will be assessed for exemplary character. This will consist of filling out a student information survey with questions focusing on exemplary character. Service In addition to the requirements stated in Constitution Article IV.2.b, the electee must complete no less than ten service hours. Electees may complete up to three service hours on their own if they provide adequate proof of their involvement. Service performed for the completion of requirements of another

society will not be accepted. Interview The electee must undergo an interview by the Graduate Student Vice President and/or at least one active member. It is recommended that each interviewer be a graduate student. Advisor Form Each electee must get the standard advisor recommendation form signed by their advisor or graduate program coordinator and turned into the Graduate Student Vice President by their interview. Dues Each electee must pay the one-time only membership dues as set by the Officer Corps. Should an electee be unable to pay the fee, he/she may submit a chapter fee waiver form or apply for a National Initiation-Fee Loan. The form responses will be viewed only by the President, Vice Presidents, and Treasurer, who will review them and grant the waivers as they see fit. Socialssec:grsocialreq Each electee must attend at least two social or professional development events sponsored by Tau Beta Pi. At least one of these social events must be a graduate student social as designated by the Graduate Student Vice President. Group Meetings *grad\_group\_meetings* Each electee must attend two group activities with at least half of their electee group present. One electee group

Initiation Each electee must attend initiation at the end of the term. This is an absolute requirement and cannot be made up. An electee who has completed all other requirements but who misses initiation may not become a member of Tau Beta Pi. He/she may either attend the initiation of another chapter or must wait until the following term to attend the initiation. Timing and Deadlines The Graduate Student Vice President, with input from the Vice President, will establish appropriate deadlines for the graduate student requirements each semester. An electee may choose to count any activities completed after the final deadline but before the end of the term toward the following semester, or, if approved by the Graduate Student Vice President, the current term.

Alumni Candidate Requirementssec:alumnireqsScope The contents of this appendix apply only to those alumni that were eligible to elect during their final semester in school as either an undergraduate or graduate student and that are not full-time students at the University of Michigan. Chapter Involvement Each candidate will complete a total of 7 hours of TBP activities. A minimum of one hour must come from a TBP service event. Interview Each candidate must undergo a casual interview by the Membership Officer and/or at least one active member. Character Each candidate will be assessed for exemplary character. This will consist of filling out a student information survey with questions focusing on exemplary character. Dues Each candidate must pay the one-time only membership dues as set by the Officer Corps. Initiation Each candidate must attend initiation at the end of the term. This is an absolute requirement and cannot be made up. An candidate who has completed all other requirements but who misses initiation may not become a member of Tau Beta Pi. He/she may either attend the initiation of another chapter or must wait until the following term to attend the initiation. Timing Each alumni candidate will be considered active in a given semester when active progress is made towards the initiation requirement. Active progress is defined as completing two hours in a given academic semester. MENTORSHIP PROGRAM Each electee must participate in the chapter mentorship program, either as a mentor to an undergraduate electee or as a mentee to an active graduate student. Following the First General meeting, each electee must fill out a survey that will be used to match them with a mentor/mentee. After being matched, the electee must meet with their mentor/mentee at least once before initiation.

Deadlines The Membership Officer, with input from the Vice President and Graduate Student Vice President, will establish appropriate deadlines for the alumni requirements each semester. An electee may choose to count any activities completed after the final deadline but before the end of the term toward the following semester, or, if approved by the Membership Officer, the current term.

Distinguished Active Status Guidelinessec:DAstatus Requirements Members may achieve Distinguished Active status by completing at minimum the following requirements in the course of one term (Fall or Winter Terms): enumsubsection

Leadership: Serve as a group leader, project leader, committee chair, officer/advisor, or achieve a sufficient level of involvement in a committee as defined in Appendix sec:commPart.

Interviews: Conduct one interview in the exemplary character assessment process of electees Graduate students may fulfill this requirement by assisting in Graduate Student Interviews.

Meeting Attendance sec:DAvotingMeeting Attend both election of candidate meetings and the election of officers meeting (Second and Third Actives and Elections). If missed, each of these meetings must be made up with an hour of service. Given the typical length of the Officer Elections Meeting, those who stay for the full duration will be awarded 2 service hours. At the two hour mark attendance will be retaken and those who remain will be awarded 1 service hour, those who stay until the end will be awarded 2.

Meeting Attendance Attend two general meetings in addition to the three listed in (sec:DAvotingMeeting). These meetings, if missed, may be made up by either completing an extra hour of service or attending an extra social event.

Service sec:DAservice Complete at least eight hours of Tau Beta Pi service projects (project leaders may count only the participating hours of their project toward these hours). A single event cannot be used to simultaneously meet the leadership requirement and the entirety of the service hours requirement.

ssional Development sec:DAsocialAttend two social or professional development activities (social or professional development event leaders may count their event). In addition, electee group leaders may count additional electee group meetings (as defined in Appendix group<sub>m</sub> *meetings*) *associals*.

Extra Participate in either one more service hour or one more social event than required above in (sec:DAservice) or (sec:DAsocial).