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2015-12-02

Northwest Florida Daily News 2 Eglin Parkway NE Fort Walton Beach, FL 32548

Dear Sir or Madam:

I am one of the committee members helping to put together the 2016 version of the annual Computer Tech that has been held at the Northwest Florida State College for the last nine years. The upcoming, 10th annual event is scheduled for 30 January 2016. Note the event is run by volunteers from the community, and no fees are charged for admission.

We would appreciate your help in letting the community know about our event. I have attached several items for your information: (1) a draft news release for your consideration for possible inclusion in your newspapers at the appropriate time, (2) a draft flyer for the 2016 event, and (3) the schedule for last year's event.

I am happy to meet with you any time if you are willing to publicize our event or wish to get more information about it.

With warmest regards,