

OJO JAMES UCHECHUKWU

CONTACT

- Address: No. 27 Ututu Street. World Bank Housing Estate, Umuahia, Abia State.
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SKILLS

- Excellent verbal and written communication skills.
- Ability to learn new task quickly and teach others.
- Proven leadership skills and ability to motivate.
- Proficient in Software [MS word, Excel, Power point, UI/UX designer, Data Analysis].
- Farm machinery troubleshooting.
- Time management.
- Team player and result oriented.
- Creativity.

REFERENCES

- Engr. Dr. Orji Francis I.
Lecturer, Department of Agricultural and Bioresources Engineering. CEET, M.O.U.A.U., Abia State, Nigeria. P. M. Box 7267. 08036462168.
- Amobi Victor.
Web developer,
Opulencedeveloper.com.
Victorkudos@gmail.com

PROFESSIONAL SUMMARY

- Results-driven to attain mastery in my field and motivated professional seeking a challenging role that utilizes my skills and experiences to drive impactful initiatives for a brighter future.

WORK EXPERIENCE

- **TCEE Digital World – Web Designer** July 2024 – present
 - Designs and develops responsive user friendly websites for clients
 - Conducts user research, create wireframes, and designs high fidelity prototypes to inform design decisions.
 - Participates in design critiques and feedback sessions to improve design skills and knowledge.
- **Royal Nodric Hotels, Abia State** October 2023 – April 2024
 - Maintained accurate and up-to-date records, files and database.
 - Managed front desk operations, received visitors, phone calls and responded to mails.
 - Ensured compliance to the hotel policies and regulatory requirements.
- **Independent National Electoral Commission (INEC), Independence Layout. Enugu State.** June 2022 – July 2023
 - Managed maintenance and repairs of office facilities and equipment.
 - Purchased office supplies to maintain stock and inventory.
 - Registered information on database to maintain accurate and updated details.
- **Virtual Teacher – Online Course Creator.** February 2020 – September 2020
 - Provided one-on-one virtual tutoring sessions to students in various subjects (e.g. Mathematics, Physics, English)
 - Utilized video conferencing software (e.g. Zoom, Google Meet) for real time instructions.
 - Reflected on teaching practices and identified areas for professional development.
- **National Root Crops Research Institute. Umuahia, Abia State. Industrial Training (I.T).** June 2019 – November 2019
 - Performed safety inspections on equipment's and machinery's to maintain operational baseline.
 - Participated in meetings, workshops and events to support team-building initiatives.
 - Operated Massey Ferguson tractor in the preparation of land for crop cultivation purposes.
 - Maintained and repaired worn out parts of farm machinery
 - Visited construction sites and reported on project progress.

EDUCATION

- Bachelor in Engineering – M.O.U.A.U. November 2021
Second Class Upper Division (4.21 CGPA).
- St. Stephen's Secondary School. Oka, Imo State – W.A.E.C. June 2019
- World Model Bank Primary School. Umuahia, Abia State – F.S.L.C.E. 2008