

Cover-letter

20 June 2020

From
Ramkanna,
8/2, First Floor, 54th street,
Ashok Nagar,
Chennai, TN,
India – 600083.

To
The HR Manager,
TC Global.

Respected Sir/Madam,

Subject: Application for the open Freelance position “Write for us” and other future job openings.

I am Ramkanna, 35, from Chennai, India. Please find my CV attached with this email for your kind perusal. I have 3 degrees (B.E., M.Sc., Advanced Diploma) in the areas of Engineering. I got two of my degrees from Europe (Germany and Portugal).

In the past 14 years after my Bachelors (which I finished in 2006), I have 4.5 years of work experience (short spans of experiences). I have 3.5 years of higher studies period and 5 years of volunteering, travelling and break periods.

I am interested in the open “Write for us” – Freelance job opening. I am interested to learn and build my reading and writing skills. I hope working with you will help me develop my reading and writing skills and as well help me connect with many intellectual people.

In the future, I am interested to find a job in the education sector, tourism sector, retail sector, international schools, international NGOs, international organization/alliances, etc. I hope the experience with your esteemed company will be very much useful to my profile.

I am also open to take up any position with your esteemed organization. I am also searching for a new career in non-Engineering/non-Technology area of work, more related to management work (any work with any department) with any organisation. I am interested and open to take up any Management support/Hospitality support/Coordination support/Team member support or any open (Junior level) position

Preferred Locations: Germany, France, Belgium, Portugal, Spain, Netherlands, UK, Ireland, Luxembourg, Czech Republic, Denmark, Sweden, Switzerland, Austria, Italy, Canada, USA, Australia, Singapore, India – Chennai, Coimbatore, Bangalore.

I look forward for a positive reply from you.

Thanks & Best Regards,
Ramkanna