

**APARNA P VIJAYAN**

Date of Birth : 21/07/1993

Nationality : Indian

Marital Status : Unmarried

Phone: +919645423866

E-Mail:
aparnapv93@gmail.com**Career Objective**

A highly Motivated individual with impeccable judgment and Maxine always thinks innovatively when dealing with risks or opportunities, and is well capable of thinking outside the box. On a personal level friendly and motivated individual who can work well both within the team and individually. Right now would like to join a company that is committed hiring a diverse workforce and sustaining an inclusive culture.

Educational Strength

Course	Institution	Year of passing	Board of examination	Marks
SSLC	St. Clare's c.g.h.s.s.school, Thrissur, Kerala	2009	State board of examination	91%
11 th & 12 th	Govt. H.S.S. Punkunnam, Thrissur, Kerala	2011	State board of examination	70%
B.Sc Life sciences	Garden City College of science and management, Bangalore	2017	Bangalore University	68%

Training Under taken

- Training on water QC analysis
- Molecular biology techniques

Duration: Started December 1st - 30th 2016

- DNA Extraction
- Gel Electrophoresis
- Spectrometry
- Polymerase chain reaction

UniBiosys Biotech Research Labs, Kochi, India<https://www.unibiosyslab.com/>

CAREER HISTORY

Saah De' Boutique,Kozhikode, Kerala

Designation: Sales coordinator

Duration: Started 2017 May 1st–September 30th

Assist the sales team by setting monthly goals. Take the team lead to meet sales goals as provided by upper management. Act as a liaison between various branches of the company and customers. Provide valuable feedback to management to make sure that consumers are satisfied with the product.

- Meets with people in other departments to help promote product
- Creates new and innovative ideas to sell product
- Responds to any inquiries from the consumer
- Evaluates the performance of salespeople and Reads and evaluates sales reports
- Meets monthly sales goals as provided by management
- Makes sure that sales orders are delivered in a timely fashion and according to the desires of customers

Santa Monica Study abroad Pvt. Ltd.,Thrissur

Designation: Career Advisor

Duration: March 6th 2018- on going

Providing career advice to candidates based on their education level, work history, and interests and suggesting potential career paths.

- Develop and motivate students to pursue a better career
- Clarifying the doubts regarding studies
- Listening to students to resolve problem

Skills and Qualifications:

Time-Oriented, People Person, Great Written and Verbal Communication, Sales, Product Knowledge, Consumer Relations, Travel, Industry Knowledge, Sales Strategies, Advertising

Acknowledgement

I hereby declare that all the above furnished details are true to the best of my knowledge and belief.

APARNA P VIJAYAN
KERALA, INDIA