

- Respected members,
- It is with great enthusiasm that I write to submit my name for this leadership position. I have earned a Bachelor of Education in Education , a Master of Arts in English and have completed some coursework towards an Education With 8 years experience and, some experience as an counselor and more than seven years experience in hands-on counselor cum sales Manager, I am confident that I possess the qualifications required to help you promote goals.
- As the attached resume will detail, I am currently serving as Sales Manager of GR STUDY ABROAD Sangrur where I am the educational leader and administrator in charge of all programs and initiatives. I am working closely with faculty to realign the curriculum to the Common Core and modify instruction to best prepare students for the Keystone exams and international colleges and Universities. As an Assistant I supervised a diverse staff and more than 2,500 students. As Activities Administrator, I spearheaded a faculty task force that successfully maintained over students and businesses activities on a significantly reduced budget by encouraging faculty and staff to donate their time and expertise at little or no cost to the district. I have coordinated Counselors for the Future and have utilized Standards Aligned Systems, Measures of Academic Progress and PA Value-Added Assessment to improve effectiveness of instruction.
- My greatest strengths include: collaborative leadership, strategic planning, empowering counselors cum students to maintain positive and productive relationships and identification / implementation of organizational programs. I foster strong working relationships with local and international communities and facilitate integration of initiatives designed to enhance the company environment.
- I would appreciate the opportunity to work with TC Global because it is student centric unconditionally. Its working environment is upfront and transparent which suites my working conditions perfectly.