

STEP BY STEP PROCEDURES FOR PORT AND CUSTOMS OFFICE IN COLOMBIA - TOURISTS

PLACE	DETAIL	CHECK
SEABOARD's WINDOWS	RETRIEVE ORIGINAL BILL OF LADINGS FROM SEABOARD COLOMBIA OFFICES LOCATED AT BARRIO BOSQUE AVENIDA PEDRO VELEZ # 48-14 - COMPAS.	<input type="checkbox"/>
DIAN OFFICE AT MANGA	WITH THE ORIGINAL BILL OF LADINGS IN HAND, PLEASE HEAD OVER TO CUSTOMS OFFICES (DIAN) LOCATED AT BARRIO MANGA , INSIDE DIAN OFFICE, YOU MUST GO OVER TO EXTERIOR COMMERCE DIVISION AND FILL OUT TEMPORARY VEHICLE IMPORT FORM (FORMULARIO DE IMPORTACION TEMPORAL DE VEHICULOS), HERE DIAN WILL ASSIGN A INSPECTOR FOR YOUR VEHICLE AT COMPAS, IN ORDER TO DO THE PHYSICAL INSPECTION.	<input type="checkbox"/>
CENTRO DE DOCUMENTOS SOCIEDAD PORTUARIA	GO BACK TO COMPAS, THEN HEAD OVER DOCUMENT CENTER (CENTRO DE DOCUMENTOS), REQUEST A CUSTOMS INSPECTION (INSPECCIÓN ADUANERA) AND THE PORT FEE INVOICE (INSTALLATIONS USE, INSPECTION SERVICE), WHICH RANGE BETWEEN \$200 AND \$550 USD.	<input type="checkbox"/>
CENTRO DE OPERACIONES SOCIEDAD PORTUARIA	HEAD OVER TO OPERATIONS CENTER (CENTRO DE OPERACIONES) TO VERIFY THE EXACT LOCATION OF YOUR VEHICLE, THIS IS NECESARRY FOR THE PHYSICAL INSPECTION BY DIAN INSPECTOR.	<input type="checkbox"/>
DIAN OFFICE AT SOCIEDAD PORTUARIA	GO TO CUSTOMS OFFICES (DIAN) AT COMPAS IN ORDER TO FIND THE INSPECTOR THAT WAS PREVIOUSLY ASSIGNED FOR YOUR VEHICLE AT MANGA OFFICE.	<input type="checkbox"/>
SOCIEDAD PORTUARIA YARD	GO WITH DIAN INSPECTOR TO YOUR VEHICLE LOCATION AT COMPAS IN ORDER TO DO THE ACTUAL PHYSICAL INSPECTION.	<input type="checkbox"/>
DIAN OFFICE AT SOCIEDAD PORTUARIA OR MANGA	ONCE THE INSPECTION IS OVER, THE FORM MOST BE SIGNED BY DIAN INSPECTOR, WITH THAT YOU CAN REQUEST THE RELEASE OF YOUR VEHICLE (LEVANTE) THIS IS THE PERMIT TO NATIONALIZE THE VEHICLE.	<input type="checkbox"/>
CENTRO DE DOCUMENTOS SOCIEDAD PORTUARIA	HEAD BACK TO COMPAS, DIRECTLY TO THE DOCUMENT CENTER (CENTRO DE DOCUMENTOS), HEAD OVER TO THE BANK CASHIER AND PAY THE INVOICE IN COLOMBIAN PESOS.	<input type="checkbox"/>
CENTRO DE OPERACIONES SOCIEDAD PORTUARIA	WITH THE INVOICE PAID, THE ORIGINAL B/L AND THE CUSTOMS PERMIT (LEVANTE), ASK COMPAS FOR THE VEHICLE EXIT FORM (PLANILLA DE SALIDA DEL VEHICULO), WITH THE VEHICLE EXIT FORM, GO TO THE OPERATIONS CENTER (CENTRO DE OPERACIONES) AND CLAIM THE VEHICLE KEYS.	<input type="checkbox"/>
-	FINALLY PICK UP THE VEHICLE.	READY

THIS IS A STEP BY STEP LIST OF THE PROCEDURES IN COLOMBIA, YOU MAY HANDLE THIS BY YOURSELF OR YOU MAY HIRE A CUSTOMS BROKER TO HANDLE ALL THIS FOR YOU, MEANING EXTRA MONEY.