

*842 8688012

Lisa Kemp

From: Lee Crosthwaite
Sent: Thursday, 7 August 2025 11:33 AM
To: Lisa Kemp
Subject: RE: Content Manager Notification - Action Made Current. For Action [10 Days]
(Please refer to notes)

LONG SERVICE LEAVE CALCULATION (TRANSFER OUT)

Employee Number	8559
Employee Name	Chris Hu

Periods of Local Government Service

Organisation	Start Date	End Date	Months
Hepburn Shire Council	25/07/2022	6/09/2024	25
			0
			0
			0
			0
			0

Periods of Breaks in Service

Breaks in Service	Start Date	End Date	Days
			0
			0
			0
			0
			0

Long Service Leave Taken

Long Service Leave Taken	Start Date	End Date	Days
			0
			0
			0
			0
			0

Date Calculations

Long Service Leave Balance on Termination

105.45

Annual Gross Salary on termination

\$ 75,441.08

1/40th of 1 month Service	\$ 157.17
Periods of Local Government Service	25.00
Less Long Service Leave Taken	\$ -
100% EFT Calculation	\$ 3,929.22

NOTES:



Lee Crosthwaite
Acting Payroll Advisor
Workdays: Monday, Tuesday, Wednesday

Phone: 0353216106 • Email: lcrosthwaite@hepburn.vic.gov.au

PO Box 21, Daylesford, Victoria, 3460

Hepburn Shire Council is on Dja Dja Wurrung Country.
We are an inclusive workplace that embraces diversity in all its forms.

hepburn.vic.gov.au



The information contained in this communication from the sender is privileged and confidential. It is intended solely for use by the recipient and others authorised by the recipient to receive it. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful. Any personal information in this email must be handled in accordance with the Privacy and Data Protection Act 2014 (Vic) and other applicable laws. If you have received this transmission in error, please inform us by return email then delete it immediately from your system.

From: Lisa Kemp <lkemp@hepburn.vic.gov.au>

Sent: Thursday, 7 August 2025 10:51 AM

To: Lee Crosthwaite <lcrosthwaite@hepburn.vic.gov.au>

Subject: RE: Content Manager Notification - Action Made Current. For Action [10 Days] (Please refer to notes)

Hi Lee,

I am unable to open this, it must be restricted.

Cheers