

Tim Kavaklian-D'Annecy

From: Patty Skuster
Sent: Monday, August 08, 2016 10:57
To: Tim Kavaklian-D'Annecy
Cc: Katrina Lee; Julia Cleaver
Subject: RE: Quick check-in for Legal Storehouse

Hi Tim, I'm just back from vacation. Can we find a time to meet this week or next?

From: Tim Kavaklian-D'Annecy
Sent: Sunday, July 24, 2016 1:21 PM
To: Patty Skuster <skusterp@ipas.org>
Cc: Katrina Lee <leek@ipas.org>; Julia Cleaver <Cleaverj@ipas.org>
Subject: Re: Quick check-in for Legal Storehouse

Hi Patty!

I've attached a few files to this email.

1. **Spreadsheet** with all of the Legal Storehouse entries. This has been the bulk of the work thus far. I've removed duplicates and cleaned up all of the metadata. I think we're ready to go with moving this information over into SiteCore.
 - I'm working through cataloging these items on the library end and adding some descriptors, but that's lower priority compared to putting the items into SiteCore. Sitecore will be the next stage of work and cataloging will continue throughout.
 - I highlighted some fields where I had specific questions. Specifically,
 - For the "UN Special Rapporteurs" and "Comments on drafting abortion laws, generally" entries, what would you like the meta description/abstract for these items to be? I was wondering if you had some information or a quick summary of how you envision these items fitting in with the other entries.
 - The entry "Safe motherhood," are you referring to the FIGO task force or to [this article](#)? The original storehouse entry didn't have much more information and I was wondering if you could clear that up for me.
 - For most of the meta description entries, I'm using abstracts and summaries I found from their websites. Is this what you'd like to see here? Is there something else you'd like to show up as an abstract?
2. **Mockup** of how the website will look when we're finished. I've included some notes about where the data comes from and how I see it being organized.
 - Do you have any feedback on this? Is this mockup something similar to what you were expecting?
3. Running document of meeting notes and **work log**.
 - This document won't go out to anyone and is really just something that I can reference. It's got emails and meeting notes that probably won't be of interest to anyone outside of Ipas. I thought it would be a good idea to send it your way.

I hope this update finds you well!

I look forward to talking with you about the project! In the meantime, please email me if you have any questions.

-Tim

From: Tim Kavaklian-D'Annecy

Sent: Friday, July 22, 2016 10:32:15 AM

To: Patty Skuster

Subject: RE: Quick check-in for Legal Storehouse

Hi Patty!

Thanks for getting back to me before your vacation!

I'll go ahead and send you everything I have over the weekend and you can send me a response when you have time.

Talk to you soon!

-Tim

-----Original Appointment-----

From: Patty Skuster

Sent: Friday, July 22, 2016 6:36

To: Tim Kavaklian-D'Annecy

Subject: Declined: Quick check-in for Legal Storehouse

When: Monday, July 25, 2016 15:30-16:00 (UTC-05:00) Eastern Time (US & Canada).

Where: TBA

Hi Tim, sorry for my delayed response. I'm just working a few hours this morning and then I'm off for vacation for 2 weeks. Can you talk for a few minutes between 930-11 this morning? Or send me the mock-up and I can send an email response? I don't want to delay your work.