

# Daily survey

Day 2 - X1

## Introduction

Filling out this survey should not take longer than *five minutes*. Please take some time to consider the ideas and guidelines.

Your data will be coded thus your *response is anonymous*. Data gathered will be used to generate a *communication heatmap*, visualizing roles and their interaction by color coding their relative intensity of communicating.

The heatmaps will be *hanged out* on whiteboards around *on daily basis*. One heatmap will try to visualize the last days interaction and another one will show aggregated data gathered over time.

## Explanations

This survey tries to investigate *communication and collaboration intensity*, their *initiation* and *nature or reason*.

Intensity: Relate such aspects of communication as duration, information density, significance to your job tasks to their usual levels when in contact with a given role. Communication implies any kind of daily **work related** collaboration or interaction.

Initiated: Whether or not the communication was **mostly initiated** by you.

Nature: The **main reason** or type of communication. If several communications of different nature - **pick the one** with the most influence of your work throughout the day.

## Legend

- ☐ A *scale* from low to high - please mark only one box.
- ☐ A *checkbox* representing a yes-no answer ticked being yes.
- B

Backlog work on planned sprint goals  
Regarding daily work on the sprint backlog  
(excludes unplanned interruptions)

U

Unexpected change or interruption  
External or internal, technical or social, not intended  
by planned sprint content
- D

Decision coordination  
Progress towards sprint goal hindered by uncertainty or  
coordination need caused by unclear responsibilities
- E

Exchange of missing knowledge  
About task clarification or to optimize its execution and  
result
- R

Resolving technical dependencies  
Solely technical and blocking progress
- O

Other (please name)  
Anything particular but unnamed above

A radio group -  
please mark one.

MS2 (XFT)

Please *do not* fill the *rows* for co-workers with who you did not collaborate

| Name                  | Communication intensity |                       |                       |                       |                       |                       | Initiated by me          | Dominant nature of communication  |                     |
|-----------------------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------------------|---|---------------------|
|                       | Minimal                 |                       | Usual                 |                       | Extraordinary         |                       | Mark if yes!             | Please mark only one!   | Other (please name) |
| Daniel Fredriksson    | <input type="radio"/>   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="checkbox"/> | <div>B</div> <div>U</div> <div>D</div> <div>E</div> <div>R</div> <div>O</div> |                     |
| Henrik Persson        | <input type="radio"/>   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="checkbox"/> | <div>B</div> <div>U</div> <div>D</div> <div>E</div> <div>R</div> <div>O</div> |                     |
| Helena Neilan-Ohlsson | <input type="radio"/>   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="checkbox"/> | <div>B</div> <div>U</div> <div>D</div> <div>E</div> <div>R</div> <div>O</div> |                     |
| Nihal Siriwardanagea  | <input type="radio"/>   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="checkbox"/> | <div>B</div> <div>U</div> <div>D</div> <div>E</div> <div>R</div> <div>O</div> |                     |
| Xi Zhu                | <input type="radio"/>   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="checkbox"/> | <div>B</div> <div>U</div> <div>D</div> <div>E</div> <div>R</div> <div>O</div> |                     |
| Magnus Ryman          | <input type="radio"/>   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="checkbox"/> | <div>B</div> <div>U</div> <div>D</div> <div>E</div> <div>R</div> <div>O</div> |                     |
| Houssam Khelil        | <input type="radio"/>   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="checkbox"/> | <div>B</div> <div>U</div> <div>D</div> <div>E</div> <div>R</div> <div>O</div> |                     |
| Joakim Skooq          | <input type="radio"/>   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="checkbox"/> | <div>B</div> <div>U</div> <div>D</div> <div>E</div> <div>R</div> <div>O</div> |                     |

OPOs

Please *do not* fill the *rows* for co-workers with who you did not collaborate

| Name            | Communication intensity |                       |                       |                       |                       |                       | Initiated by me          | Dominant nature of communication  |                     |
|-----------------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------------------|---|---------------------|
|                 | Minimal                 |                       | Usual                 |                       | Extraordinary         |                       | Mark if yes!             | Please mark only one!   | Other (please name) |
| Jonas Bengtsson | <input type="radio"/>   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="checkbox"/> | <div>B</div> <div>U</div> <div>D</div> <div>E</div> <div>R</div> <div>O</div> |                     |

Section Managers

Please *do not* fill the *rows* for co-workers with who you did not collaborate

| Name              | Communication intensity |                       |                       |                       |                       |                       | Initiated by me          | Dominant nature of communication  |                     |
|-------------------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------------------|---|---------------------|
|                   | Minimal                 |                       | Usual                 |                       | Extraordinary         |                       | Mark if yes!             | Please mark only one!   | Other (please name) |
| Anders Westerlund | <input type="radio"/>   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="checkbox"/> | <div>B</div> <div>U</div> <div>D</div> <div>E</div> <div>R</div> <div>O</div> |                     |

Department Managers

Please *do not* fill the *rows* for co-workers with who you did not collaborate

| Name              | Communication intensity   | Initiated by me                               | Dominant nature of communication   |
|-------------------|---|---|--|
|                   | <i>Minimal</i><br><div><div></div><div></div><div></div><div></div><div></div><div></div></div> | <i>Mark if yes!</i><br><div><div></div></div> | <i>Please mark only one!</i><br><div><div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div><div></div></div> <i>Other (please name)</i> |
| Anders Westerlund |   |   |  |

Program Managers

Please *do not* fill the *rows* for co-workers with who you did not collaborate

| Name              | Communication intensity   | Initiated by me                               | Dominant nature of communication   |
|-------------------|---|---|--|
|                   | <i>Minimal</i><br><div><div></div><div></div><div></div><div></div><div></div><div></div></div> | <i>Mark if yes!</i><br><div><div></div></div> | <i>Please mark only one!</i><br><div><div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div><div></div></div> <i>Other (please name)</i> |
| Johan Stormberger |   |   |  |
| Niklas Isaksson   |   |   |  |

Personal additions

Please *do not* fill the *rows* for co-workers with who you did not collaborate

| Person & role              | Communication intensity   | Initiated by me                               | Dominant nature of communication   |
|----------------------------|---|---|--|
|                            | <i>Minimal</i><br><div><div></div><div></div><div></div><div></div><div></div><div></div></div> | <i>Mark if yes!</i><br><div><div></div></div> | <i>Please mark only one!</i><br><div><div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div><div></div></div> <i>Other (please name)</i> |
| Lars Johansson<br>Designer |   |   |  |
| Anna Lanner<br>-           |   |   |  |

Others

Please *do not* fill the *rows* for co-workers with who you did not collaborate

| Person & role | Communication intensity   | Initiated by me                               | Dominant nature of communication   |
|---------------|---|---|--|
| Name:         | <i>Minimal</i><br><div><div></div><div></div><div></div><div></div><div></div><div></div></div> | <i>Mark if yes!</i><br><div><div></div></div> | <i>Please mark only one!</i><br><div><div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div><div></div></div> <i>Other (please name)</i> |
| Role:         |   |   |  |
| Name:         | <div><div></div><div></div><div></div><div></div><div></div><div></div></div>                   |   |  |
| Role:         |   |   |  |
| Name:         | <div><div></div><div></div><div></div><div></div><div></div><div></div></div>                   |   |  |
| Role:         |   |   |  |
| Name:         | <div><div></div><div></div><div></div><div></div><div></div><div></div></div>                   |   |  |
| Role:         |   |   |  |