

Daily survey

Operative Product Owner - 1

Introduction

Filling out this survey should not take longer than *five minutes*. Please take some time to consider the ideas and guidelines.

Your data will be coded by which your *response is anonymous*. Data gathered will be used to generate a *communication heatmap*. Visualizing roles and their interaction by color coding their relative intensity of communicating.

The results will be *hanged out* on whiteboards around *on daily basis*. One heatmap will try to visualize the last days interaction and another one will show aggregated data gathered over time.

Explanations

This survey tries to investigate *communication and collaboration intensity*, their *initiation* and *nature or reason*.

Intensity: The level of communication intensity (time, information density) during the day. Communication implies any kind of daily work related collaboration or interaction.

Initiated: Whether or not the communication was mostly initiated by you.

Nature: The main reason or type of communication. If several communications of different nature – pick one with the most influence of your work throughout the day.

Legend

- A *scale* from low to high - please mark only one box.
- A *checkbox* representing a yes-no answer ticked being yes.
- N

Normal backlog work

Regarding regular daily work on the backlog

U

Unexpected change or influence

External or internal influence (technical or social)

D

Decision coordination

Progress blocked by uncertainty or coordination need

G

Gathering knowledge

Regarding documentation, information, etc

R

Resolving dependencies

Solely technical and blocking progress

O

Other (please name)

Anything particular but unnamed above
- A radio group - please mark one.

PICNIC (XFT)

Please leave *rows* for co-workers who you did not collaborate with *unfilled*

Name	Communication intensity						Initiated by me	Dominant nature of communication	
	<i>Minimal</i>		<i>Average</i>		<i>Extraordinary</i>		<i>Mark if yes!</i>	<i>Please mark only one!</i>	<i>Other (please name)</i>
Arif Aziz	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div>N</div> <div>U</div> <div>D</div> <div>G</div> <div>R</div> <div>O</div>	
Carina Engström	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div>N</div> <div>U</div> <div>D</div> <div>G</div> <div>R</div> <div>O</div>	
Jonas Myhrman	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div>N</div> <div>U</div> <div>D</div> <div>G</div> <div>R</div> <div>O</div>	
Krister Bergh	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div>N</div> <div>U</div> <div>D</div> <div>G</div> <div>R</div> <div>O</div>	
Lena Hagberg	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div>N</div> <div>U</div> <div>D</div> <div>G</div> <div>R</div> <div>O</div>	
Magnus Södergren	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div>N</div> <div>U</div> <div>D</div> <div>G</div> <div>R</div> <div>O</div>	
Sara Guo	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div>N</div> <div>U</div> <div>D</div> <div>G</div> <div>R</div> <div>O</div>	

OPOs

Please leave *rows* for co-workers who you did not collaborate with *unfilled*

Name	Communication intensity						Initiated by me	Dominant nature of communication	
	<i>Minimal</i>		<i>Average</i>		<i>Extraordinary</i>		<i>Mark if yes!</i>	<i>Please mark only one!</i>	<i>Other (please name)</i>
Monica Imberg	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div>N</div> <div>U</div> <div>D</div> <div>G</div> <div>R</div> <div>O</div>	

Section Managers

Please leave *rows* for co-workers who you did not collaborate with *unfilled*

Name	Communication intensity						Initiated by me	Dominant nature of communication	
	<i>Minimal</i>		<i>Average</i>		<i>Extraordinary</i>		<i>Mark if yes!</i>	<i>Please mark only one!</i>	<i>Other (please name)</i>
Vacant	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div>N</div> <div>U</div> <div>D</div> <div>G</div> <div>R</div> <div>O</div>	

Department Managers			Please leave rows for co-workers who you did not collaborate with <i>unfilled</i>				
Name	Communication intensity		Initiated by me	Dominant nature of communication			
	<i>Minimal</i>	<i>Average</i>	<i>Extraordinary</i>	<i>Mark if yes!</i>	<i>Please mark only one!</i>	<i>Other (please name)</i>	
Henric Stenhoff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div><div>N</div><div>U</div><div>D</div><div>G</div><div>R</div><div>O</div></div>

Program Managers			Please leave rows for co-workers who you did not collaborate with <i>unfilled</i>				
Name	Communication intensity		Initiated by me	Dominant nature of communication			
	<i>Minimal</i>	<i>Average</i>	<i>Extraordinary</i>	<i>Mark if yes!</i>	<i>Please mark only one!</i>	<i>Other (please name)</i>	
Johan Stormberger	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div><div>N</div><div>U</div><div>D</div><div>G</div><div>R</div><div>O</div></div>

Others			If applicable and crucial, please name other people you have been communicating with				
Person & role	Communication intensity		Initiated by me	Dominant nature of communication			
Name:	<i>Minimal</i>	<i>Average</i>	<i>Extraordinary</i>	<i>Mark if yes!</i>	<i>Please mark only one!</i>	<i>Other (please name)</i>	
Role:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div><div>N</div><div>U</div><div>D</div><div>G</div><div>R</div><div>O</div></div>
Name:							
Role:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div><div>N</div><div>U</div><div>D</div><div>G</div><div>R</div><div>O</div></div>
Name:							
Role:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div><div>N</div><div>U</div><div>D</div><div>G</div><div>R</div><div>O</div></div>
Name:							
Role:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div><div>N</div><div>U</div><div>D</div><div>G</div><div>R</div><div>O</div></div>
Name:							
Role:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div><div>N</div><div>U</div><div>D</div><div>G</div><div>R</div><div>O</div></div>
Name:							
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Name:							
Role:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div><div>N</div><div>U</div><div>D</div><div>G</div><div>R</div><div>O</div></div>
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