

# Daily survey

## Operative Product Owner - 1

### Introduction

Filling out this survey should not take longer than *five minutes*. Please take some time to consider the ideas and guidelines.

Your data will be coded thus your *response is anonymous*. Data gathered will be used to generate a *communication heatmap*. Visualizing roles and their interaction by color coding their relative intensity of communicating.

The heatmaps will be *hanged out* on whiteboards around *on daily basis*. One heatmap will try to visualize the last days interaction and another one will show aggregated data gathered over time.

### Explanations

This survey tries to investigate *communication and collaboration intensity*, their *initiation* and *nature or reason*.

Intensity: Relate such aspects of communication as duration, information density, significance to your job tasks to their usual levels when in contact with a given role. Communication implies any kind of daily **work related** collaboration or interaction.

Initiated: Whether or not the communication was mostly initiated by you.

Nature: The main reason or type of communication. If several communications of different nature – pick one with the most influence of your work throughout the day.

### Legend

- ☐ A *scale* from low to high - please mark only one box.
- ☐ A *checkbox* representing a yes-no answer ticked being yes.
- B

U

D

E

R

O

Backlog work on planned sprint goals  
Regarding daily work on the sprint backlog  
Excludes unplanned interruptions

U

Unexpected change or interruption  
External or internal, technical or social, not related to planned sprint content

D

Decision coordination  
Progress hindered by uncertainty or coordination need

E

Exchange of missing knowledge  
About task clarification or to optimize its execution and result

R

Resolving technical dependencies  
Solely technical and blocking progress

O

Other (please name)  
Anything particular but unnamed above
- A radio group - please mark one.

PICNIC (XFT)							Please leave rows for co-workers who you did not collaborate with <i>unfilled</i>		
Name	Communication intensity						Initiated by me	Dominant nature of communication	
	<i>Minimal</i>		<i>Usual</i>		<i>Extraordinary</i>		<i>Mark if yes!</i>	<i>Please mark only one!</i>	<i>Other (please name)</i>
Arif Aziz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div>	
Carina Engström	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div>	
Jonas Myhrman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div>	
Krister Bergh	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div>	
Lena Hagberg	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div>	
Magnus Södergren	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div>	
Sara Guo	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div>	

OPOs							Please leave rows for co-workers who you did not collaborate with <i>unfilled</i>		
Name	Communication intensity						Initiated by me	Dominant nature of communication	
	<i>Minimal</i>		<i>Usual</i>		<i>Extraordinary</i>		<i>Mark if yes!</i>	<i>Please mark only one!</i>	<i>Other (please name)</i>
Monica Imberg	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div>	

Section Managers							Please leave rows for co-workers who you did not collaborate with <i>unfilled</i>		
Name	Communication intensity						Initiated by me	Dominant nature of communication	
	<i>Minimal</i>		<i>Usual</i>		<i>Extraordinary</i>		<i>Mark if yes!</i>	<i>Please mark only one!</i>	<i>Other (please name)</i>
Vacant	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div>	

Department Managers

Please leave rows for co-workers who you did not collaborate with *unfilled*

Name	Communication intensity	Initiated by me	Dominant nature of communication
	<i>Minimal</i> <i>Usual</i> <i>Extraordinary</i>	<i>Mark if yes!</i>	<i>Please mark only one!</i> <i>Other (please name)</i>
Henric Stenhoff	<div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div></div>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div> <div></div>

Program Managers

Please leave rows for co-workers who you did not collaborate with *unfilled*

Name	Communication intensity	Initiated by me	Dominant nature of communication
	<i>Minimal</i> <i>Usual</i> <i>Extraordinary</i>	<i>Mark if yes!</i>	<i>Please mark only one!</i> <i>Other (please name)</i>
Johan Stormberger	<div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div></div>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div> <div></div>

Others

If applicable and crucial, please name other people you have been communicating with

Person & role	Communication intensity	Initiated by me	Dominant nature of communication
Name:	<i>Minimal</i> <i>Usual</i> <i>Extraordinary</i>	<i>Mark if yes!</i>	<i>Please mark only one!</i> <i>Other (please name)</i>
Role:	<div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div></div>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div> <div></div>
Name:			
Role:	<div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div></div>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div> <div></div>
Name:			
Role:	<div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div></div>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div> <div></div>
Name:			
Role:	<div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div></div>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div> <div></div>
Name:			
Role:	<div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div></div>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div> <div></div>
Name:			
Role:	<div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div></div>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div> <div></div>
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Role:	<div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div></div>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div> <div></div>
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Role:	<div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div></div>	<div><div>B</div><div>U</div><div>D</div><div>E</div><div>R</div><div>O</div></div> <div></div>